DESTROYED FILES

125

REORGANISATION SECTION-1953 Destroyed in 17.12. 1960

SCT. I 1954 Destroyed in 24.12. 1960

SCT. 1954-1955-56 Destroyed in June 1960

SCT.1956 Destroyed in July 1961

SCT.I 1956 Destroyed in Aug. 1961

SCT.I 1957 Destroyed in Sept. 1961

SCT.I 1958 Recd. On 7 &13-2-1962

Ministry of Home Affairs
SCT (1). Section

Subject:- Recording and Indexing of Files.

S.No.1 (Receipt)	O & M Circular No.F.4/11/OMU/60 dated 2nd April, 1960.
S.No.2 (Receipt)	O & M Circular No.4/11/OMU/60, dated 27th Nov., 1960
S.No.3 (Issue)	Note dated 9.12.1960 sent to O & M Section, M/H.A.
S.No.4 (Issue)	Note dated 17.12.1960 sent to Ad.III Section
S.No.5 (Issue)	Note dated 24.12.1960 sent to Ad.III Section.
S.No.6 (Issue)	Note dated 24.12.1960 sent to O & M Section.
S.No.7 (Issue)	Note dated 31.12.1960 sent to Ad.III Section.
S.No.8 (Issue)	Note dated 31.12.1960 sent to O & M Section.
S.No.9 (Receipt)	O & M Circular No.4/11/OMU/60, dated 9th Jan., 1961.
S.No.10(Issue)	Note dated 13.1.1961 sent to O & M Section.
S.No.11(Receipt)	O & M Circular No.4/11/OMU/60, dated 9th Feb., 1961.
S.No.12(Issue)	Note dated 23.2.1961 sent to O & M Section.
S.No.13(Receipt)	O & M Circular No.4/4/OMU/60, dated 13th March, 1961.
S.No.14(Receipt)	O & M Circular No.4/4/OMU/Home/60, dated 13th March, 1961.
S.No.15(Receipt)	O & M Circular No.4/11/OMU/Home/60, dated 23rd March, 1961
S.No.16(Issue)	Note dated 30.3.1961 sent to Record Room.
S.No.17(Receipt)	O & M Circular No.4/11/OMU/HOME/60, dated 28-4-1961.
S.No.18(Issue)	Note dated 6.5.1961 sent to O & M Section.
S.No.19(Receipt)	O & M Circular No.4/4/OMU/HOME/60, dated 12th May, 1961.

....2/-

Reference S.No.19.

A list of type subjects, as approved by the Section Officer, is placed below and may be sent to O & M Section for record. Note submitted.

2. 128 files of 1954 have been weeded by the Section Officer. Out of these, 60 files marked for destruction and 68 for further retention may be sent to Ad.III and to record room respectively. Two notes are put up.

3. According to para 3 of O&M. Circular No.37, dated 23.8.56, files can be marked for destruction after orders of Branch Officer. Para 2 ibid lays down that the Branch Officer will approve of the list of type subjects indicating periods for which files relating to those subjects are to be preserved. U.S.(SCT) may, therefore, kindly see paras 1 and 2 above for approval.

19/5/61

24/5/61

24/5/61

126 files of 1955 have been weeded by the Section Officer. Out of these, 67 files marked for destruction and 59 files for further retention may be sent to Ad.III Section and record room respectively. Two notes are put up.

5/6

5/6/61

Sl. No. 20 (Issue) [Note dated 25-5 O&M Section]

Sl. No. 21 (Issue) [Note dated 25-5-1961 to O&M Section]

Sl. No. 22 (Issue) (Note dated 25-5-1961 to Ad. III Section)

Sl. No. 23 (Issue) [Note dated 2-6-1961 to O&M Section.]

S. No. 24 (Issue) [Note dated 2.6.1961 to Ad. III Sn)

147 files of 1956 have been weeded out by the Section Officer. Out of these, 65 files marked for destruction and 82 for further retention may be sent to Ad.III Section and record room respectively. Two notes are put up. for Signature.

12.7.61. US (A) may kindly see the files for destruction before they are sent to Record Room. (Para 3 of O.M. Circular No 37, dt 23.8.56, refers)

14.7.61

14.7.61

S. No. 25 (Issue) [Note dt. 14.7.61 to Ad. III]

S.No. 26 (Issue) [Note dt. 15.7.61 - O&M Section]

S.No. 27 (Receipt) [Circular No. 4/11/61-Home/60, dt. 20.7.61]

A u/o note is put up for signature.

21.7.61

S.No. 28 (Issue) [u/o dated 21-7-61 - to O&M Sec.]

144 recorded files of 1956 have been weeded out by the Section Officer, out of these, 35 files marked for destruction and 109 for further retention may be sent to Ad.III Section and record room respectively. Two notes are put up for signature.

8/8/61

S.No. 29 (Issue) [Note dt. 4.8.61 - Record Room]

S.No. 30 (Issue) [Note dt. 4.8.61 - Ad.III Sec.]

S.No. [illegible] (Issue) [illegible]

✓
210
(209) recorded files of 1957 have be
out by the Section Officer; out of these, 71
marked for destruction and 138 for further retention
may be sent to Ad.III Section and record room
respectively. Two notes are put up for signature.

Ilg 30.8.61 US(O) may please see files marked for destruction.

R↑C 30/8/61

Illegible
1/9

US(O)

Sarve

Record Room
138
50
188

A.D. III Sec
72
85
157

135 recorded file of 1957 have been weeded out by the Section Officer, out of these, 85 files marked for destruction and 50 for further retention may be sent to Ad.III Section and record room respectively. Two notes are put up for approval.

Ilg 8.9.61 US(R) may please see files marked for destruction.

R↑C 11/9/61

Illegible
12/9

US(R)

S

S.NO. 32 (Issue) [Note 8.9.61 to Record Room for 188 recorded files]

S.NO. 33 (Issue) [Note 8.9.61 to Ad. III Sec. for 85 recorded files
S.No. 34 (Issue) Note dt. 30.8.61 to Ad. III Sec for 72 recorded files]

S.NO. 35 (Issue) [Note dt. 31.8.61 to O&M Sec]
S.NO. 36 (Issue) [Note dt. 12.9.61 to C&M Sec]

332 recorded files of 1958 have been weeded out by the Section Officer; out of these 131 files marked for destruction and 201 for further retention may be sent to Ad.III Section and record room respectively. Two notes are put up for Signature.

S.No. 37 (Issue)

S.No. 38 (Issue)

42 recorded files relating to the year 1954-58 have been weeded out by the Section Officer, out of these, 27 files marked for destruction and 15 for further retention may be sent to Ad.III Section and record room respectively. Two notes are put up for Signature.

US (A) may kindly see files marked for destruction.

US(A)

No 28/16/63-SCT(1)

A new file for the year 1963 has been opened. All may be recorded now.

Sl. No. 1

IMMEDIATE.

No. 7.4/11/CHI/HCMB/60.
Government of India
Ministry of Home Affairs.

New Delhi-1, the [illegible] April, 1960
[illegible] Chaitra, 1882

CIRCULAR

Subject:- Transfer of recorded files to the Record Room.

Rule [illegible] of the Manual of Office Procedure provides that [illegible] will be kept in the Sections concerned for [illegible] three calendar years and will thereafter be transferred to the Record Room of the Ministry.

Sections of the Ministry located in South Block should, therefore, [illegible] files (other than confidential and secret) [illegible] 1956 and earlier years to the Record Room of the Ministry located in South Block. The files should be sent [illegible] lists in quadruplicate giving the F.No. and [illegible] file. Three copies of the lists will be retained in the Record Room and the fourth copy will be returned to the Section with acknowledgement. The files should be sent in [illegible] so as to avoid a sudden rush in

.....S/-

S.No.2

No.4/11/OMU/HOME/60.
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS.

New Delhi-11, the 27th Nov.1960
4th Agrahayana 1882

CIRCULAR

The problem caused by the build-up of unnecessary and unwanted records in the rooms occupied by sections was recently examined in the Central Economy Board. Home Secretary felt that a considerable amount of congestion continues to exist even in our rooms largely because Section Officers have not been prompt in weeding out old records, spare copies, etc. The congestion has naturally resulted in taking away space that would otherwise be available for the staff working in the sections.

2. On a sample study made by the O & M Division, it was found that only a small proportion of the current receipts requires reference to record files and such reference is largely to the current year or immediately previous year. It would be, therefore, unnecessary to retain the recorded files of earlier years in the sections. Instructions have already been issued in Circular No.4/11/OMU/HOME/60, dated 2.4.1960 that records relating to the year 1956 and earlier years should be transferred to the record room. It has now been decided that even records relating to 1957 and 1958 may be transferred to the record room by 31st December 1960. Such a transfer would become even more necessary in view of a proposal separately under consideration to withdraw all the

...-2

da tries attached to the different sections from 1st January 1961 and make alternative arrangements therefor. It is, therefore requested that all Sections may complete their work relating to indexing, stitching etc., as early as possible and transfer all the recorded files except those of 1959 and 1960 to the record room. A progress report in the following form may also be furnished to the C & A Unit on the 9th, 24th and 31st December, in this connection.-

Year	No. of recorded files that were lying in the Section.	No. weeded out.	No. sent to the Record.	No. retained in the Section.	Percentage of Col.5 to Col.2	Remarks.
1.	2	3	4	5	6	7

2. Before the files are transferred to the record room, it would be necessary to separate those which are to be destroyed. Section Officers may kindly pay their personal attention to the question of separation of the records for weeding. In order that they may not individually undertake distribution of waste-paper papers, it is suggested that records for destruction may be sent in Bundles to Ad.III Section who will arrange for their disposal according to rules in the Secretariat as a whole.

(T.C.A. Srinivasavaradan)
Deputy Secretary to the Govt. of India.

To

All Ministries Officers Units.

(5)

MINISTRY OF HOME AFFAI.
S.C.T. (I) SECTION.

Reference Circular No. 4/11/OMU/
dated the 25th November 1960, reg
transfer of recorded files in Record om.

D. 359/1.S/60 Secy(I)

558/omu/60
9/12/60

O & M Section may be requested to supply a copy of their Circular No.4/11/OMU/Home/60, dated the 2nd April 1960, referred to in above noted Circular, as it does not appear to have been received in SCT(I) Section.

There are 1239 recorded files from 1954-1958. The old record relating to these years is being weeded out, and the work is in progress. The next progress report will be sent to the O & M Section by the next due date.

12-7
1 F.S- Rs
D.I/424

Uy.
9/12/60.

9/12/60
(O.P. Mal)
Section Officer.

Refused not above.

As desired by S.C.T (I) Section a copy of the circular No 4/11/omu/HOME/60 dt. 2.4.1960 is placed below. That Section may kindly see

14.12.60

S.C.T.(I) Section

Sl. No. 4

Ministry of Home Affairs
S. C. T. (1) Section

25
26
18
33
19
121

Reference Circular No. 4/11/OMU/Home/60, dated the 25th November 1960, regarding transfer of recorded files to record room.

---

121 recorded files (in 5 bundles) as per list* below which are to be destroyed are sent herewith. Ad. III Section may kindly acknowledge their receipt.

*5 Copies are herewith attached

D. 1801/60 SCT
17/12

17.12.60.

Section Officer
17/XII/60

Ad. III Section

Ad. III Sec.

Removed thanks.

23/12

27/12

M. H. A.
Administration III Sec.
Dy. No. 7014/60
Dt. 20.12.60
Verification 15

I C T I Sec.

11 Kept this list
24/12

Sl. No. 5

MINISTRY OF HOME AFFAIRS
S.C.T. (I) SECTION.

Reference Circular No. 4/11/OMU/Home/60, dated the 25th Nov. 1960., regarding transfer of recorded files to record room.

---

149 recorded files (in 5 bundles) as per lists below, which are to be destroyed are sent herewith. Ad.III Section may kindly acknowledge their receipt.

Four copies are attached herewith as required.
Received A-2

24/12/60.

Section Officer.
24/12

F. 17/2/54-SCT, again Sent to Ad. III Sec. Vide all.

Ad.III Section

X This will be Sent along with other files

Admin-III seen

SCT-I Case

Remarked.
F. 17/2/54-SCT does not appear to have been included in the attached list. Same is placed below.

Sl. No. 2

MINISTRY OF HOME AFFAIRS
S.C.T. (I) SECTION.

Reference Circular No. 4/11/OMU/Home/60, dated the 25th November 1960, regarding transfer of recorded files to record room.

D. 58/S/OMU/60
26/12

Statement of recorded files for the month of December 24, 1960, is submitted. The O & M Section may please remove the copy placed at flag 'A'.

24/12/60.

Section Officer.

O & M Section.

Statement has been removed.

VSS 28/12 28.12.60

S.C.T. (I) Sec

Ministry of Home Affairs
S.C.T.(1) Section
Sl. No. 7

Reference Circular No. 4/11/OMU/Home/60, dated the 25th November, 1960, regarding transfer of recorded files to record room.

List at Appendix A-3

Ninety (90) recorded files (in 2 bundles) as per lists below, which are to be destroyed are sent herewith. Ad. III Section may kindly acknowledge their receipt.

41
49
90

31.12.60.

Sd/—
Section officer.

Ad. III Section
Copy sent to Ad.III Sn on 31-12-60

Ministry of Home Affairs

S. C. T. (1) Section.

Reference: Circular No. 4/11/OMU/Home/60, dated the 25th November 1960, regarding transfer of recorded files to record room.

Statement of recorded files for the month of December 31, 1960, is submitted. The O+M Section may please remove the copy placed at flag "K".

Appendix C-2

D. 6/OMU/61
2/1

11
31.12.60.

P.P. 11
31/12/60
Section Officer

O + M. Section.

Seen and removed.

VSS 3.1.61
SC. I (1) Sec

KK
2.1.61

(14) Sl. No. 8

Ministry of Home Affairs

S. C. T. (1) Section.

Reference: Circular No. 4/11/OMU/Home/60, dated the 25th November 1960, regarding transfer of recorded files to record room.

Appendix C-2

Statement of recorded files for the month of December 31, 1960, is submitted. The O+M Section may please remove the copy placed at flag "K".

D. 6/OMU/60
2/1

31.12.60.

Section Officer 31/12/60

O + M. Section.

Seen and noted.

SC. I (1) Sec 3.1.61 2.1.61

Sc. File-9

No.4/11/OMU/HOME/60.
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS.

New Delhi-11, the 9th Jan.1961
19th Pausa 1882.

CIRCULAR

Sub:- Transfer of recorded files to record room.

Ref:- Circular No.4/11/OMU/HOME/60., dated the 25th November, 1960.

...

The following Sections have either not completed the work of transfer of recorded files upto the year 1958 or have not sent to the O & M Section their reports as required in the circular under reference. Section Officers are requested to ensure that the work is completed and a report furnished to O & M Section by 16th January, 1961.

N.Rangarajan
(N. Rangarajan)
Under Secretary to the Govt. of India.

D. 12/95/61 SCT I
To
11/1

Section Officers:- Ac.I/Ac.II/Ad.I(B)/Ad.II/Ad.III/AIS.I/AIS.II/AIS.III/A.N.L./A.V.D./A.C.C./Delhi/E.R.I/E.R.II/Est.(A)/Est(B)/Est(C)/E.O.I/F.I/F.II/F.III/F.IV(A)/F.IV(B)/F.V/F.VI/F.VII/F.VIII/Himachal/Hindi/I.C/Judicial.I/Kashmir/M.P./Notaries/O.L./P.I/P.IV/Poll.I/Poll.II/Poll.III/Pub.I./Pub.II/SCT.I/SCT.II/SCT.IV/S.S.O/Vig. Unit.

Sl. No. 10

Ministry of Home Affairs
S.C.T. (I) Section.

Reference Circular No. 4/11/OMU/HOME/60, dated the 9th January 1961, regarding transfer of recorded files to record room.

The reports regarding transfer of recorded files were duly sent to O & M Section on 24th and 31st December 1960, which have been acknowledged by them under their Dy.No.5815/OMU/60, dated 26.12.1960 and 6/OMU/61, dated 2.1.1961 respectively.

D.19/95/61-SCT(I)
13.1.61

13.1.61.

13/1
Section Officer.

O & M Section.

Issued
13/1/61

(13) Sl. No. 11

No.4/11/OMU/HOME/60
Government of India
Ministry of Home Affairs

reminder II

New Delhi-11, the 9th Feb., 1961.
20th Magha, 1882.

CIRCULAR

Subject:- Transfer of recorded files to record room.

Ref:- Circular No.4/11/OMU/HOME/60 dated the 25th November, 1960 and subsequent reminder dated the 9th Jan., 1961.

Certain Sections have not yet reported to O&M Section completion of the work of transfer of recorded files upto the year 1958 as required in the circular under reference. Section Officers concerned are, therefore, requested to ensure that the work, in question, is completed and a report furnished to O&M Section by 25th February, 1961.

N Rangarajan
(N. RANGARAJAN)
UNDER SECRETARY TO THE GOVT. OF INDIA

To

Section Officers:- Act.I/Ad.I(B)/Ad.II/AIS(I)/AIS(II)/ANI/AVD/Delhi/ER.I/ER.II/Ests.(A)/Ests.(B)/E.O.I/F.II/F.III/F.IV(A)/F.IV(B)/F.V/F.VI/F.VII/F.VIII/Kashmir/M.P./Notaries/Pub.I/SCT.I/SSO/Hindi/I.C./Jud.I.

Sl. No. 12

MINISTRY OF HOME AFFAIRS
S.C.T. (I) SECTION.

Reference Circular No. 4/11/OMU/Home/60, dated the 9th February, 1960, regarding transfer of recorded files to Record Room.

D.57/as/61 SCT I/ 10/2

Out of the recorded files in this Section, the following files have already been weeded out and sent to Ad.III Section for destruction on the dates shown below.

937/OMU/61 24/2

121	recorded files	dated 17.12.60
149	recorded files	dated 24 .12.60
90	recorded files	dated 31.12.60

Remaining files upto the year 1958 are being weeded out.

23.2.61.

23.2.61
Section Officer.

O & M Section.

The information indicated above by SCT I Section has already been received by us on 31.12.60. From the above notes it seems that no further progress has been made in this regard from that date onwards. S.C.T. I Section may please see and complete the work at an early date.

27.2.61

27.2.61

Sl. No. 13

No.4/4/OMU/HOME/60
Government of India
Ministry of Home Affairs

...

New Delhi-11, the 13th March, 1961
22nd Phalguna, 1882

O & M CIRCULAR NO.4/61

Sub:- Simplification of the procedure relating to indexing of files.

.....

In para 101 of the Manual of Office Procedure, it is laid down that an index slip should be prepared in duplicate for every file that is opened, one set should be arranged, as and when the slips are prepared, in alphabetical order for use in the Section and another set in the sequence of file numbers for the use of the compiler of annual index. These instructions were modified by Office Circular No.4/4/OMU/Home/60 dated 12th May, 1960, to the effect that both the sets will be arranged in alphabetical order and that from the set to be sent to the compiler, slips relating to files for retention for less than 5 years shall be removed.

2. A study of the indexing work in a number of Sections in the Ministry has revealed that :

a) not more than 50% of the files are marked for retention beyond 5 years;

b) in only very few cases are the slips prepared at the time of opening of files, revised at the time of recording;

c) index slips of ephemeral files are not properly weeded out before they are sent to the compiler;

d) the duplicate set of index slips kept in the section is not referred to for tracing files opened during the preceding 5 years; only the file movement registers and Sectional note-books are used for the purpose;

e) the index slips are not being arranged dictionarywise as and when they are prepared.

It is considered that time, labour and stationery involved in preparing and preserving index slips for all files (when only a proportion of them are utilised) and in preparing a duplicate set for the Sections which is not put to any use are not commensurate with the limited objective of having a printed index of only the really important files. The alphabetical arrangement of slips of the current year as and when they are prepared involves a lot of labour and does not serve any purpose.

3. It has therefore been decided in consultation with the O & M Division to modify as follows the procedure prescribed for the purpose in the Manual of Office Procedure:

i) index slips need be prepared only for such files as are likely to be retained <u>beyond</u> 5 years;

ii) index slips will be prepared only at the time of recording. This will enable the titles in index slips to correspond accurately to the subject dealt with in a file and the decision reached ultimately in it. In respect of all these files that are kept current even after the close of the calendar year, the index slips

P.T.O.

will be prepared in January of the following year on a rough assessment of their longevity;

iii) index slips will be prepared only in one set and not in duplicate sets;

iv) arrangement in alphabetical order will be done only in January of the following year after all the index slips for the year have been prepared and before they are sent to the compiler.

v) all index slips arranged dictionarywise will be sent to the compiler before the 28th February of the following year.

At the time of the quarterly inspection, it will be checked up whether index slips have been prepared in all the required cases, compiled dictionarywise and sent to the compiler.

4. The essential points of difference between the existing and revised procedure will be :

i) index slips will not be prepared in respect of files to be preserved for five years or less

ii) the stage of preparation of index slips will be postponed from the time of opening the file to the time of recording it. (except in respect of files kept current even after the close of the calendar year).

iii) only one set of index slips will be prepared instead of duplicate sets as at present.

iv) arrangement of slips in alphabetical order will not be done as and when the slips are prepared but only in January of the following year.

5. These revised instructions will take effect immediately. Section Officers may kindly explain the revised procedure to the staff in their Sections and return to the O&M Unit the enclosed certificate duly signed in due course.

(T.C.A. Srinivasavaradan)
Deputy Secretary to the Government of India.

To

All Section Officers in Ministry of Home Affairs
CFB/Wig. Unit/M.F. Dte./Ser. Reorg.

Copy forwarded to O&M Division (Cabinet Secretariat) for information.

.....

Sl. No. 14

No.4/4/OMU/HOME/60
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
....

New Delhi-11, the 13th March, 1961
22nd Phalguna, 1882.

O & M CIRCULAR NO.5/61.

The build up of records in the Secretariat is assuming serious proportions and it has become imperatively necessary to weed out a major portion of these records before they can be transferred to the National Archives. Section Officers are, therefore, requested to ensure that, at the time they mark cases for record, all ephemeral papers are marked for destruction within one year, only very important files are marked for permanent retention and the medium category files are marked appropriately for the minimum period necessary for their retention.

2. In this connection attention is invited to O & M Circular No.37 dated 23.8.56 (copy enclosed) in which each Section was requested to maintain a detailed list of type subjects dealt with by it indicating therein the periods for which the recorded files relating to such subjects will be preserved. It was laid down that at the beginning of each calendar year, the list would be invariably revised and brought up-to-date and additio and alterations if any made during the course of the year should be carefully noted. It is requested that all Sections may bring this list up-to-date and keep it handy with the clerk in charge of recording so that he can bring to the notice of the Section Officer any marked deviations from the 'life' indicated in that list for each type-subject in the Section. A copy of this list may be sent to the O & M Unit by 1st May, 1961.

(T.C.A. SRINIVASAVARADAN)
Deputy Secretary to the Govt. of India.

To

All Section Officers in M.H.A.,
CWB/Vig.Unit/M.P.Dte./Ser.Rec'd.
Copy forwarded to O & M Division (Cabinet Sectt) for information.

...

FC/13.3.

Copy of O & M Circular No.37, dated the 23rd August, 1956, from the Ministry of Home Affairs, New Delhi to All Branch Officers and Sections.

.....

In pursuance of paragraph 114(iii) of the Manual of Office Procedure, five lists of type subjects dealt with in the Ministry of Home Affairs indicating the periods for which the recorded files relating to such subjects will be preserved, are appended hereto.

2. Since the lists may not embrace all the subject heads dealt with by a section and also those subject heads which a section may have to deal with in future, each section will maintain a detailed list of subjects dealt with by it and will indicate the periods for which the recorded files relating to such subjects will be preserved. The list will be scrutinised and approved by the Branch Officer concerned. At the beginning of each calendar year the list will be invariably revised and brought up to date and, additions and alterations if any, made during the course of the year should be carefully noted.

3. In modification of the instructions contained in paragraph 112 of the Manual of Office Procedure, it is hereby prescribed that at the end of the [illegible] for prescribed for example, fresh orders will be taken of an officer not below the rank of a Branch Officer, in case it is intended to mark the file for destruction. The Branch Officer concerned will satisfy himself by personally going through the file and pass such orders as he may think necessary.

4. Notwithstanding anything contained in this Circular, the provisions of Appendix 17 to the General Financial Rules Vol.II and paragraph 18 of the C.P.W.D. Code shall invariably be followed.

....

HC/13.3.

Sc. No.

No.F.4/11/OMU/HOME/60
Government of India
Ministry of Home Affairs

....

New Delhi-11, the 23rd March, 1961
2nd Caitra, 1883

CIRCULAR

Sub:- Transfer of recorded files to record room.

...

Ref:- Circular No.4/11/OMU/HOME/60 dated the 25th November, 1960 and subsequent reminders dated 9th January 1961 and 9th February 1961 respectively.

...

Sections noted below have not yet reported to O&M Unit completion of the work of transfer of recorded files upto the year 1958 as required in the circular under reference. Section Officers concerned are, therefore, requested to ensure that the work, in question, is completed and a report furnished to O&M Unit by 30th March, 1961.

N Rangarajan
(N. Rangarajan)
Under Secretary to the Government of India.

To

Section Officers:- Act.I/ANL/E.R.I/E.R.II/Ests.(B)/F.II/F.V/F.VI/F.VIII/M.P./Notaries/Pub.I/SCT.I/SSO.

Gupta/-
21.3.61.

MINISTRY OF [illegible] AFFAIRS
Sec. (I) Sec/MC.

Reference Circular No. 4/11/CMU/MC.3/60, dated the 23rd March, 1961, regarding transfer of recorded files to record-room.

---

18 recorded files (in one bundle) as per lists in quadruplicate are placed below, and may be sent to record room. That Section may see and acknowledge their receipt.

30.3.61

D.90/95/61 rcd 30.3.61

30.3.61
Section Officer.

✓

Record Room.

S.L.T. Iyer 4/4/61 — Seen. The files mentioned in the list have been received in the Record Room.

SC No.17

[illegible]

[illegible]
[illegible]
[illegible]

...

[illegible] 28 April, [illegible]
8 [illegible]

JUDGMENT

[illegible] - Order of [illegible] dismissed with [illegible] costs.

Counsel: [illegible] for Appellant.
[illegible] for Respondent, [illegible]
[illegible] respondent (Accused
No.1, No.2, and No.3)
[illegible] respectively.

...

[illegible] accused below have not yet
completed [illegible] the completion of [illegible]
of the [illegible] of recorded films [illegible] the year
[illegible] and in the circular [illegible] referred.
[illegible] films are recalled etc, therefore,
[illegible] the [illegible] to certify to [illegible],
[illegible] a report [illegible] to [illegible]
[illegible] Films, [illegible].

V. Rangarajan
([illegible])
[illegible] for the [illegible] India.

To

[illegible]

...(I) / ...(II) / ...( ) /
.. / F.I / ...(.) / ...

115 | 95 | 161 SCJ 115

...

... / ...

(23)

No.4/4/OMU/HOME/60
GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS

New Delhi-11, the 12th May, 1961.
22nd Vaisakha, 1883.

CIRCULAR

Ref:- O&M Circular No.5/61 dated 13th March, 1961.

A copy of the list of type subjects dealt with in the various sections in this Ministry indicating therein the period for which the recorded files relating to such subjects will be preserved was required to be sent to O&M Unit by 1st May 1961. This has not been received from a large number of sections so far. Section Officers concerned are, therefore, requested to ensure that the copy of the list in question is furnished to O&M Unit by the 25th May, 1961 positively.

N Rangarajan

(N. Rangarajan)
Under Secretary to the Govt. of India

To

Ac.I, II&III/Ad.I(A),(B)&(C)/Ad.II/Ad.III/AIS II/AVD/Cash/CS(A), (B)&(D)/Delhi/ER.I, II&III/Ests.(B)/E.O.I & V/Fin./F.II,IV(A) V,VI,VII & VIII/Hindi B/IC/Index/Judl.I & II/Kashmir/M.T./Notaries/OL/Poll.I, II & III/P.I, II, III & IV/Pub.I/SCT.I, II & IV/SR(S)/SSO(A)&(B)/Welfare.

...

Bhatia/11.5.61.

(22) SC.No.18 O/C

Ministry of Home Affairs
S.C.T. (I) Section.

✓

Reference Circular No. 4/11/OMU/Home/60, dated the 28th April, 1961, regarding transfer of recorded files to record-room.

FR

Out of the recorded files in this Section, the following files have already been weeded out and sent to Ad.III Section and record room on the dates shown below.

121 recorded files dated 17.12.60		Administration III Section for destruction.
149 recorded files dated 24.12.60		
90 recorded files dated 31.12.60		
18 recorded files dated 30.3.61		Transferred to Record-room.
378		

Remaining files are being weeded out, O&M. Section may see.

6/5/61

6.5.61
Section Officer.

hr/45

✓ O & M Section
dated 6.5.61

Sl. No. 20

Ministry of Home Affairs
SCT (1) Section

Reference para 2 of O & M Circular No.5/61, dated the 13th March 1961, regarding list of type subjects dealt with in the Sections.

2. O & M Section may please remove the list placed at flag 'D'.

19/5/61.

25.5.61
(R.P. Gupta)
Section Officer

O ~~& M Unit~~

Removed.
25/5/61

Sct. I Sec.

Ministry of Home Affairs
[illegible] (1) Section

Standing Head No.	Type Subjects	Normal Classification
1	Scheduled Castes and Scheduled Tribes Orders issued by the President - Interpretation of and amendments to -	D
2.	Reservations in Central Services for Sch.Castes.	C-5
3.	Reservations in Central Services for Sch.Tribes.	C-5
4.		
5.	General questions relating to reservations for Sch. Castes and Sch. Tribes.	C-10
6.	Fixation of percentage of reservation for Sch. Castes/Tribes in the services under State Govt.	C-10
7.	General action issued by State Govts. in regard to communal representation in services under them.	C-10
8.	Supplementary instructions - Interpretation of and amendments to (except in respect of those relating to [illegible]).	C-10
9.	Exemption of posts from the scope of the reservation orders.	C-10
10.	Newspapers for advertisement to list of - in which advertisements regarding vacancies should be published.	C-10
11.	Grouping of posts.	C-10
12.	Recognition of associations representing Sch.Castes, Sch.Tribes and Anglo-Indians.	C-5
13.	Verification of claims of candidates to be treated as Sch.Castes, Sch. Tribes and Anglo-Indians.	C-5
14.	Complaints regarding non-observance of reservation orders.	C-5
15.	Requests for grant of additional concessions to Sch. Castes and Sch. Tribes.	C-5
16.	Annual report of Govt. for Sch.Castes & Sch.Tribes.	C-10
17.	Statistical information regarding No.of S.C/T. employees.	C-10
18.	Standard Clauses	C-5
19.		
20.		
21.	Elections in the Lok Sabha.	C-5
22.	Delimitation in the Lok Sabha	C-5
23.	Seat matters and other miscellaneous in the Lok Sabha	C-5
24.	Election in the Legislatures.	C-5
25.	Delimitation in the Legislatures	C-5
26.		
27.		
28.	Miscellaneous - General	C-5
29.	Annual returns relating to Ministries etc.	C-5
30.	Annual returns relating to Union Territories.	C-5
31.	Confirmations against received vacancies.	C-5

26) Sl. No. 21

Ministry of Home Affairs
SCT (1) Section

Reference Circular No.4/11/OMU/Home/60, dated the 28th April, 1961 regarding transfer of recorded files to record room.

Statement showing the progress made in the transfer of recorded files to the record room, is submitted. O & M Section may please remove a copy placed at flag 'S'.

Appendix C-3.

24/5/61.

R.P. Gupta 25.5.61

(R.P. Gupta)
Section Officer

2386/OMU/61 - 25/5

O & M Section

The statement has been removed. S.C.T.(1) Section may please see.

1/11 - 6.6.61

6.6.61

S.C.T. (1) Sec

Sl. No. 22

Ministry of Home Affairs
SCT (1) Section

60 recorded files relating to the year 1954 are sent herewith for destruction. ~~Five~~ Four copies of the list of these files are also attached. Ad.III Section may please acknowledge the receipt.

A-4

19/5/61.

Admin. III Sec.
Dy. No. 3241/61
Date 25.5.61
Clerk IS

(R.P. Gupta) 25-5-61
Section Officer

Ad.III Section

Admn. III Sec.

Removed. Thanks.

25.5.61

Mr. Sarkar SCT.I

(28) Sl. No. 23

Ministry of Home Affairs
SCT (1) Section

Reference Circular No.4/11/OMU/HOME/60, dated the 28th April, 1961 regarding transfer of recorded files to record room.

Statement showing the progress report relating to recorded files, is placed below at flag 'C'. O & M Section may please remove it.

2/6/61.

2.6.61
(R.P. Gupta)
Section Officer
Tele. No. 35079

O & M Section

The Statement has been removed. S.C.T(1) Section may please

6.6.61

6.6.61

Appendix C-4

2475/OMU/61 - 3/61

S.C.T(1) Sec

S.No. 24

Ministry of Home Affairs
SCT (1) Section

126 files of 1955 have been weeded out by the Section Officer. Out of these, 59 files are marked for further retention and 67 files for destruction. These 67 files along with the lists in quadripulicate are placed below, and may be sent to Ad.III Section. That Section may please see and acknowledge the receipt.

Appx A - 5

2/6/61

(R.P. Gupta) 2.6.61
Section Officer
Tele. No. 35079

Ad.III/Section

Admn III Section

Ry. ahaw.

Sl. 59 Secn records this have been weed for destruction. Spare copies of the list may please be returned to SCT.(1) Section.

6/6/61

PD

6/6.

SCT.I Section

S.No. 25

Ministry of Home Affairs
S.C.T. (I) Section.
.....

Appx. A-6

65 recorded files relating to the year 1956 are sent herewith for destruction. Four copies of the list of these files are also attached. Ad.III Section may please acknowledge the receipt.

R. P. Gupta 14.7.61
(R. P. GUPTA)
Section Officer.
(Tele.No.35079)

M. H. A.
Administration III Sec.
Dy. No. 4281.61
Date 15.7.61
Classification ...Cs...

Administration III Section.

Admn. III Sec.

Remained 65 Files. Thanks.

17-7-61

I(T-I Adm

Mr. Saxena

S. No. 26

Ministry of Home Affairs
S.C. (I) Section.

Reference Circular No. 4/11/OMU/HOME/60-dated the 28th April, 1961, regarding transfer of recorded files to record room.

Statement showing the progress report relating to recorded files, is placed below at flag 'Z'. O & M Section may please remove it.

15.7.61
(R. P. GUPTA)
Section Officer.
(Tele.No. 35079)

O & M Section.

Reference above.

The statement has been removed
S C (I) Section may please see.

15.7.61

15.7.61

SC (I)

4/14/Amnt Hqrs/60 S. No. 27

Govt of India
Ministry of Home Affairs

New Delhi, the 2 July, 1961.

[illegible]

[illegible] files to record room.

[illegible] 4/14/Amnt Hqrs/60 dated the 28th December, 1960 [illegible] dated 9-1-61, 9-2-61, 23-3-61 [illegible]

....

[illegible] have not yet reported to [illegible] of record files upto the year [illegible] under reference in spite of [illegible] officers concerned are, therefore, [illegible] in question, is completed and a report [illegible] 15th August, 1961.

K Rangarajan

(K. Rangarajan)
Under Secretary to the Govt. of India.

To

[illegible] 13/3(I)/3L.(II)/Estd(B)/61.(I)/1960.

No.4/11/[illegible]/60

To

All Ministry or Dept. Officers.

.....

New Delhi-11, the 2nd July, 1961.
29 Asadha, 1883.

CIRCULAR

Sub:- Transfer of recorded files to record rooms.

Ref:- Circular No.4/11/[illegible]/60 dated the 25th November, 1960 and Department reminders dated 9-1-61, 9-2-61, 20-3-61 and [illegible].

....

Sections noted below have not yet reported to this Unit completion of the work of transfer of recorded files upto the year 1956 as required in the circular under reference in spite of 4 reminders issued above. Section Officers concerned are, therefore, requested to ensure that the work, in question, is completed and a report furnished to this Unit by 10th August, 1961.

N. Rangarajan

(N. Rangarajan)
Under Secretary to the Govt. of India.

To

Section Officers C.R.(I)/C.R.(II)/Estt(B)/SCT.(I)/S.S.O.

....

Copy to C.L.(HQ)/D.S.(L)/U.S.(D)/D.S.(SD) for information.

.....

[illegible]

S.No. 28

Min. of Home Affairs
S.C.T.(1) Section

Reference Circular No.4/11/CMU/Home/60, dated 20th July 1961, regarding transfer of recorded files to record room.

779 recorded files have already been weeded out by the Section Officer and sent to Ad.III Section and record room respectively.

Remaining files are being weeded out very quickly and the work of transfer of recorded files upto the year 1958 will it is hoped be completed as early as possible probably by 10th August 1961.

24/7/61

Section Officer.

O & M Section
.7.1961.

dt. 10-8-61

S.No. 28

Ministry of Home Affairs
S.C.T. (I) Section.

109 recorded files (in three bundles) as per lists in quadruplicate are placed below, and may be sent to record room. That Section may see and acknowledge their receipt.

10/8/61

(R.P. GUPTA)
Section Officer
(Tele.No.35079)

Record Room.

S.No. 30

Ministry of Home Affairs
S.C.T. (I) Section.
*****

35 recorded files relating to the year 1956 are sent herewith for destruction. Four copies of the lists of these files are also attached. Ad.III Section may please acknowledge the receipt.

D. 202/95/61-SCT(I)
14/8/61

R. P. Gupta 10.8.61
(R. P. GUPTA)
Section Officer
(Tele.No.35079)

Administration III Section.

Admn III Sec.

35 Recorded files have been removed for shredding.

4.861

SCT.I

S.No 31

Ministry of Home Affairs
S.C.T. (I) Section.
****

Reference Circular No.4/11/OMU/HOME/60, dated 20th July 1961, regarding transfer of recorded files to record room.

Statement showing the progress report relating to recorded files, is placed below at flag 'M'. O & M Section may please remove it.

8/8/61.

Sd/-
(R.P.GUPTA) 11-8-61
Section Officer.
(Tele.No.35079)

O & M Section.

S.No. 32

MINISTRY OF HOME AFFAIRS
SCT(I) SECTION.

188 recorded files as per lists in quadruplicate are plced below, and may be sent to record room. That Section may see and acknowledge their receipt.

8/9/61

(R. P. GUPTA) 12.9.61
Section Officer.
(Tele.No. 35079)

138
50
188

R. Room 14 9-61

Record Room.

One checked copy of the list is returned herewith.

21/9/61

S.C.T. (I) Sec.

S.No. 33

Ministry of Home Affairs
S.C.T. (I) Section.

85 recorded files relating to the year 1957 are sent herewith for destruction. Four copies of the lists of these files are also attached.

Ad.III Section may please acknowledge the receipt.

8.9.61

12.9.61
(R.P. Gupta)
Section Officer.
(Tele.No.35079)

Ad.III Section.

M. H. A.
Admn. Instrs. III Sec.
Dy. No 575/61
Date 15.9.61
Classification Ts

Removed 85 files for destruction

16/9/61

16/9/61

S.No.34

Ministry of Home Affairs
S.C.T. (I) Section.
*****

72 recorded files relating to the year 1957 are sent herewith for destruction. Four copies of the lists of these files are also attached. Ad.III Section may please acknowledge the receipt.

D. 227/95/61 SCT.I. 719

30.8.61

1.9.61

(R. P. GUPTA)
Section Officer.
(Tele.No. 35079)

Administration III Section.

574/61
15.9.61

Remarked 72 files for destruction

16-9-61

(T.I.T.I)

S.A.V. 3

Ministry of Home Affairs
S.C.T. (I) Section.
*****

Reference Circular No.4/11/OMU/HOME/60, dated 20th July 1961, regarding transfer of recorded files to record room.

Statement showing the progress report relating to recorded files, is placed below at flag 'Z'. O & M Section may please remove it.

31.8.61

O/C

(R. P. GUPTA)
Section Officer.
(Tele.No.35079)

O & M Section.
31 - 8 - 1961

S.No 30

Ministry of Home Affairs
S.C.T. (I) Section.

D.232/gs/61/SCT(I)/12/9

Reference Circular No.4/11/OMU/Home/60, dated 20th July 1961, regarding transfer of recorded files to record room.

3981/Coord/61 - 13/9.

Statement showing the progress report relating to recorded files is placed below at flag 'P'. O & M Section may please remove it.

12/9/61

(R.P. Gupta) 12.9.61
Section Officer
(Tele.No.35079)

12/9

O & M Section.
12/9/1961.

Saxena SCT I.

The statement has been removed SCT(I) may please see.
13.9.61

S.No. 37

Ministry of Home Affairs
S.C.T. (I) Section.

131 recorded files relating to the year 1958 are sent herewith for destruction. Four copies of the lists of these files are also attached.

Ad.III Section may please acknowledge the receipt.

31.1.62

2.2.62

(R. P. GUPTA)
Section Officer.
(Tele.No.35131)

D. 28/15/62 SCT-I
3/2/62

Ad.III Section.

Received 131 files
2/2/62

(44)

Ministry of Home Affairs
SCT(I) Section.

201 recorded files as per lists in quadruplicate are placed below, and may be sent to record room. That Section may see and acknowledge their receipt.

31.1.62

R. P. Gupta 2.2.62

(R. P. GUPTA)
Section Officer.
(Tele.No.35131)

Record Room.

D. 27 1/gs/62 SCT I
3/2/62

One copy of the list is returned herewith please.

13/2/62

S.C.T(I) Sec.

Ministry of Home Affairs
(S.C.T.I Section)

15 recorded files as per lists in quadruplicate are placed below, and may be sent to record room. That Section may see and acknowledge their receipt.

(R. P. GUPTA) 16.4.62
Section Officer.
(Tele.No.35131)

Record Room

One copy of the list is returned herewith please.

SC T(I)Sn 3/5/62

Ministry of Home Affairs
(S.C.T.I Section)

27 recorded files as per lists are sent herewith for destruction. ~~Four~~ copies of the lists of these files are also attached. Ad. III Section may please acknowledge the receipt.

16.4.62

(R. P. GUPTA)
Section Officer
(Tele.No. 35131)

Ad. III Section.

Appendix A-1

LIST OF RECORDED FILES
MINISTRY OF HOME AFFAIRS (REORGANISATION SECTION).

.....

No.	BRIEF SUBJECT	Ministry/Department
1. No.12/65/53-RE.	Communal Half Yearly Returns -1953	Parliamentary Affairs.
2. No.12/66/53-RE.	-do- -do-	Planning Commission.
3. No.12/67/53-RE.	-do- -do-	Cabinet Secretariat.
4. No.12/68/53-RE.	-do- -do-	W.H.& S.
5. No.12/69/53-RE.	-do- -do-	Transport.
6. No.12/73/53-RE.	-do- -do-	Law.
7. No.12/44/53-RE.	-do- Returns 1952-	Information & Broadcasting
8. No.12/43/53-RE.	-do- -do-	Commerce & Industry.
9. No.12/47/53-RE.	-do- -do-	Information & Broadcasting
10. No.12/48/53-RE.	-do- -do-	Labour.
11. No.12/49/53-RE.	-do- -do-	Rehabilitation.
12. No.12/50/53-RE.	-do- -do-	Cabinet Sectt.
13. No.12/56/53-RE.	-do-Returns 1953-	External Affairs.
14. No.12/59/53-RE.	-do- -do-	Health.
15. No.12/30/53-RE.	-do-Returns 1952-	Production.
16. No.12/32/53-RE.	-do-Returns 1953-	Home Affairs.
17. No.12/35/53-RE.	-do-Returns 1951-	M.H.A.(Reorg.Branch).
18. No.12/36/53-RE.	-do-Returns 1953-	Prime Minister's Sectt.
19. No.12/37/53-RE.	-do- -do-	Partition Sectt.
20. No.12/40/53-RE.	-do- -do-	N.R. & S.R.
21. No.12/41/53-RE.	-do- -do-	Ministry of States.
22. No.12/42/53-RE.	-do- -do-	President's Sectt.
23. No.12/74/53-RE.	-do- -do-	Partition Sectt.
24. No.12/2/54-RE.	-do- -do-	Prime Minister's Sectt.
25. No.12/3/54-RE.	-do- -do-	President Sectt.
26. No.12/4/54-RE.	-do- -do-	Rehabilitation.
27. No.12/17/54-RE.	-do- -do-	N.R.& S.R.
28. No.12/22/54-RE.	-do- -do-	Cabinet Sectt.
29. No.12/45/51-RE.	-do-Returns 1951-	Rehabilitation.
30. No.12/44/51-RE.	-do- -do-	Health.
31. No.12/43/51-RE.	-do- -do-	Commerce & Industry.
32. No.12/42/51-RE.	-do- -do-	W.P. & S.

No.		Brief Subject.		Ministry/Deptt.
33.	No.12/41/51-RE.	Communal Half Yearly Returns - 1951.		Communication.
34.	No.12/40/51-RE.	-do-		Transport.
35.	No.12/39/51-RE.	-do-	-do-	Food & Agriculture.
36.	No.12/38/51-RE.	-do-	-do-	Defence.
37.	No.12/37/51-RE.	-do-	-do-	Education.
38.	No.12/36/51-RE.	-do-	-do-	Partititon Sectt.
39.	No.12/35/51-RE.	-do-	-do-	Planning Commission.
40.	No.12/34/51-RE.	-do-	-do-	President's Sectt.
41.	No.12/33/51-RE.	-do-	-do-	L&W.
42.	No.12/32/51-RE.	-do-	-do-	Supreme Court.
43.	No.12/31/51-RE.	-do-	-do-	External Affairs.
44.	No.12/30/51-RE.	-do-	-do-	Parliamnetary Affairs.
45.	No.12/29/51-RE.	-do-	-do-	Prime Minister's Sectt.
46.	No.12/48/51-RE.	-do-	-do-	National Resources & Scientif Research.
47.	No.12/27/51-RE.	-do-	-do-	State Ministry.
48.	No.12/24/51-RE.	-do-	-do-	Rehabilitation.
49.	No.12/25/51-RE.	-do-	-do-	Home Affairs.
50.	No.12/26/51-RE.	-do-	-do-	Infor.& Broadcasting.
51.	No.12/22/51-RE.	-do-	-do-	Health.
52.	No.12/23/51-RE.	-do-	-do-	Commerce & Industry.
53.	No.12/20/51-RE.	-do-	-do-	Railways (Rly.Board).
54.	No.12/21/51-RE.	-do-	-do-	Labour.
55.	No.12/2/52-RE.	Communal Halfy Yearly Returns- 1952.		Commerce & Industry.
56.	No.12/3/52-RE.	-do-	-do-	Prime Minister's Sectt.
57.	No.12/4/52-RE.	-do-	-do-	Partition Sectt.
58.	No.12/5/52-RE.	-do-	-do-	States Ministry.
59.	No.12/6/52-RE.	-do-	-do-	Deptt. of Parliamentary Affairs
60.	No.12/7/52-RE.	-do-	-do-	Defence.
61.	No.12/8/52-RE.	-do-	-do-	External Affairs.
	No.12/9/52-RE.	-do- Returns 1951-		Labour.
	No.12/12/52-RE.	-do- Returns 1952-		N.R. & S.R.
	o.12/11/52-RE.	-do- Returns 1951		Inf.& Broadcasting.
	12/13/52-RE.	-do- Returns 1952		Transport.
	12/14/52-RE.	-do-	-do-	Food & Agriculture.
	12/15/52-RE.	-do-	-do-	Law.

File No.	Brief Subject		Name of Ministry/Deptt.
68. F.12/16/52-RE.	Communal Half-Yearly Returns	1952	Education.
69. F.12/18/52-RE.	-do-		President Sectt.
70. F.12/19/53-RE.	-do-	1951	Railways.
71. F.12/20/52-RE.	-do-	-do-	Cabinet Sectt.
72. F.12/21/52-RE.	-do-	1952	Cabinet Sectt.
73. F.12/1/51-RE.	-do-		Home Affairs(SCT Sec.)
74. F.12/2/51-RE.	-do-	1951	Partition Sectt.
75. F.12/3/51-RE.	-do-	-do-	Planning Commission
76. F.12/4/51-RE.	-do-	-do-	Law
77. F.12/5/51-RE.	-do-	-do-	Parliamentary Affairs.
78. F.12/6/51-RE.	-do-	-do-	States Ministry.
79. F.12/7/51-RE.	-do-	-do-	Cabinet Sectt.
80. F.12/8/51-RE.	-do-	-do-	Parliamentary Sectt.
81. F.12/9/51-RE.	-do-	-do-	External Affairs.
82. F.12/10/51-RE.	-do-	-do-	Prime Minister's Sectt.
83. F.12/11/51-RE.	-do-	-do-	President Sectt.
84. F.12/12/51-RE.	-do-	-do-	Natural Resources & Scientific Research.
85. F.12/13/51-RE.	-do-	-do-	Education
86. F.12/14/51-RE.	-do-	-do-	Communications.
87. F.12/15/51-RE.	-do-	-do-	Defence.
88. F.12/16/51-RE.	-do-	-do-	Transport.
89. F.12/17/51-RE.	-do-	-do-	W.H.&S.
90. F.12/18/51-RE.	-do-	-do-	Finance.
91. F.12/19/51-RE.	-do-	-do-	Food & Agriculture.
92. F.12/1/53-RE.	-do-	1952	Irrigation & Power.
93. F.12/2/53-RE.	-do-	-do-	Planning Commission
94. F.12/3/53-RE.	-do-	-do-	Home Affairs(Reorg.Bran.)
95. F.12/4/53-RE.	-do-	-do-	Deptt. of Parliamentary Affairs.
96. F.12/5/53-RE.	-do-	-do-	Production.
97. F.12/6/53-RE.	-do-	-do-	Rehabilitation.
98. F.12/8/53-RE.	-do-	-do-	Food & Agriculture
99. F.12/9/53-RE.	-do-	-do-	W.H.&S.
100. F.12/11/53-RE.	-do-	-do-	Health
101. F.12/12/53-RE.	-do-	-do-	External Affairs.

S.No.	File No.	Brief Subject		Name of Ministry/Deptt.
102	F.12/13/53-RE.	Communal Half-Yearly Returns	1951	Finance
103.	F.12/14/53-RE.	-do-	1952	States Ministry.
104	F.12/16/53-RE.	-do-	1951	Home Affairs.
105.	F.12/17/53-RE.	-do-	-do-	Home Affairs
106.	F.12/18/53.RE.	-do-	1952	Home Affairs(Recorder.)
107.	F.12/19/53-RE.	-do-	-do-	Defence
108.	F.12/20/53-RE.	-do-	-do-	Education.
109.	F.12/22/53-RE.	-do-	-do-	President Sectt.
110.	F.12/23/53-RE.	-do-	-do-	M.R.&S.R.
111.	F.12/25/53-RE.	-do-	-do-	W.H.&S.
112.	F.12/26/53-RE.	-do-	-do-	Irrigation & Power.
113.	F.12/27/53-RE.	-do-	-do-	Transport
114.	F.12/28/53-RE.	-do-	-do-	Labour
115.	F.12/29/53-RE.	-do-	-do-	Commerce & Industry
116.	F.12/10/53-RE.	-do-	-do-	Law
117.	F.12/33/53-RE.	-do-	-do-	Health
118.	F.12/45/53-RE.	-do-	1953	Education
119.	F.12/52/53-RE.	-do-	1952	Planning Commission
120.	F.12/53/53-RE.	-do-	-do-	Partition Sectt.
121.	F.12/64/53-RE.	-do-	1953	Rehabilitation.

Appendix A-2

LIST OF CLOSED FILES for the year 1954 Ad III Sec. in Ministry of Home Affairs (CT I).

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Sl. No.	File No.	BRIEF SUBJECT	Ministry/Deptt.
1.	F.17/35/54-CCT.	Half Yearly Communal Returns, for the year 1953.	Min.of Finance.
2.	F.17/1/54-CCT.	-do- -do-	Transport.
3.	F.17/3/54-CCT.	-do- -do-	Defence.
4.	F.17/4/54-CCT.	-do- -do-	Labour.
5.	F.17/5/54-CCT.	-do- -do-	Education.
6.	F.17/6/54-CCT.	-do- -do-	Irrigation & Power.
7.	F.17/7/54-CCT.	-do- -do-	Railways.
8.	F.17/8/54-CCT.	-do- -do-	States Ministry.
9.	F.17/9/54-CCT.	-do- -do-	Production.
10.	F.17/10/54-CCT.	-do- -do-	Production.
11.	F.17/13/54-CCT.	-do- -do-	Defence.
12.	F.17/15/54-CCT.	-do- -do-	Law.
13.	F.17/16/54-CCT.	-do- -do-	Information and Broadcasting.
14.	F.17/17/54-CCT.	-do- -do-	Home Affairs.
15.	F.17/18/54-CCT.	-do- -do-	Food & Agriculture.
16.	F.17/19/54-CCT.	-do- -do-	Labour.
17.	F.17/20/54-CCT.	-do- -do-	Food & Agriculture.
18.	F.17/21/54-CCT.	Proposal to abolish Half Yearly Returns.	M.H.A. (CCT).
19.	F.17/22/54-CCT.	Half Yearly Communal Returns for 1953.	Communication.
20.	F.17/23/54-CCT.	-do- -do-	Irrigation & Power.
21.	F.17/24/54-CCT.	-do- -do-	Information and Broadcasting.
22.	F.17/25/54-CCT.	-do- -do-	Health.
23.	F.17/26/54-CCT.	-do- -do-	Communication.
24.	F.17/27/54-CCT.	-do- Returns 1951.	M.H.A. (CCT)
25.	F.17/27/54-CCT(KB)	-do- -do-	M.H.A(Reorg.Branch)
26.	F.17/28/54-CCT.	-do- -do-	M.H.A.(CCT)
27.	F.17/29/54-CCT.	-do- Returns 1952.	Communications
28.	F.17/30/54-CCT.	-do- Returns 1953.	Railways.
29.	F.17/31/54-CCT.	-do- Returns 1952.	Finance.
30.	F.17/32/54-CCT.	-do- Returns 1953.	Parliamentary Affairs.
31.	F.17/33/54-CCT.	-do- -do-	M.H.A.(CCT)
32.	F.17/34/54-CCT.	-do- Returns 1952.	Communications.

No.	File No.	BRIEF SUBJECT	Ministry/Deptt.
33.	F.17/33/54-SCT.	Half Yearly Communal Returns for the year 1952.	Railways Ministry.
34.	F.17/37/54-SCT.	-do- -do-	Railways.
35.	F.17/38/54-SCT.	-do- Returns for1953.	Finance.
36.	F.17/39/54-SCT.	-do- -do-	External Affairs.
37.	F.17/40/54-SCT.	-do- Returns for 1954.	Production.
38.	F.17/41/54-SCT.	-do- -do-	M.H.A.(Attached & Subordinate Offices).
39.	F.17/42/54-SCT.	-do- -do-	Planning Commission.
40.	F.17/43/54-SCT.	-do- -do-	Partition Sectt.
41.	F.17/44/54-SCT.	-do- Returns for 1953.	W.H. & S.
42.	F.17/45/54-SCT.	-do- Returns for 1954.	States Ministry.
43.	F.17/46/54-SCT.	-do- -do-	M.H.A.(Attached & Subordinate Offices).
44.	F.17/47/54-SCT.	-do- -do-	President Sectt.
45.	F.17/48/54-SCT.	-do- Returns for 1953.	Commerce & Industry.
46.	F.17/49/54-SCT.	-do- Returns for 1952.	Finance.
47.	F.17/50/54-SCT.	-do- Returns for 1954.	N.R. & S.R.
48.	F.17/51/54-SCT.	-do- -do-	Prime Minister's Sectt.
49.	F.17/52/54-SCT.	-do- -do-	M.H.A.(SCT)
50.	F.17/53/54-SCT.	-do- -do-	Health.
51.	F.17/54/54-SCT.	-do- -do-	Defence.
52.	F.17/55/54-SCT.	-do- -do-	Law.
53.	F.17/56/54-SCT.	-do- -do-	Finance.
54.	F.17/57/54-SCT.	-do- -do-	Commerce & Industry.
55.	F.17/58/54-SCT.	-do- -do-	Food & Agriculture
56.	F.17/59/54-SCT.	-do- -do-	Labour.
57.	F.17/60/54-SCT.	-do- -do-	Rehabilitation.
58.	F.17/61/54-SCT.	-do- -do-	External Affairs
59.	F.17/62/54-SCT.	-do- -do-	W.H. & S.
60.	F.17/63/54-SCT.	-do- Returns for 1952.	M.H.A.(SCT).
61.	F.17/64/54-SCT.	-do- Returns for 1954.	States Ministry
62.	F.17/65/54-SCT.	-do- Returns for 1953.	M.H.A. (Subordinate & Attached offices).
63.	F.17/62/53-RE.	-do- Returns for 1952.	M.H.A.(Reorg.H.)
64.	F.17/63/54-RE.	-do- Returns for 1953.	M.H.A. (Reorg.Br.)

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LIST OF RECORDS FILED FOR THE YEAR 1954
MINISTRY OF HOME AFFAIRS (SCT).

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S.No.	File No.	DETAILS SUBJECT	Ministry/Deptt.
66.	F.29/38/54-SCT.	Annual Returns for 1953.	N.R. & S.R.
68.	F.29/39/54-SCT.	-do- 1951 & 1951.	Finance (Rev.Div).
67.	F.29/40/54-SCT.	-do- 1953	Transport.
68.	F.29/41/54-SCT.	-do- -do-	Defence.
69.	F.29/42/54-SCT.	-do- -do-	Education.
70.	F.29/43/54-SCT.	-do- -do-	Partition Sectt.
71.	F.29/44/54-SCT.	-do- -do-	External Affairs.
72.	F.29/45/54-SCT.	-do- -do-	Commerce & Industry.
73.	F.29/46/54-SCT.	-do- Returns 1951 & 1952.	Production (Attached & Subordinate Offices)
74.	F.29/47/54-SCT.	-do- Returns 1953	Production.
75.	F.29/48/54-SCT.	-do- Returns 1952	Office of the Comptroller & Auditor General of India.
76.	F.29/50/54-SCT.	-do- Returns 1953.	Election Commission
77.	F.29/51/54-SCT.	-do- -do-	M.H.A.(SCT)
78.	F.29/52/54-SCT.	-do- -do-	Law.
79.	F.29/56/54-SCT.	-do- Returns 1952	Partition Sectt.
80.	F.29/53/54-SCT.	-do- Returns 1953.	M.H.A.(I.A.S.Trg. School).
81.	F.29/57/54-SCT.	-do- -do-	M.H.A. (I.G.S.P.& E)
82.	F.29/58/54-SCT.	-do- -do-	M.H.A.(Intelligence Bureau).
83.	F.29/60/54-SCT.	-do- -do-	M.H.A. Sectt. Trg.School).
84.	F.29/61/54-SCT.	-do- -do-	M.H.A.(proper).
85.	F.29/62/54-SCT.	-do- -do-	U.P.S.C.
86.	F.29/65/54-SCT.	-do- -do-	Labour (Attached/ Subordinate/Statutory Bodies.
87.	F.29/66/54-SCT.	-do- -do-	Health
88.	F.29/67/54-SCT.	-do-Returns 1952 & 1953.	Parliamentary Affairs
89.	F.29/68/54-SCT.	-do- -do-	Finance (Rev.Div).
90.	F.29/70/54-SCT.	-do- -do-	N.R. & S.R.
91.	F.29/69 /54-SCT.	-do- Returns 1953	Finance (Rev.Div.)
92.	F.29/21/54-SCT.	-do- Returns 1950 & 1951.	Communications.
93.	F.29/22/54-SCT.	-do- -do-	W.H.& S.
94.	F.29/23/54-SCT.	-do- -do-	Defence
95.	F.29/24/54-SCT.	-do- -do-	Finance.

No.	File No.	SUBJECT	Ministry/Deptt.
96.	P. 29/26/54-CCT.	Annual Returns for the Year 1953.	Labour (D.G.R.E.) Rehabilitation
97.	P. 29/27/54-CCT.	-do- -do-	Food & Agriculture
98.	P. 29/30/54-CCT.	-do- -do-	Commandant Central Police Training Colleg CBI.
99.	P.29/31/54-CCT.	-do- -do-	H.H.A.(CCT)
100.	P.29/32/54-CCT.	-do-Returns 1951 & 1952.	Health (Attached & Subordinate Offices)
101.	P.29/34/54-CCT.	-do- -do-	Law.
102.	P.29/35/54-CCT.	-do-Returns 1952.	Rehabilitation.
103.	P.29/37/54-CCT.	-do- Returns 1953.	Communications.
104.	P.29/1/54-CCT.	-do- -do-	Production.
105.	P.29/2/54-CCT.	-do-Returns 1952.	Railways (Rly.Board).
106.	P.29/3/54-CCT.	-do-Returns 1950 & 1951.	Commerce & Industry.
107.	P.29/4/54-CCT.	-do- Returns 1952.	COmmunications
108.	P.29/5/54-CCT. K.U.	-do-Returns 1951 & 1952.	Education.
109.	P.29/5/54-CCT.	-do-Returns 1950 to 1952.	Education.
110.	P.29/6/54-CCT.	-do- Returns 1953.	Rehabilitation.
111.	P.29/7/54-CCT.	-do- Returns 1950 & 1951.	Parliamentary Affairs.
112.	P.29/8/54-CCT.	-do- Returns 1952.	Special Police Establishment.
113.	P.29/9/54-CCT.	-do- Returns 1952 & 1953.	Military Secy. to the President.
114.	P.29/10/54-CCT.	-do- Returns 1952.	Commandment Central Police, Training Colleje.
115.	P.29/11/54-CCT.	-do- Returns 1953.	Prime Ministers' Scott.
116.	P.29/12/54-CCT.	-do- Returns 1952.	Election Commission.
117.	P.29/13/54-CCT.	-do- -do-	Cabinet Secretariat.
118.	P.29/14/54-CCT.	-do- -do-	Intelligence Bureau.
119.	P.29/15/54-CCT.	-do- -do-	Production.
120.	P.29/16/54-CCT.	-do- Returns 1950 to 1952.	Planning Commission.
121.	P.29/17/54-CCT.	-do- Returns 1952.	U.P.S.C.
122.	P.29/18/54-CCT.	-do- Returns 1950 to 1952.	Labour (D.G.R.E.)
123.	P.29/19/54-CCT.	-do- Returns 1953.	Secry. to President of India.
124.	P.29/20/54-CCT.	-do- -do-	States Ministry.
125.	P.29/71/54-CCT.	-do-Returns 1952.	Food & Agriculture.
126.	P.29/71(a)/54-CCT.	-do-Returns -do-	Office of the Princip Extension Prog.Centre Nilokheri(Pb.)
87.	P.29/72/54-CCT.	-do- -do-	External Affairs.

No.	No.	Subject		Ministry/Deptt.
128.	F.[illegible]/53/54-SCT.	Annual Returns for the year 1954.		Office of the Comptroller and Auditor General of India.
129.	[illegible].F.20/73/54-SCT.	-do-	Returns 1953.	Comptroller & Auditor General of India.
130.	F.20/74/54-SCT.	-do-	-do-	M.H.A. (SCT)
131.	F.20/1/54-SCT.	-do-	Returns 1950 to 1953.	M.H.A.(SCT)
132.	F.11/23/54-SCT.	Grouping of posts- Librarian in the office of D.G.H.S.		
133.	F.11/24/54-SCT.	Grouping of posts- Central Excise Collectorate Patna.		
134.	F.11/26/54-SCT.	Grouping of posts- Department of Parliamentary Affairs.		
135.	F.11/25/54-SCT.	Grouping of posts- Indian Institute of Technology, Kharagpur- (Min.of Education).		
136.	F.11/27/54-SCT.	Grouping of posts - Malaria Institute of India - Ministry of Health.		
137.	F.11/4/54-SCT.	Grouping of posts - Office of the National Savings Commissioners, (Ministry of Finance).		
138.	F.11/5/54-SCT.	Grouping of posts - Office of the Director General Civil Aviation, (Ministry of Communications).		
139.	F.11/6/54-SCT.	Grouping of posts - The Delhi Polytechnic, Ministry of Education.		
140.	F.11/8/54-SCT.	Grouping of posts - D.G. Shipping (Ministry of Transport)- Indian Meterological Deptt. (Min.of Communications)- Central Sericultural Research Station (Ministry of C & I) D.G.S. & D. Inspection Wing (Min.of W.H.& S.) M.A. Ministry - Misc. posts.		
141.	F.11/9/54-SCT.	Grouping of posts - Labour Bureau (Ministry of Labour).		
142.	F.11/10/54-SCT.	Grouping of posts - D.G. P & T - post of Hindi Translator.		
143.	F.11/11/54-SCT.	Grouping of posts - Directorate of Economic & Statistics (Min. of F.A.)		
144.	F.11/12/54-SCT.	Grouping of isolated posts in all India Radio.		
145.	F.11/15/54-SCT.	Grouping of posts - Central Rice Research Institute, Cuttack (Ministry of F.A.)		
146.	F.11/14/54-SCT.	Grouping of posts- Military Accounts Department (Min.of Finance).		
147.	F.11/7/54-SCT.	Grouping of posts - Ministry of Food & Agric. (Exploratory Division).		
148.	F.11/21/54-SCT.	Grouping of posts - Office of Coal Mines Labour Welfare Fund (Ministry of Labour).		
149.	F.11/22/54-SCT.	Grouping of Class III posts - Central Rice Research Institute, Cuttack (Ministry of F.A.)		

Appendix A-3

List of recorded files for the year 1955
Ministry of Home Affairs (SCT I)

S.No.	File No.	Brief subject		Ministry/Deptt.
1.	F.29/1/55-SCT.	Annual returns for	1953 & 54.	Home Affairs.
2.	F.29/2/55-SCT	-do-	1954	-do-
3.	F.29/3/55-SCT	-do-	-do-	-do-
4.	F.29/4/55-SCT	-do-	1953	Home Affairs(Delimitation Commissio
5.	F.29/5/55-SCT	-do-	1952	Commerce & Industry
6.	F.29/6/55-SCT	-do-	1954	Parliamentary Affairs Deptt.
7.	F.29/7/55-SCT	-do-	1954	Partition Secretariat.
8.	F.29/8/55-SCT	-do-	-do-	Cabinet Secretariat.
9.	F.29/9/55-SCT	-do-	1954	Prime Minister's Sectt.
10.	F.29/10/55-SCT	-do-	1954	Production.
11.	F.29/11/55-SCT	-do-	1954	Home Affairs(IAS Train.)
12.	F.29/12/55-SCT	-do-	1954	U.P.S.C.
13.	F.29/13/55-SCT	-do-	1954	Home Affairs.
14.	F.29/14/55-SCT	-do-	1954	States Reorg. Commission
15.	F.29/15/55-SCT	-do-	1954	Election Commission
16.	F.29/16/55-SCT	-do-	1953 & 54	Finance (I. & C Division
17.	F.29/18/55-SCT	-do-	1954	Defence.
18.	F.29/19/55-SCT	-do-	1954	M.R.&S.R.
19.	F.29/20/55-SCT	-do-	1954	Transport(both wings).
20.	F.29/21/55-SCT	-do-	1954	Military Secy.toPresident
21.	F.29/22/55-SCT	-do-	1953 &54	Planning Commission.
22.	F.29/23/55-SCT	-do-	1953 & 54	Finance (Defence Div.)
23.	F.29/24/55-SCT	-do-	1954	Home Affairs.
24.	F.29/25/55-SCT	-do-	1954	Labour.
25.	F.29/26/55-SCT	-do-	---	Home Affairs.
26.	F.29/27/55-SCT	-do-	1954	Late Min. of States.
27.	F.29/28/55-SCT	-do-	1954	Home Affairs.
28.	F.29/29/55-SCT	-do-	1954	Intelligence Bureau/H.A
29.	F.29/30/55-SCT	-do-	1954	Secy. to President,India
30.	F.29/31/55-SCT	-do-	1953 & 54	Home Affairs(Coord.Dte.)
31.	F.29/32/55-SCT	-do-	1954	Education
32.	F.29/33/55-SCT	-do-	1954	Home Affairs (S.P.I.)
33.	F.29/34/55-SCT.Part I	-do-	1954	W.H. & S.
34.	F.29/34/55-SCT.Part II	-do-	1954	-do-
35.	F.29/35/55-SCT	-do-	1954	Commerce ' Industry.
A 36.	F.29/36/55-SCT.&H.W.	-do-	1954	Comptroller & Auditor G
B 36.	F.29/36/55-SCT *	-do-	1954	-do-
37.	F.29/37/55-SCT	-do-	1954	Law.
38.	F.29/38/55-SCT	-do-	1954	Finance (Revenue).
39.	F.29/39/55-SCT	-do-	1954	Rehabilitation.
40.	F.29/40/55-SCT	-do-	1954	Labour (D.G.R.&T.)

* 1 'B' 36 above

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1	2	3	4
41.	F.29/41/55-SCT	Annual returns for 1954	External Affairs.
42.	F.29/42/55-SCT	-do- 1954	State of Coorg.
43.	F.29/43/55-SCT	-do- 1954	W.H.&S.
44.	F.29/44/55-SCT	-do- 1954	Communications.
45.	F.29/45/55-SCT	-do- 1954	Information & Broadcasting.
46.	F.29/46/55-SCT & R.U.	-do- 1954	Railways
47.	F.29/46/55-SCT	-do- 1954	Railways
48.	F.29/47/55-SCT	-do- 1954	W.H. & S.
49.	F.29/48/55-SCT	-do- 1954	Food & Agriculture.
50.	F.29/50/55-SCT	-do- 1953 & 54	Bhopal Government.
51.	F.29/51/55-SCT	-do- 1953 & 54	Himachal Pradesh.
52.	F.29/52/55-SCT	-do- 1954	Health.
53.	F.29/2/55-SCT	-do- 1954	Tripura State.
54.	F.5/5/55-SCT	Recruitment of S.Cs/Ts as Assistant Settlement Officer.	
55.	F.11/1/55-SCT	Grouping of Gazetted and Class IV posts - Min. of W.H.&S.	
56.	F.11/2/55-SCT	Grouping of posts - Indian Meteorological Deptt. Min. of Communications.	
57.	F.11/4/55-SCT	Grouping of posts - C.P.R.I., Patna(M/Food & Agriculture)	
58.	F.11/5/55-SCT	Grouping of posts - Central Police Training College, Abu.	
59.	F.11/6/55-SCT	Grouping of technical Class I posts - M/Food & Agriculture	
60.	F.11/7/55-SCT	Grouping of technical Class II posts-M/Food & Agriculture	
61.	F.11/8/55-SCT	Grouping of posts - Central Rice Research Institute, Cuttack.	
62.	F.11/9/55-SCT	Grouping of posts - Dte. of Shipping, Bombay.	
63.	F.11/10/55-SCT	Grouping of posts - C.W.&P.C. - M/Irrigation & Power.	
64.	F.11/14/55-SCT	Grouping of posts of staffs car drivers - M/ Labour.	
65.	F.11/17/55-SCT	Grouping of posts of staff car drivers - M/W.H.&S.	
66.	F.11/18/55-SCT	Grouping of posts - Antigen Production Unit, M/Health.	
67.	F.11/19/55-SCT	Grouping of posts in Kodaikanal Observatory - Min. of Communications.	
68.	F.11/20/55-SCT	Grouping of posts - M/Food & Agriculture.	
69.	F.11/22/55-SCT	Grouping of posts - National Instruments Factory, Calcutta - M/Production.	
70.	F.11/23/55-SCT	Grouping of Class III posts - D.G., P. & T.	
71.	F.11/24/55-SCT	Grouping of posts of Surveyors - M/Transport.	
72.	F.16/1/55-SCT	Recommendations - Commissioner for S.Cs/Ts Report for 1954	
73.	F.18/1/55-SCT	Vicwa Karma community - representation of - in services.	
74.	F.28/1/55-SCT	Activities for 1954-55 - M/Home Affairs.	
75.	F.28/4/55-SCT	Implementation of decision of Cabinet/Committee of Cabinet by Ministries.	
76.	F.28/6/55-SCT	Appointment of Shri Mithoo Lal - Representation from Delhi S.Cs. Welfare Association.	
77.	F.28/7/55-SCT	Activities of M/Home Affairs for the year 1954-55.	
78.	F.28/8/55-SCT	Monthly statement of cases.	
79.	F.28/9/55-SCT	Abstract of control chart showing disposal of 'P' receipts	
80.	F.28/10/55-SCT	Weekly Arrear Statement.	
81.	F.28/11/55-SCT	Recording & Indexing statement.	
82.	F.28/12/55-SCT	Rules of business for Coorg & Ajmer states.	

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1	2	3	4
83.	F.28/13/55-SCT	Armed Forces - No. of S.Cs. & S.Ts. in 1954.	
84.	F.28/14/55-SCT	S.C., S.T. and Anglo Indians registered with Emp.Exchang	
85.	F.28/25/55-SCT	Weekly statement of urgent/important cases disposed by officers.	
86.	F.28/27/55-SCT	Descriptive Memoir of M/Home Affairs as on 1-4-1955.	
87.	F.28/30/55-SCT	Preparation and submission of annual returns.	
88.	F.28/35/55-SCT	Cases pending with other Ministries.	
89.	F.28/37/55-SCT	Quartely business statement.	

90. 'B'.36. on page 1 at. S. No. 36 'B'

Ad-ll Seen

Files enumerated as above have been received on 17-1-61.

17/1 SPP 17/1

SCT-I

Appendix A-4.

[illegible] Files Section.

Sl.No.	File No.	S U B J E C T
1.	F.17/1/54-CCT.	Number of posts of various grades and number of posts held by the members of the S.C.& S.T. etc - Information as on 1.12.1953 in respect of Planning Commission.
2.	F.8/2/54-(CCT.) NCS	Question in the House of the People by Dr. Satyawadi, regarding the number of Gazetted and Non-Gazetted employees in the Central Secretariat and the number of Sch.Castes among them.
3.	F.8/7/54-CCT.	Reference from Ministry of Law regarding interpretation of Rules V to VII in Appendix 'A' to this Ministry O.M. No.62/21/53-CCC. dated 23.1.1962.
4.	F.8/3/54-CCT.	Supplementary Instructions - Exemption of posts of casual labourers from C.S. Orders in service- C.O.D. Delhi Cantt. (Ministry of Defence).
5.	F.8/3/54-CCT.	Proposal from the President, Forest Research Institute and College, Dehra Dun, for confirmations in certain posts in relaxation of the orders relating to communal representation.
6.	F.CT/EX/54-CCT.	Communal representation in services - Decision to treat reserved vacancy in the grade of Gestetner Attendant in the Press Information Bureau as unreserved from 1.3.52 to 7.8.53 to confirm Balak Singh deceased.
7.	F.8/4/54-CCT(EGC) II-I	Question in the House of the People by Shri Himmatsinhji regarding the applicability of the orders relating to reservation of posts for Scheduled Castes and Scheduled Tribes to Government owned and Government aided industries and other concerns in the country. Assurance by Dy.Home Minister to make enquiries about representation of Sch. Castes and Sch.Tribes in Government Corporations - Implementation of -
8.	F.29/33/54-CCT.	Communal returns for the year 1953 - Cabinet Secretariat. Decision that proficiency in typing is not a pre-requisite qualification for the post of a Clerk.
9.	F.13/12/54-CCT.	Verification of the claims of candidates to be treated as belonging to Sch.Castes and Sch.Tribes - Question of recognising the certificates issued by subordinate officials in Punjab.
10.	F.6/15/54-CCT.	Communal representation in services - Reversion of CC/C.T. candidates on promotion in establishment - office of D.G.S.& D. (Ministry of W.H.& S.)

Sl.No.	File No.	SUBJECT
11.	F.12/6/64-CCT.	Verification of claims of candidates belonging to Sch.Castes employed as Assistants in the Government of India Secretariat.
12.	F.17/2/64-CCT.	Reservation of appointment or posts in favour of members of Backward Classes - Enquiry by Delhi State Government.
13.	F.21/1/64-CCT.	Question in the House of People regarding the respective numbers of persons belonging to Scheduled Castes, Scheduled Tribes and Backward Classes employed in the Central Secretariat since 1950 and the steps undertaken so far by Govt. to increase the number of members of the three communities and to improve their efficiency - Disallowed.
14.	F.21/2/64-CCT.	Question in the Lok Sabha by Shri M.R. Krishna whether any special consideration is shown to the members of Scheduled Castes in matters of promotion or their promotion is also based on seniority and confidential reports - Disallowed-
15.	F.21/4/64-CCT.	Question in the Lok Sabha by Dr. Satyavadi, regarding the number of cases in which carelessness has been shown in filling posts reserved for Scheduled Caste candidates and the action taken in those cases, and suggesting that State Governments and other Central Departments should be asked to submit communal returns six monthly - Disallowed-
16.	F.21/5/64-CCT.	Lok Sabha - Unstarred Question D.No.180 by Dr. Satyavadi for 2.9.64 regarding number of employees of different grades belonging to the Sch.Castes and Sch.Tribes in the Central Secretariat and various other departments under the Central Ministries - Disallowed-
17.	F.21/6/64-CCT.	Question for the Lok Sabha by Shri Ramananda Das, regarding the failure of many Scheduled Caste candidates in the ~~xxxx~~ tests held by the Union Public Service Commission, the State Public Service Commissions, the Railway Service Commissions, etc., and the steps taken by Government to give adequate representation to Scheduled Caste in the services. - Disallowed -
18.	F.21/7/64-CCT.	Question for the Lok Sabha by Shri Ramananda Das- enquiring whether members of Sch.Castes and Sch.Tribes are getting appointments according to the ratio fixed by the Govt. of India and the different States and, if not, the action taken by the Govt. to give adequate representation to members of these Castes and Tribes.
19.	F.21/8/64-CCT.	Question in the Lok Sabha regarding reservation for Scheduled Castes in Govt. services- Disallowed-
20.	F.21/9/64-CCT.	Question for the Lok Sabha by Shri Hiteshwar Kalshing, enquiring whether sufficient number of Sch.Castes and Sch.Tribe candidates are not responding to advertisements for recruitment to higher reserved posts and if, so, whether Govt. is contemplating relaxation of educational qualifications for such candidates. - Disallowed -

[illegible]	[illegible]	[illegible]
19.	P.23/17/51- [illegible].	Andhra - Question regarding reservation of posts for Sch.Castes and Sch.Tribes in the various States
20.	P.23/11/51- [illegible].	Madhya Bharat - Question regarding number of Central Government Offices functioning in Madhya Pradesh and the number of Scheduled Castes employees working in different offices therein- Disallowed -
21.	P.23/13/51- [illegible].	Madhya Bharat - Question by Shri Khaudya regarding the percentage of reservation for the S.C.& S.T. in the Government services and the departments in the Central Government in which they are fully represented.
22.	P.11/4/51- [illegible].	Confirmation of Class III & IV employees of the Medical Service, Madras.
23.	P.47/1/51- [illegible].	Appointment of Kumari Avati Devi in the office of the Commissioner for Scheduled Castes and Scheduled Tribes.
24.	P.42/7/51- [illegible].	Information regarding Scheduled Castes, Scheduled Tribes and Anglo-Indian applicants registered with the Employment Exchanges.
25.	P.23/27/51- [illegible].	Special representation to services under the Railway Committee- Ministry of Food and Agriculture.
26.	P.23/5/51- [illegible].	Questions, undertakings and assurances given in the Parliament.
27.	P.23/7/51- [illegible].	Central Secretariat Clerical Service Examination of-
28.	P.23/3/51- [illegible].	Question in the Council of States S.Q.No.1170 by Shri [illegible] for 14.8.1951 regarding reservation of vacancies for Scheduled Tribes candidates in the services under the State Govt. of Madhya Pradesh- Disallowed-
29.	P.23/9/51- [illegible].	Question in the Council of States by Shri Govinda Reddy, enquiring whether instructions have been issued to State Governments in the matter of retrenchment affecting Scheduled Castes and Tribes, whether laying a certain percentage of posts for them in the services, etc. - Disallowed-
30.	P.23/1/51- [illegible].	Question in the Council of States by Shri Govinda Reddy enquiring how far the States have implemented the instructions given to them by the Ministry of Home Affairs letter No. [illegible] dated 14th May 1951 - Not admitted-
31.	P.23/1/51- [illegible].	Madhya Bharat - Resolution in - regarding application of the orders relating to Central representation in Companies, Corporations, Factories etc. in which Govt. have investments.
32.	P.23/3/51- [illegible].	Resolution in the House of the People by [illegible] Singh etc., proposing that [illegible] should be implemented in services.

No.	File No.	SUBJECT
35.	F.21/11/64-CCT.	Lok Sabha - Question by Shri Borkar regarding disparate details of total number of employees and the total number of Scheduled Caste in the various offices of the Central Government, the State of Madhya Pradesh. - disallowed.
36.	F.21/15/64-CCT.	Lok SABHA - Question by Shri Ramdhan Singh regarding the reservation of posts for Adivasis in the various departments of the Government of India.
37.	F.23/12/64-CCT.	Communal representation - filling up vacancies reserved for Scheduled Castes/Scheduled Tribes - Subsidiary Intelligence Bureau, Nainital.
38.	F.23/17/64-CCT.	Abstract of control chart showing disposal of 'Primary' receipts.
39.	F.23/13/64-CCT.	Implementation of decision of the Cabinet/ Committee of the Cabinet by Ministries.
40.	F.23/14/64-CCT.	Application from Shri Nanchong Naikhra, a Scheduled Tribe, employed as a temporary sub-Deputy Collector in Claims Department, Manipur for his appointment at Delhi.
41.	F.23/13/64-CCT.	Scheduled Castes and Scheduled Tribes Welfare Association, Madhya Pradesh - Representations from - regarding increased representation of S.C./S.T. candidates in services and posts.
42.	F.23/22/64-CCT.	WEEKLY STATEMENT OF CASES.
43.	F.23/21/64-CCT.	Weekly statement of urgent or Important Cases disposed of by officers.
44.	F.23/20/64-CCT.	WEEKLY ARREAR STATEMENT.
45.	F.23/25/64-CCT.	Non-Mechanic in the Government of India Forms Press, Calcutta - appointment of a non-Scheduled Caste person in the vacancy reserved for a S.C. candidate as a temporary arrangement.
46.	F.23/23/64-CCT.	Post of L.D.C. (Typist) in the Nilokheri Press - appointment of a non-S.T. person in the vacancy reserved for a S.T. candidate as a temporary arrangement.
47.	F.23/24/64-CCT.	Communal returns for the year 1963 - Ministry of Information & Broadcasting.
48.	F.23/22/64-CCT.	Annual communal returns for the years 1960, 1961 and 1962 in respect of Ministry of Information and Broadcasting submission of.
49.	F.23/23/64-CCT.	Communal returns for 1963 - Ministry of Food and Agriculture.
50.	F.23/23/64-CCT.	Reminder from the Ministry of Education for the returns of their two files - one relating to S.C. Section and the other relating to S.C.T. Section referred to the Ministry of Home Affairs.
	F.2/3/64-CCC.	The said Question No.3952, for the House of the People by Shri Balmiki regarding the number of Safaiwalas working in Govt. of India offices in New Delhi and Old Delhi.

S.No.	File No.	SUBJECT
52.	F.6/1/54-SCT.	Proposal of the Nadar Mahajana Sangam, Madurai that the Constitution of India may be suitably amended to enable the Govt. of Madras to give effect to their communal G.O. dropped recently.
53.	F.9/1/54-NGS.	Starred Question No.722 for the House of the People by Shri Thimmaiah regarding number of gazetted appointments made by the Ministries/Departments on the recommendation of the U.P.S.C., and the number of them actually filled by Scheduled Castes.
54.	F.9/11/54-NGS.	Question in the House of the People by Shri Dhusiya, regarding reservations made in the services for Scheduled Castes and Schduled Tribes by the State Governments and the number of Scheduled Caste and Scheduled Tribe candidates appointed by the Central Government since the reservation has been given effect to - Disallowed-
55.	F.9/10/54-NGS.	Question in the House of the People by Shri N. Rachiah regarding the date of issue, applicability, observance by appointing authorities, etc., of the orders issued by the Central Government for the reservation of a certain percentage of posts in Government services for Scheduled Castes - Disallowed.
56.	F.9/9/54-NGS.	Question in the House of People enquiring whether information asked for the Scheduled Castes and Scheduled Tribes Commissioner in respect of representation of Scheduled Castes and Scheduled Tribes employees in Government services had been received from all the Ministries of the Government of India. - Disallowed.
57.	F.9/8/54-NGS.	Question in the House of the People of Shri Rishang Keishing regarding the state-wise number of Scheduled Tribe candidates interviewed and selected by the U.P.S.C. during 1951-52 and 1952-53, etc. -Disallowe
58.	F.9/7/54-NGS.	Question in the House of the People by Shri Barman, regarding the number of vacancies filled in 1953 under each Ministry in Class I, II and III by open competition and otherwise and the number filled by Scheduled Castes and Sch.Tribes -DISALLOWE
59.	F.9/6/54-NGS.	Question in the House of People by Shri P.B. Rajabhoj regarding the steps taken in giving facilities in education and service etc. to the Scheduled Castes in the country during 1952-53.
60.	F.21/3/54-SCT.	Question No.2620 on the Lok Sabha by Shri Rishang Keishing - relaxation of age-limit for the Scheduled Castes and the Scheduled Tribes candidates by the States Government - Disallowed-

Appendix A - 5

Sl. No.	File No.	Classification	SUBJECT
1.	M[illegible]/1/55-CCT	C-5	Peons - Ministry of Transport - Reservation for Sch. Tribes - Decision that the vacancies should be filled by Sch. Castes and not treated as unreserved.
2.	F.5/6/55-CCT	C-5	Age of superannuation - Extension of - in the case of Scheduled Caste employees - Decision not to relax.
3.	F.5/7/55-CCT	C-5	Communal representation in services - Suggestion that a procedure similar to that adopted by the U.P.S.C. be adopted in the Departmental examinations conducted by the Ministry of Railways.
4.	F.5/9/55-CCT	C-5	Reservation for S.C.&S.T. - Recruitment of Information Officers in the Ministry of Internal Affairs.
5.	F.5/10/55-CCT	C-5	Communal representation in services - acceptance of S.C./S.T. candidates who obtain a low place in the examinations conducted by Central Police Collectorates for recruitment to L.D.Cs. - Relaxation of standards.
6.	F.5/11/55-CCT	C-5	Communal representation in services - Notification of vacancies to Employment Exchanges - Instructions to various Railway Establishments.
7.	F.7/5/55-CCT	C-5	Percentages of reservation for S.Cs.&S.Ts. for direct recruitment to posts and services under the Govt. of Ajmer.
8.	F.8/3/55-CCT	D-2	Supplementary instructions - interpretation of - case of Shri Jhandu Ram - Min. of U.H.&C.
9.	F.8/6/55-CCT	C-5	Communal reservation in Madras Port Trust - Clarification regarding maintenance of Communal Roster.
10.	F.8/9/55-CCT	C-10	Supplementary instructions connected with the orders on communal representation in services - Amendments to the list of newspapers.
11.	F.8/10-55-CCT	C-5	Clarification reg: inclusion of persons appointed for short intervals as a stop-gap arrangement in the communal roster - Decision that such persons should not be shown in the roster.
12.	F.10/2/55-CCT	C-5	Reservation of India advertisement - Representation from the Indian National Trade Union Congress for release of Employment Notices for publication in the Indian Workers.
13.	F.10/3/55-CCT	C-5	Provision for classified advertisements in the budget of the Director of Advertising and Visual Publicity.
14.	F.11/3/55-CCT	D-3	Communal representation - Proposals from the Ministry of Health for filling in direct posts in the Dte. General of Health Services & Central Public Health Engg. Organisation.

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Sl. No.	File No.	Classification	SUBJECT
15.	F.12/3/55-SCT	C-5	Communal representation - Associations recognised as representative of Scheduled Castes - Delhi State - Request from Shri Prabhu Dayal for recognition as a representative of -
16.	F.12/4/55-SCT	C-5	Communal representation - Recognition of Associations as representative of Anglo-Indians- Union of Anglo-Indian Associations, Travancore Cochin.
17.	F.14/1/55-SCT	C-5	Delhi Transport Service - Employment of Scheduled Castes by - Representation regarding -
18.	F.14/3/55-SCT	C-5	Communal representation - Complaint from Bharatiya Depressed Classes League re: non-observance of orders re: - by some statutory and Govt. bodies.
19.	F.14/5/55-SCT	C-5	Complaint from Delhi Scheduled Castes Welfare Association re: appointment of a non-Scheduled Caste person in a reserved vacancy in the Office of the Railway Services Commission, Allahabad.
20.	F.14/6/55-SCT	C-5	Complaint from the Bengal Depressed Classes League - non-observance of the reservation orders in Class I and Class II posts - Grievances of the Scheduled Castes and Scheduled Tribes.
21.	F.14/7/55-SCT	C-5	Complaint from the Bengal Provincial Depressed Classes League regarding Non-observance of reservation orders by the Ministries of Education & Defence in filling in the posts of Administrative officers in the Mint at Calcutta & in the Metal & Steel Factory, Ichapur.
22.	F.14/8/55-SCT	C-5	Communal representation - Income-tax Department of West Bengal - Representation from Bengal Provincial Depressed Classes League re: recruitment of Income-tax Officers.
23.	F.15/2/55-SCT	C-2	Question of raising the upper age-limit prescribed for appointment to the Indian Administrative Service and the Indian Police Service by five years in favour of candidates belonging to Scheduled Castes and Scheduled Tribes.
24.	F.17/2/55-SCT	C-5	Statistics regarding direct fresh recruitment made during 1954 in the Ministries of Govt. of India.
25.	F.21/1/55-SCT	D-2	Question in the Lok Sabha by Shri Raghubir Singh regarding Backward Classes in Govt. Services - Disallowed.
26.	F.21/2/55-SCT	D-2	Lok Sabha - Question by Shri Ramanadh Das regarding the fixation of quota in services for the S.C. & S.T. in Semi Govt. & Statutory Bodies.
27.	F.21/4/55-SCT	C-2	Questions in Lok Sabha - Representation of Scheduled Castes & Scheduled Tribes in B Madhya Bharat.
28.	F.21/5/55-SCT	C-5	Question in the Lok Sabha by Shri Bimal Datt, regarding the percentage of Tribals, Scheduled

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Sl. No.	File No.	Classification	SUBJECT
			Castes and minorities in the Govt. services in Tripura and the steps which are being taken to safeguard their interests in services.
29.	F.21/6/55-SCT	C-3	Question in the Lok Sabha by Shri Richang Kaimbing regarding the representation of Scheduled Tribe persons in the Central Secretariat.
30.	F.21/7/55-SCT	C-3	Lok Sabha - Question by Shri Bhuniya regarding the representation of Scheduled Castes & Scheduled Tribes, in the various Department of the Central Government.
31.	F.21/8/55-SCT	C-3	Lok Sabha - Question whether Govt. propose to fill the reserved posts for Sch. Caste & Sch. Tribe which are not filled by competition by direct recruitment of Sch. Caste & Sch. Tribe candidates having the prescribed educational qualifications.
32.	F.21/10/55-SCT	C-3	Lok Sabha - Question regarding percentage of the Scheduled Caste persons in Government of India Class I, Class II and Class III Services.
33.	F.21/11/55-SCT	C-1	Lok Sabha - Question in re: Adivasi Workers in Tata Iron & Steel Co. Ltd. and the number of those who were paid bonuses.
34.	F.21/12/55-SCT	C-3	Lok Sabha - Question whether the communal returns are being received in time from the various Ministries and the number of persons belonging to Scheduled Castes who were appointed as Assistants, Assistant Superintendents, Supdts. Class II & Class I officers during 10/54 to 9/55.
35.	F.21/13/55-SCT	C-3	Lok Sabha - Scheduled Castes & Tribes - reservation in services for - under the State of Rajasthan.
36.	F.22/1/55-SCT	C-2	Resolution in the Lok Sabha by Shri Naval Prabhakar recommending that the seats (vacancies) reserved in services for Scheduled Castes and Scheduled Tribes be filled up.
37.	F.24/1/55-SCT	C-2	Rajya Sabha - Scheduled Castes and Tribes - Reservation in services for - under the State of Madhya Bharat - Discussed.
38.	F.24/2/55-SCT	P.D-3	Question in the Rajya Sabha by Maulana M. Farooqi regd. the number of S.C., S.T. & Backward Classes in the Govt. service & the number of Gazetted officers and graduates among them.
40.	F.24/3/55-SCT	C-3	Question in the Rajya Sabha by Shri Krishnakant Vyas, regarding the number of Anglo-Indians who have appeared before the State Public Service Commissions or the Union Public Service Commission for various posts under the Govt. of India from 1947 onwards and the number of those who were successful.
41.	F.24/5/55-SCT	C-2	Rajya Sabha - Scheduled Castes & Tribes - Reservation in services for - under the State of Bihar.

Sl. No.	File No.	Item No. in file	SUBJECT
42.	F.20/19/55-SCT	(34 C-2	All India Defence Employees Federation - Improper Representation from - re: defence employees belonging to Scheduled Castes and Scheduled Tribes.
43.	F.20/17/55-SCT	C-5	Confirmation of persons in the Central Drugs Laboratory, Calcutta - Treating of certain vacancies reserved for Sch. Castes & Sch. Tribes and one unreserved.
44.	F.20/19/55-SCT	C-3	Filling up of the permanent post of Engineer (non-gazetted) in the Service Branch of the Forest Research Institute, Dehra Dun - Appointment of a non-Scheduled candidate on ad-hoc arrangement.
45.	F.20/21/55-SCT	C-2	Representation from Shri Mohan Singh (Scheduled Caste) for appointment to the post of Traffic Inspector, D.T.S.
46.	F.20/22/55-SCT	C-3	Preservation of Records - SCT Section.
47.	F.20/26/55-SCT	C-2	Bhole, Shri P.C. - Application from - for employment -
48.	F.20/29/55-SCT	C-3	Filling up of vacancies in D.I.d. - Treating of the posts reserved for S.Cs.&S.Ts. as unreserved.
49.	F.20/30/55-SCT	C-3	Confirmation of Shri Ram Ram, a non-SC/ST employee against a vacancy of Goatchar reserved for Scheduled Tribes in Press Information Bureau - Proposal rejected.
50.	F.20/31/55-SCT	C-3	Appointment of Shri J.M. Guha a non-SC/ST candidate as Assistant Petroleum Officer in the Min. of Iron & Steel against a reserved vacancy temporarily.
51.	F.20/32/55-SCT	C-3	Denial of ban on confirmations - Instruction to Ministries for safeguarding the interests [illegible] of Scheduled Castes and Scheduled Tribes in the confirmation of temporary employees in permanent posts.
52.	F.20/33/55-SCT	C-3	Special representation in services - Confirmation in the post of Jamadar in the Ministry of Food & Agriculture.
53.	F.20/42/55-SCT	C-3	Submission, receipt and transmission of petitions addressed to the President in respect of matters arising out of Civil employment or the termination of such employment.
54.	F.20/34/55-SCT	C-3	Reservation of vacancies, under Hindu Succession Act - 1955.
55.	F.20/37/55-SCT	C-3	Representation dated by Extra Untouchable Central Panel (Delhi) for reservation of Scheduled Caste [illegible] other backward classes.

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Sl. No.	File No.	Classification	SUBJECT
56.	[illegible]	C-7	Minutes of the meeting of the Informal Consultative Committee for the Home Ministry held on 8.9.1955 - Representation of Scheduled Castes and Scheduled Tribes.
57.	[illegible]	C-5	Communal representation in services - confirmation of Shri [illegible] Editor Publications - Min. of Commerce & Industry. Relaxation of orders.
58.	[illegible]	C-5	Communal representation in services - confirmation of Engineer Officers in the Central Water & Power Commissions (Power Wing) - Min. of Irr. & Power.
59.	[illegible]	C-2	Jews - Representation in services for - Representation re: - from Jewish Association, Ajmer.
60.	[illegible]	C-5	Communal representation in services - confirmation of certain officers in the posts of Met., Grade II in the India Meteorological Department against reserved posts - Decision to recruit the posts through U.P.S.C.
61.	[illegible]	C-5	Inspection - SCT Section - Note on the - by SJ(SC).
62.	[illegible]	C-7	Communal representation - Ministry of Education - treatment of reserved vacancy as a general one - Western Regional Office, Bombay.
63.	[illegible]	C-5	Communal representation in services - confirmation of Assistant Educational advisers and Education officers in the Ministry of Education - Proposal to treat as General ones the reserved vacancies.
64.	[illegible]	C-5	Intelligence Bureau - Ministry of Home Affairs - Sub-Inspectors and Assistant Sub-Inspectors - Recruitment of Scheduled Castes and Scheduled Tribes.
65.	[illegible]	C-1	Communal representation in services - Orders relating to - Reference from Government of [illegible] re: -
66.	[illegible]	C-5	Observations made by the members of the Lok Sabha in the course of Home Minister's reply to the speeches made on the Home Ministry's budget demands.
67.	[illegible]	C-5	Communal representation in services - confirmation of officers in the Development Wing of the Ministry of C & I - Decision to revoke the orders confirming officers against posts reserved for Scheduled Castes & Scheduled Tribes.
68.	[illegible]	C-5	Communal representation in services - confirmation of Shri [illegible] Chairman on Assistant Asst this officer against a reserved vacancy treated as having lapsed.
69.	[illegible]	C-5	Communal representation in services - Recruitment of Technical Assistants - Botanical Survey of India - Min. of [illegible]

N.B. S.Nos.10 and 39 have been omitted. Therefore, the total No. of files sent with the list is 67.

File No.	Classification	SUBJECT
F.1/6/60-CL.	1-61	Communal representation - Recognition of organisations for purpose of - Request from the Punjab Scheduled Caste Government Employees Welfare Association, Gurgaon.
F.12/7/61-CCT.	2-3 ✓	Verification of claims of Sch. Castes and Tribes for recruitment to posts/services under Central Government - Question of authorising officers of lower rank to issue certificate to candidates claiming to belong to Scheduled Castes/Tribes.
F.2/2/61-CCT.	2-3	Communal representation - Calcutta Port Commissioners - Complaint from Bharatiya Depressed Classes League regarding non-observance of orders regarding by the _____.
F.16/6/61-CCT.	2-3	Communal representation in services Representation from the Ordnance Depot Workers Union, Talcher, Dehadri, regarding confirmation of Scheduled Caste personnel against pre-1950 vacated and vacancies in Army Ordnance corps.
F.11/3/61-CCT.	2-3	Representation from Sch. Caste, S.T. & Backward Classes Student from West Bengal regarding investigation whether all the reserved posts are actually filled up by the Scheduled Castes etc.
F.16/7/61-CCT.	2-3	Complaint regarding non-observance of the reservation orders - Representation from the Dockyard Class Graduate's Association, Bombay about unfair treatment meted out to Harijan Officers in the Customs House, Bombay - Ministry of Finance (Revenue Division).
F.12/6/61-CCT.	2-3	Reservation of posts for Scheduled Castes & Sch. Tribes in Govt. Depttts. Complaint regarding - from the North Arcot District Scheduled Caste Federation, Vellore.
F.16/9/61-CCT.	2-3	Communal representation - South Eastern Railway - Class IV [illegible] Complaint from Scheduled [illegible] Co-ordination Committee.
F.12/12/61-CCT.	2-3	[illegible]
F.12/10/61-CCT.	2-3	

P.W/E/[illegible]	[illegible]	Complaint from one Shri [illegible] regarding representation to Scheduled Castes to Class IV Service in the Technical Branch of the Tenth Centre Railway at the District Headquarters Station, Udaipur.
P.W/E/[illegible]	[illegible]	Representation from Shri Purna Dass Gaile, an employee of the Directorate of Labour and Employment regarding his representation.
P.W/E/[illegible]	[illegible]	Representation from the Rao Bahadur Caravan, Assam & Nagpur requesting for reinstatement of the members of Rao tribe to Scheduled Castes although going through examinations or interviews held by the Public Service Commissions.
P.W/E/[illegible]	[illegible]	Representations from Catholic Associations, Kerala, complaining against the policy of the State Government of Kerala about discrimination of interests of Catholic Christians in public service appointments etc.
P.E/E/[illegible]	[illegible]	Collection of data for the Report of the Commissioner for Scheduled Castes and Scheduled Tribes for the year [illegible].
P.E/E/[illegible]	[illegible]	Annual Report of the Commissioner for Scheduled Castes and Scheduled Tribes for the year [illegible]. Retained for.
P.E/E/[illegible]	[illegible]	General representation. Representation from the All-India Backward Classes Federation [illegible] Delhi requesting for reservations for backward classes in the Railway recruitment to I.A.S. Cadre.

S.No.	File No.	Classification.	SUBJECT
	F.21/1/53-CCT.	Conf.	Lok Sabha - Special Representation orders - Application of - to statutory and Semi-Government organisations -
	F.21/2/53-CCT.	Conf.	Lok Sabha - Communal representation- Observance of the orders regarding - by Government owned and Government aided concerns
	F.21/3/53-CCT.	Conf.	Lok Sabha - Starred Question - U.P.S.C. - advertisements -Vernacular papers - Disallowed -
	F.21/4/53-CCT.	Conf.	Lok Sabha -Communal representation in services - Reservation of vacancies for Scheduled Castes and Scheduled Tribes.
	F.21/5/53-CCT.	Conf.	Lok Sabha - Question - Age concession for Scheduled Castes & Scheduled Tribes in the services under State Governments -
	F.21/6/53-CCT.	Conf.	Lok Sabha - Communal representation- Application of the orders relating to -- to certain Statutory Bodies and the quota of reservation fixed for Scheduled Castes and Scheduled Tribes by them.
	F.21/7/53-CCT.	Conf.	Lok Sabha - Reservations for Sch. Castes Tribes - reserved vacancies treated as unreserved ones from 1952-53 - information regarding.
	F.21/8/53-CCT.	Conf.	Lok Sabha Questions - whether competitive examinations and tests conducted by the U.P.S.C. for filling up the reserved vacancies for Scheduled Castes and Scheduled Tribes are confined to them only.
	F.21/9/53-CCT.	Conf.	Question - Lok Sabha - Total number of Scheduled Castes candidates who applied for gazetted posts under the Tripura Government and the number employed during the period 1st January 1955 to July 1955 -
	F.21/10/53-CCT.	Conf.	Lok Sabha- Question regarding in the services under Tripura and their increase in number -
	F.22/1/53-CCT.	Conf.	Lok Sabha - Resolution by Shri Gupati Ram regarding concessions to Scheduled Castes and Scheduled Tribes Government Servants.
	F.22/2/53-CCT.	Conf.	Lok Sabha - Resolution by S/S.N. Reshish & Rajbhoj regarding reservations for Scheduled Castes & Scheduled Tribes.

Sl. No.	File No.	Group/Section	O U D J E C T
	D.22/2/53-SCT.	Sec.2	Lok Sabha - Resolution by Shri Bhoothalingam - Implementation of guarantees given to Scheduled Castes and Tribes.
	D.22/4/53-SCT.	Sec.2	Lok Sabha - Resolution by Shri Bhoothalingam - Directives to state Governments to undertake legislation for implementation of accred articles relating to the representation of Scheduled Castes & Scheduled Tribes in services.
	D.22/3/53-SCT.	Sec.1	Budget Debate in Parliament - 1953 - 'Brief' regarding communal representation of Scheduled Castes, Scheduled Tribes & Anglo-Indians.
	D.22/2/53-SCT.	Sec.1	Communal representation in services-Cut Motions relating to - Budget Session 1953 -
	D.22/4/53-SCT.	Sec.1	Rajya Sabha - Question regarding setting up of a special committee to see whether reservation rules are properly carried on.
	D.22/3/53-SCT.	Sec.1	Rajya Sabha - Question in - reservation of posts in different services for the Scheduled Castes and Scheduled Tribes.
	D.22/1/53-SCT.	Sec.2	Submission, receipt and transmission of petitions addressed to the President in respect of matters arising out of the civil employment or the termination of such employment - Discontinued -
	D.22/2/53-SCT.	Sec.1	Representation on behalf of Bhangi (Paki) community for a post of an Officer in the Govt. of India for Shri P. Subrahmanyam B.A.
	D.22/3/53-SCT.	Sec.2	Weekly Statement of Urgent or Important cases disposed of by Officers.
	D.22/4/53-SCT.	Sec.2	Weekly Arrear Statement.
	D.22/5/53-SCT.	Sec.1	Progress report on arrears of recording and indexing.
	D.22/7/53-SCT.	Sec.1	Husbands/Wives/Dependents of Govt. servants - Taking up employment with foreign missions in India.
	D.22/6/53-SCT.	Sec.1	Implementation of decision of the Cabinet/Committees of the Cabinet by Ministries.
	D.22/10/53-SCT.	Sec.1	Appointment of Scheduled Tribes, Lower Division Clerk in Estate Office Government of India, New Delhi.
	D.22/11/53-SCT.	Sec.2	Abstract of central chart showing disposal of 'Primary receipts'.

Sr. No.	File No.	Class of Section	SUBJECT
	P.C/12/[illegible]	C-1	Corresponding with other Ministries - Monthly reminder list.
	P.C/12/[illegible]	C-1	Monthly Statement of cases.
	P.22/12/[illegible]	C-1	Central representation - Application of the orders relating - Backward Classes.
	P.22/12/[illegible]	C-1	Indian Postal Service, Class I - Recruitment on the result of the 1965 and 1966 examinations - Reservation of vacancies for Scheduled Castes & Sch. Tribes.
	P.C/12/[illegible]	C-1	Information regarding the number of reserved vacancies notified to the Employment exchanges by the Central Govt. including Railways, and the number of such vacancies which were cancelled during the quarter October - December 1966, due to non-availability of suitable candidates or for other reasons.
	P.22/21/[illegible]	C-1	Complaint regarding non-registration of a Scheduled Caste candidate by the Employment Exchange, Delhi from the Scheduled Caste Uplift Union, Delhi.
	P.22/22/[illegible]	C-1	Annual Inspection Report 1966.
	P.22/C/[illegible]	C-1	Representations from S/S Asst Rly Liaison Engineer, Scheduled Caste Employees, for promotion to the post of Typist Assistant in the Ministry of L.A.
	P.C/C/[illegible]	C-1	Question of issuing instructions to the Employment Exchange to accept caste certificates issued by the Scheduled Castes Uplift Union.
	P.C/C/[illegible]	C-1	Representation from Shri Charo Lal, a Scheduled Caste employed at I.A.C. in Prime Minister's Secty. for appointment in Cinema post of U.D.C. or equivalent post in the C.P.C..
	P.C/21/[illegible]	C-1	Representation of Shri [illegible] regarding registration in local Employment Exchange, as Sch. Caste for purpose of securing post under the Central Govt.
	P.C/22/[illegible]	C-1	Central representation in Services - regarding five posts of Junior Scientific Assistant [illegible] Sch.Castes & S.T. [illegible] reserved on it.

Sl. No.	File No.	Classification	SUBJECT
	F.12/[illegible]/53-SCT.	C-1	Summaries of conclusions reached at the meetings of O & M Officers, circular letters, forms etc., issued during 1952-53.
	F.23/37/53-SCT.	C-2	Statement of actual strength in the Section.
	F.23/32/53-SCT.	C-2	Agenda for the meetings of the Central Advisory Boards for Harijan Welfare/Tribal Welfare-Representation of Scheduled Castes & Scheduled Tribes.
	F.23/39/53-SCT.	C-2	The Scheduled Castes, Scheduled Tribes Employees Association, Calcutta - Resolution passed at the Second Annual General Meeting.
	F.23/41/53-SCT.	C-2	Central Government vacancies reserved for Scheduled Castes and Scheduled Tribes under D.G.E.& T. Ministry of Labour.
	F.11/4/53-SCT.	C-2	Communal representation in services - Grouping of posts in the Commodity Committees - Ministry of Food & Agriculture.
	F.11/15/53-SCT.	C-2	Grouping of posts in the Coal Mines Labour Welfare Fund - Ministry of Labour.
	F.11/13/53-SCT.	C-2	Communal representation - Grouping of posts - office of the Director General Civil Aviation (Ministry of Communication).
	F.11/17/53-SCT.	C-2	Communal representation in services - Grouping of posts of Librarian in the Oil and Natural Gas Directorate - Ministry of M.R.&S.R.
	F.11/27/53-SCT.	C-2	Communal representation - Grouping of posts - Office of the Joint Chief Controller of Imports & Exports Bombay - Ministry of Commerce & Industry.
	F.12/1/53-SCT.	C-2	Associations - Recognition of as representing the interest of Scheduled Castes and Sch. Tribes - List of recognised by State Governments.
	F.12/4/53-SCT.	C-2	Associations - Recognition of as representing the interests of Scheduled Castes and Sch. Tribes - Request for the recognition of the Sch.Castes Uplift Union, Konal Dept.

No.	File No.	Classification	Subject.
	F.29/42/56-SCT.	C-3	Communal Returns for 1956 - National Buildings Organisation - Ministry of W.H.& S.
	F.29/43/56-SCT.	C-3	Communal Returns for 1956 - Ministry of W.H& S.
	F.29/46/56-SCT.	C-3	Communal Returns for the year 1956 - Department of Explosives (Min.of W.H.& S.)
	F.29/49/56-SCT.	C-3	Communal Returns for the year 1956 - Office of the Inspector General of Police Special Police Establishment.

Appx A-7

LIST OF FILES FOR DESTRUCTION

S. No.	File No.	Classification	Subject.
1.	F.6/27/55-CCI(I)	C-3	Reservations for Scheduled Castes in services - Question whether Scheduled Castes on conversion to Sikhism would be entitled to the concessions admissible to Scheduled Castes in recruitment to services -
2.	F.10/7/55-CCI(I)	C-3	Request from the India Express, Delhi for Government advertisements.
3.	F.10/6/55-CCI(I)	C-3	Advertisements - U.P.S.C. - Publication in Hindi and regional language papers - .
4.	F.6/1/56-CCI(I)	C-3	Proposal of the Ministry of Commerce & Industry to exempt the post of Sub-Editor Hindi in the Trade Marks Registry from the purview of the communal representation orders Decision not to exempt the post.
5.	F.6/11/55-CCI(I)	C-3	Supplementary Instructions connected with the communal representation orders in the services - Change of address in respect of the All-India Scheduled Castes Federation - .
6.	F.7/1/55-CCI(I)	C-3	Percentages of reservation for Scheduled Castes and Scheduled Tribes for local recruitment - M.P.'s query about the correct percentage for Scheduled Castes in the Saurashtra State.
7.	F.6/5/55-CCI(I)	C-3	Reservation of seats for Scheduled Castes in State Services Case of Lal Datta Singh. -
8.	F.6/4/55-CCI(I)	C-3	Orders regarding communal representation - services under the Government of Tripura . -
9.	F.6/3/55-CCI(I)	C-3	Communal representation in services under State - fixation of separate percentages of reservation for Scheduled Castes and Scheduled Tribes - .

LIST OF FILES FOR DESTRUCTION

S. No.	File No.	Classification.	Subject.
10.	F.□/□/□-CCR(I)	C-3	Communal representation in services- Reservation of vacancies for Anglo-Indians in ministerial posts in the Ministry of Railways and its subordinate offices.
11.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Ministry of Finance (Defence).
12.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Ministry of Law and its attached/ subordinate offices.
13.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Ministry of Production, its Attached and Subordinate Offices and Statutory Bodies under them.
14.	F.□/□/□-CCR(I)	C-3	Communal Returns for the year 1965- Cabinet Secretariat.
15.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Directorate of Coordination (Police Wireless) (Ministry of Home Affairs).
16.	F.□/□/□-CCR(I)	C-3	Communal representation of Scheduled Castes and Scheduled Tribes in the I.C.S/I.A.S. and I.P/I.P.S. for the year 1965.
17.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Secretariat Training School, (Ministry of Home Affairs).
18.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Ministry of Finance (Revenue Wings).
19.	F.□/□/□-CCR(I)	C-3	Communal returns for 1965 - Prime Ministers' Secretariat.

LIST OF FILES FOR DESTRUCTION

U. No.	File No.	Classification	Subject.
20	D. P.[illegible]/7/[illegible]-CCR(I)	C-3	[illegible]nnual returns for 1953 - Indian Administrative Service Training School - Ministry of Home Affairs.
21	D. P.[illegible]/3/[illegible]-CCR(I)	C-3	[illegible]nnual returns for 1955 - Inspector General of Police Ajmer and C.R.P. at Delhi.
22	D. P.[illegible]/6/[illegible]-CCR(I)	C-3	[illegible]nnual [illegible]nnual Returns for the year 1955 - Partition Secretariat.
23	D. P.[illegible]/2/[illegible]-CCR(I)	C-3	[illegible]nnual returns for 1953 - Cubicles of -
24	D. P.[illegible]/22/[illegible]-CCR(I)	C-3	[illegible]nnual Returns, 1954 Printing and Stationery Department - Ministry of Works Housing & Supply.
25	D. P.[illegible]/5/[illegible]-CCR(I)	C-3	[illegible]nnual returns 1955 - Himachal Pradesh.
26	D. P.[illegible]/7/[illegible]-CCR(I)	C-3	[illegible]nnual returns for 1953 - Government of Coorg.
27	D. P.[illegible]/3/[illegible]-CCR(I)	C-3	[illegible]nnual returns for 1955 - Government of Tripura.
28	D. P.[illegible]/5/[illegible]-CCR(I)	C-3	[illegible]nnual returns for 1952, 1953, and 1954 - Government of Vindhya Pradesh.
29	D. P.[illegible]/4/[illegible]-CCR(I)	C-3	[illegible]nnual [illegible]nnual Returns - 1953 - [illegible].

LIST OF FILES FOR DESTRUCTION

S. No.	File No.	Classification		Subject.
30	D. [illegible]/2/[illegible]-CGR(I)	C-3	✓	Annual Communal returns - 1953 - Kutch.
31	D. [illegible]/2/[illegible]-CGR(I)	C-3	✓	Annual Communal returns - 1953 - Central Government Treasury, Trivandrum.
32	D. [illegible]/3/[illegible]-CGR(I)	C-3	✓	Annual Communal returns - Ajmer - 1954 - .
33	D. [illegible]/30/[illegible]-CGR(I)	C-3		Communal Returns for the year 1955 - Department of Parliamentary Affairs.
34	D. [illegible]/07/[illegible]-CGR(I)	C-3		Annual Communal returns for the year 1955 - Printing & Stationery Department (Ministry of Works Housing & Supply).
35	D. [illegible]/[illegible]/[illegible]-CGR(I)	C-3		Annual Communal Returns for the year 1955 - Development Wing (Ministry of Heavy Industries).

Appendix - A-8

LIST OF ACCORDED FILES TO BE DESTROYED

S.No.	File No.	Classification	SUBJECT
1.	28/40/57-SCT(1)	C-2	The Delhi Scheduled Caste Welfare Association - Grievances of permanent Section Officers (Scheduled Castes) in the matter of promotion to C.S.S. (Class II) in the C.P.W.D. - letter from.
2.	28/41/57-SCT(1)	C-2	The Delhi Sch. Castes Welfare Association (Simla Branch) Phagli - Representation of Scheduled Castes in the posts of UDCs and other supervisory posts - Query by -
3.	28/42/57-SCT(1)	C-2	Cases pending disposal for over a month. Maintenance of a "Call Book" for beyond control cases.
4.	28/44/57-SCT(1)	C-3	All-India Defence Employees Federation - Request from - for supply of copies of orders reg: special representation of Sch. Castes and Sch. Tribes in services.
5.	28/45/57-SCT(1)	C-3	Special representation of Sch. Castes and Sch. Tribes in confirmations and promotions - clarification sought by the Delhi Administration.
6.	28/46/57-SCT(1)	C-3	Central Advisory Boards for Harijan/ Tribal Welfare - Meeting of - Brief on items for - Reg: special representation of Sch. Castes & Sch. Tribes.
7.	28/50/57-SCT(1)	C-3	Percentages of reservation for Sch. Castes and Sch. Tribes in Central Services - Request from Kerala Govt. for supply of information reg:
8.	29/1/57-SCT(1)	C-3	Communal returns - 1955 - Election Commission (Min. of Law)
9.	29/2/57-SCT(1)	C-3	Communal returns for 1956 - Office of the Secretary to the President.
10.	29/2(1)/57-SCT(1)	C-3	Communal returns 1956 - Office of the Military Secretary to the President.
11.	29/3(3)/57-SCT(1)	C-3	Annual communal returns for 1956 - Office of the Inspector-General of Police CRP Delhi (Including CRP Neemuch and office of the DIG-CRP-Ajmer.
12.	29/3(4)/57-SCT(1)	C-3	Communal returns for 1956 - National Fire Service College (M/Home Affairs).
13.	29/7(4)/57-SCT(1)	C-3	Annual returns for 1955 - Min. of Transport & Communications - Civil Aviation Deptts.

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S.No.	File No.	Classification	Subject
14.	29/7/57-SCT(1)	C-3	Communal returns for the year 1952 - Min. of Communications.
15.	29/7(1)/57-SCT(1)	C-3	Annual returns 1955 - Min. of Communications - (1) Posts & Telegraph Deptt. (2) Civial Aviation Deptt.
16.	29/7(3)/57-SCT(1)	C-3	Annual returns for the year 1955 - Min. of Transport & Communications (Deptts. of Communication & Civial Aviation)
17.	29/7/57-SCT(1)	C-3	Communal returns for 1950-1952- Min. of Education - Central Institute of Education, Delhi.
18.	29/8(1)/57-SCT(1)	C-3	Communal returns for 1956 - Deptt. of Anthropology - Min. of Education.
19.	29/8(2)/57-SCT(1)	C-3	Communal returns for the years 1950-1951 & 1952 - National Library - Min. of Education, & Scientific Research.
20.	29/8(3)/57-SCT(1)	C-3	Communal returns for the year 1953 - National Library - Min. of Education & Scienfic Research.
21.	29/8(4)/57-SCT(1)	C-3	Communal returns for the year 1954 - National Library - Min. of Education & Scienfic Research.
22.	29/8(5)/57-SCT(1)	C-3	Communal returns for the year 1955 - National Library - Min. of Education & Scientific Research.
23.	29/8(8)/57-SCT(1)	C-3	Annual returns for 1956 - Min. of Education & Scientific Research - National Library, Calcutta.
24.	29/8(10)/57-SCT(1)	C-3	Communal returns for the year 1956 - Botanical Survey of India - Min. of Education & Scientific Research.
25.	29/8(16)/57-SCT-I	C-3	Annual returns for the year 1956 - Central Institute of Education - Min. of Education & Scientific Research.
26.	29/8(17)/57-SCT-I	C-3	Annual returns for the year 1956 - National Institute of Basic Education - Min. of Education & Scientif Research.
27.	29/8(18)/57-SCT(1)	C-3	Annual returns for 1956 - National Fundamental Education Centre - Min. of Education & Scientific Research.
28.	29/8(20)/57-SCT-I	C-3	Annual returns for the year 1955 - Min. of Education (proper) -
29.	29/8(4)/57-SCT-I	C-3	Communal returns 1956 - Chief Pay and Accounts Organisations - Min. of W.H.& S.
30.	29/8(8)/57-SCT-I	C-3	Communal returns, 1956 - Dts. General of Supplies & Disposals - Min. of W.H.& S.

Sl. No.	File No.	Classification	Subject
31.	29/10/57-SCT-I (1)	C-3	Communal returns for 1956 - Commerce & Consumer Industries - Tariff Commission, Bombay.
32.	29/10(1)/57-SCT-I	C-3	Communal returns for 1955 - Min. of Commerce & Consumer Industries - (Secretariat Proper).
33.	29/10(2)/57-SCT-I	C-3	Communal returns for the year 1955 - Min. of Commerce & Industry - Forward Markets Commission, Bombay.
34.	29/10(15)/57-SCT-I	C-3	Annual returns for the year 1955 - Office of the Economic Adviser, New Delhi - Min. of Commerce & Industry.
35.	29/10(3)/57-SCT-I	C-3	Communal returns, 1956 - Trade Offices abroad - Min. of Commerce & Industry.
36.	29/10(7)/57-SCT-I	C-3 /Bombay	Communal returns for 1956 - Import & Export Organisations - Min. of Commerce & Industry - (1) Office of the Export Trade Controller, Shillong. (2) Office of the Joint Chief Controller of Imports & Exports./(3) Office of the Chief Controller of Imports & Exports, New Delhi. (4) Joint Chief Controller of Imports & Exports, Madras. (5) Deputy Chief Controller of Imports & Exports, New Delhi. (6) Office of the Export Trade Controller, Rajkot. (7) Office of the Dy. Chief Controller of Imports & Exports, Cochin. (8) Office of the Jt. Chief Controller of Imports & Exports, Calcutta. (9) Office of the Export Trade Controller, Amritsar. (10) Office of the Controller of Imports and Exports, Visakapatnam.
37.	29/10(10)/57-SCT-I	C-3	Annual returns, 1956 - Office of the Director, Small Industries Service Institute, Madras - Min. of Commerce & Industry.
38.	29/11/57-SCT-I	C-3	Communal returns - 1956 - Deptt. of Parliamentary Affairs.
39.	29/12/57-SCT-I	C-3	Communal returns for 1955 - M/External Affairs, its Attached & Subordinate Offices.
40.	29/13(5)/57-SCT-I	C-3	Annual returns for the year 1956 - M/ Finance (Deptt. of Co. Law Admn.) and its subordinate offices.
41.	29/13(8)/57-SCT-I	C-3	Annual returns for 1956 - Dte. of Inspection (Investigation), Dte. of Inspection (Income-tax) and Statistical & Intelligence Branch, Income-tax.
42.	29/17/57-SCT-I	C-3	Partition Secretariat - Annual Communal returns for the year 1956.

S.No.	File No.	Classification	Subject
43.	29/18/57-SCT-I	C-3	Communal returns for 1956 - Armed Forces Headquarters & Dte. General of Ordnance Factories - Min. of Defence.
44.	29/19(2)/57-SCT-I	C-3	Annual returns for the year 1956 - Office of the Registrar of Newspapers of India - Min. of Information & Broadcasting.
45.	29/19(3)/57-SCT-I	C-3	Annual returns for the year 1956 - Films Division - Min. of Information & Broadcasting.
46.	29/19(4)/57-SCT-I	C-3	Annual returns for the year 1956 - Central Board of Film Censors - Min. of Information & Broadcasting.
47.	29/19(9)/57-SCT-I	C-3	Annual returns for the year 1956 - Dte. of Advertising & Visual Publicity - Min. of Information & Broadcasting.
48.	29/20/57-SCT-I	C-3	Representation of Sch. Castes & Sch. Tribes in I.A.S. & I.P.S. during the year 1956.
49.	29/23(2)/57-SCT-I	C-3	Communal returns for 1956 - Min. of Transport (Roads Wing).
50.	29/23(14)/57-SCT-I	C-3	Communal returns for 1956 - Min. of Transport - (1)Hindustan Shipyard, Vizagapatam. (2) Eastern Shipping Corporation Ltd., Bombay (3) Western Shipping Corporation (Private) Ltd., Bombay.
51.	29/31/57-SCT-1	C-3	Annual returns for the year 1956 - Min. of S.M.&F. (Deptt. of Mines & Fuel) (1) Indian Bureau of Mines, New Delhi. (2) Indian School of Mines & Applied Geology, Dhanbad. (3) Oil & Natural Gas Commission, Dehra Dun. (4) Coal Controllers Office, Calcutta. (5) Office of the Controller of Mine Leases, Nagpur. (6) Office of the Con roller of Mining Leases, Ranchi.
52.	29/39(1)/57-SCT-I	C-3	Annual returns for the year 1955 - Dte. General of Health Services - Min. of Health.
53.	29/39(2)/57-SCT-I	C-3	Annual returns for the year 1955 - Contributory Health Service Scheme - Min. of Health.
54.	29/39(2)-A/57-SCT-I	C-3	Annual returns for the year 1956 - C.H.S.S. - Min. of Health.
55.	29/39(3) A/57-SCT-I	C-3	Annual returns for the year 1956 - Director All India Institute of Hygiene and Public Health, Calcutta - M/Health.
56.	29/38/57-SCT-I	C-3	Annual returns for 1956-Planning Commn. (Programme E.Org)
57.	29/39(4)/57-SCT-I	C-3	Annual returns for the year 1955 - Director, Malaria Institute of India, Delhi - M/ ealth.

[illegible]	[illegible]	[illegible]	Subject
[illegible]	29/[illegible]-SCI(1)	C-3	Annual returns for the year 1[illegible] - Director, Malaria Institute of I[illegible], Delhi - Min. of Health.
[illegible]	29/3[illegible]- SCI(1)	C-3	Annual returns for the year 1[illegible] - Director, General Research Insti[illegible], Kasauli - Min. of Health.
60.	29/39(5)A/57-SCI-I	C-3	Annual returns for the year 1956 - Director, General Research Institute, Kasauli - M/Health.
61.	29/39(6)/57-SCI-I	C-3	Annual returns for the year 195[illegible] - 1. Principal College of Nursing, New Delhi. (2) Supdt. Lady Reading, Health School, New Delhi. (Min. of Health).
62.	29/39(6)A/57-SCI-I	C-3	Annual returns for the year 1956 - Principal College of Nursing, New Delhi - Supdt. Lady Reading, Health School, New Delhi - M/Health.
63.	29/39(7)/57-SCI-I	C-3	Annual returns for the year 195[illegible] - 1. The Director, B.C.G. Vaccine Laboratory, Guindy, Madras. 2. The Serologist & Chemical Examiner to the G/I, Calcutta. (Min. of Health).
64.	29/39(7)A/57-SCI-I	C-3	Annual returns for the year 1956 - 1. The Director, B.C.G. Vaccine Laboratory, Guindy, Madras. 2. The Serologist & Chemical Examiner to the G/I, Calcutta. (Min. of Health).
65.	29/39(8)/57-SCI-I	C-3	Annual returns for the year 195[illegible] - 1. Staff Surgeon, Fort William, Calcutta. 2. Antigen Production Unit Govt. of India, Calcutta. (Min. of Health).
66.	29/39(8)A/57-SCI-I	C-3	Annual returns for the year 1956 - 1. Staff Surgeon, Fort William, Calcutta. 2. Antigen Production Unit Govt. of India, Calcutta. (M/Health).
67.	29/8(12)/57-SCI-I	C-3	Communal returns for the year 1[illegible]6 - Central Board of Geophysics - M/ Education & Scientific Research.
68.	29/8(13)/57-SCI-I	C-3	Communal returns for the year 1[illegible]6 - Survey of India, Min. of Education & Scientific Research.
69.	29/8(19)/57-SCI-I	C-3	Annual returns for the year 1[illegible]6 - National Atlas Organisation - M/Education & Scientific Research (Deptt. of Sc. & Tech).
70.	29/39(9)A/57-SCI-I	C-3	Annual returns for the year 1956 - 1. Civil Military Dispensary, Simla & X-Ray Installation, Simla. 2. Dum Dum Airport Dispensary, Calcutta. 3. Santa Crus Airport Dispensary, Bombay (Min. of Health).

S.No.	File No.	Classification	Subject
71.	29/39(9)/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Civil & Military Dispensary, Simla & X-Ray Installation, Simla. 2. Dum Dum Airport Dispensary, Calcutta. 3. Santa Crus Airport Dispensary, Bombay. (Min. of Health).
72.	29/39(10)/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Family Planning Centre, Rama Nagaram, (Mysore State). 2. Family Planning Training Centre, New Delhi. (Min. of Health).
73.	29/39(10)A/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Family Planning Centre, Rama Nagaram (Mysore State). 2. Family Planning Training Centre, New Delhi. (Min. of Health).
74.	29/39(11)A/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Medical Store Depot, Bombay. 2. Medical Store Depot, Calcutta. 3. Medical Store Depot, Madras. 4. Medical Store Depot, Karnal. (Min. of Health).
75.	29/39(12)/57-SCT-I	C-3	Annual returns for the year 1956 - 1. The Central Drugs Laboratory, Calcutta. 2. The Asstts; Drugs Centrollers of India, Bombay. 3. The Asstt. Drugs Controller, India Madras. 4. The Asstt. Drugs Controller, India, Calcutta. 5. Technical Officer, Central Drugs Standard Central Org. Cochin. (Min. of Health).
76.	29/39(12)A/57-SCT-I	C-3	Annual returns for the year 1956 - 1. The Central Drugs Laboratory, Calcutta. 2. The Asstts. Drugs Controllers of India, Bombay. 3. The Asstt. Drugs Controller, India, Madras. 4. The Asstt. Drugs Controller, India, Calcutta. 5. Technical Officer, Central Drugs Standard Central Org. Cochin. (Min. of Health).
77.	29/39(13)/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Mental Hospital, Ranchi. 2. Safdarjang Hospital, New Delhi & V.C. Centre. 3. Willingdon Hospital, New Delhi. (Min. of Health).
78.	29/39(13)A/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Mental Hospital, Ranchi. 2. Safdarjang Hospital, New Delhi. & V.C. Centre. 3. Willingdon Hospital, New Delhi. (Min. of Health).

S.No.	File No.	Classification	Subject
79.	29/39(14)/57-SCT-I	C-3	Annual returns for the year 1955 - 1. Central Food Laboratory, Calcutta. 2. The V.D. Training Centre, Safdarjang, New Delhi. 3. The Director, Laprosy Centre Works, Calcutta. 4. Coitre Project, Dharamsala. (Min. of Health).
80.	29/39(14)A/57-SCT-I	C-3	Annual returns for the year 1956 - 1. Central Food Laboratory, Calcutta. 2. The V.D. Training Centre, Safdarjang, New Delhi. 3. The Director, Laprosy Centre Works, Calcutta. 4. Coitre Project, Dharamsala. (Min. of Health).
81.	29/39(15)/57-SCT-I	C-3	Annual returns for the year 1955 - 1. The Port Health Org. Bombay. 2. The Port Health Org. Calcutta. 3. The Port Health Org. Madras. 4. The Port Health Org. Visagapatnam. 5. The Port Health Org. Cochin. 6. The Airport Health Org. Bombay Airport (Santa Cruz), Bombay). 7. The Airport Health Org. Trichunpalli Airport. 8. The Airport Health Org. Madras Airport. 9. The Airport Health Org. Palam Airport, New Delhi. (Min. of Health).
82.	29/39(15)A/57-SCT-I	C-3	Annual returns for the year 1956 - 1. The Port Health Org. Bombay. 2. The Port Health Org. Calcutta. 3. The Port Health Org. Madras. 4. The Port Health Org. Visagapatnam. 5. The Port Health Org. Cochin. 6. The Airport Health Org. Bombay Airport (Santa Cruz), Bombay. 7. The Airport Health Orga Trichunapalli Airport. 8. The Airport Health Org. Madras Airport. 9. The Airport Health Org., Palam Airport, New Delhi. (Min. of Health).
83.	30/1/57-SCT-I	C-3	Communal returns - 1955 - Vindhya Pradesh (Madhya Pradesh).
84.	31/8/57-SCT-I	C-3	Confirmation of Shri Johan Singh Dhamoon - against the reserved vacancy of Assistant Educational Adviser - M/Education.
85.	31/9/57-SCT-I	C-3	Confirmation of Shri M.M. Tagore Education Officer (General) against the reserved vacancy - Proposal from the Min. of Education & Scientific Research.

LIST OF FILE NUMBER INSTRUCTION

S. No.	File No.	Classification.	Subject.
1.	F.5/8/57-SCT(I)	C-3	Question whether persons belonging to "Sonar" communities will be eligible for the concessions regarding age admissible to Scheduled Castes. -
2.	F.5/7/57-SCT(I)	C-3	Communal Representation Orders - application of - Reservations in favour of Scheduled Castes and Scheduled Tribes in posts under the Directorates of the Ministry of Defence.
3.	F.7/1/57-SCT(I)	C-3	Communal Representation - Services under the State Governments - Orders issued by the Andhra Government.
4.	F.7/2/57-SCT(I)	C-3	Communal representation - Preparation of roster for recruitment to Class III & IV posts in the Central Excise Collectorate, Madhya Pradesh, Ministry of Finance (Department of Revenue).
5.	F.7/5/57-SCT(I)	C-3	Communal reservation in services - Revision of percentages of reservation for Scheduled Castes and Scheduled Tribes on the basis of population for local recruitment to Class III and Class IV posts in the Subordinate Offices of the Ministry of Labour (D.G.R&E).
6.	F.8/3/57-SCT(I)	C-3	Grant of educational and economic facilities to Backward Classes.
7.	F.10/2/57-SCT(I)	C-3	Advertisements in Newspapers - question whether the list of newspapers publishing Govt. vacancies should be curtailed for purposes of filling up Scientific posts under the Air Force Headquarters - .

LIST OF FILES FOR DESTRUCTION

S. No.	File No.	Classification.	Subject.
8.	F.10/4/57-SCT(I)	C-3	Advertisements - List of papers for Union Public Service Commission - Inclusion of "Mutan Assamiya" in the list of Indian language newspapers.
9.	F.11/5/57-SCT(I)	C-3	Grouping of the post of C cuffer with other excluded Class III posts in the Ministry of Defence - Decision to treat the post of Gestetner Attendants as a promotion post.
10.	F.11/21/57-SCT(I)	C-3	Grouping of posts in the Indian Central Sugarcane Committee - Ministry of Food & Agriculture (Department of Agriculture).
11.	F.11/17/57-SCT(I)	C-3	Grouping of posts of Assistant Masters in the India Government Mints and India Security Press - Ministry of Finance (Department of Economic Affairs).
12.	F.11/18/57-SCT(I)	C-3	Grouping of posts in the Office of the Textile Commissioner, Bombay - Ministry of Commerce & Industry.
13.	F.11/40/57-SCT(I)	C-3	Grouping of Class III & IV posts in I.G.S., Calcutta - Ministry of Defence.
14.	F11/41/57-SCT(I)	C-3	Grouping of Class III & IV posts in I.G.S., Bombay - Ministry of Defence.
15.	F.11/42/57-SCT(I)	C-3	Grouping of Class III & IV posts in I.G.S., Kamour - Ministry of Defence.
16.	F.11/24/57-SCT(I)	C-3	Grouping of posts - Directorate of Marketing and Inspection - Ministry of Food & Agriculture (Department of Agriculture).
17.	F.11/20/57-SCT(I)	C-3	Grouping of the post of Editor, P & T.Journal with other posts in the D.G.P.& T.

RECORDED FILES FOR DESTRUCTION

S. No.	File No.	Classification	SUBJECT
18.	F.12/2/57-SCT-I	C-3	Special representation of Sch. Castes and Sch. Tribes - Supply of information reg: reserved vacancies to organisations - Request from the Punjab Scheduled Castes Welfare Association for - Rejected.
19.	F.12/6/57-SCT-I	C-2	Communal representation - Recognition of organisations for purposes of - Request from the Punjab Scheduled Caste Government Employees Welfare Association, Gurgaon Distt. Rejected.
20.	12/7/57-SCT-I and K.W.	C-2	Punjab Scheduled Castes Welfare Association, Ambala - Question whether it is a body recognised by the Government of India - Rejected.
20-A	K.W 12/7/57-SCT(I)	C-2	——— do ———
21.	F.12/8/57-SCT-I	C-2	Question of cancelling the office of the President-ship of the Delhi Scheduled Castes Welfare Association.
22.	F.14/1/57-SCT-I	C-2	Recruitment to reserved vacancies of Technical Assistant and Mechanical Operator, in U.P.S.C., - Complaint from Delhi Scheduled Castes Welfare Association.
23.	F.14/3/57-SCT-I	C-3	Recruitment to reserved vacancy of Protector of Emigrants at Calcutta under the Ministry of External Affairs - Complaint from Bengal Provincial Depressed Classes' League.
24.	14/7/57-SCT-I	C-2	Complaint regarding non-selection of Sch. Caste candidates in the departmental examination for the appointment of Inspectors of R.M.S., U.P.
25.	F.14/9/57-SCT-I	C-3	Treatment of Sch. Castes and Sch. Tribes in the matter of promotion to the grade of Inspector of Central Excise - Complaint from the Bengal Provincial Depressed Classes League, Calcutta against the Calcutta Collectorate of C.E.
26.	F.14/10/57-SCT-I	C-2	Complaint from the Bengal Provincial Depressed Classes' League regarding inadequate representation of Sch. Castes in the grade of Employment Officers in the office of the Employment Exchange, West Bengal.
27.	F.18/1/57-SCT-I	C-3	Backward Classes - Grant of educational and economic facilities to -
28.	F.21/1/57-SCT-I	C-2	Outstanding Assurances in Lok Sabha.
29.	F.21/2/57-SCT-I	C-3	Lok Sabha Question - Recruitment of Harijans in Rajasthan Administrative Service -
30.	F.21/3/57-SCT-I	C-3	Lok Sabha Question regarding the recruitment of SC. Castes in the Services posts in the Central Govt. - Disallowed.

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Sl. No.	File No.	Classification	SUBJECT
31.	F.21/4/57-SCT-I	C-2	Lok Sabha Question reg: principles followed by Govt. in respect of communal representation in services.
32.	F.21/5/57-SCT-I	C-2	Shri Onkar Lal - Lok Sabha Question - Recruitment of Sch. Castes, Tribes, and other Backward Classes candidates to the Rajasthan Administrative and Police services.
33.	F.21/7/57-SCT-I	C-2	Lok Sabha - Number of Sch. Tribes graduates in the country and their representation in the Gazetted posts.
34.	F.21/9/57-SCT-I	C-3	Lok Sabha Question reg: action taken by Govt. on the recommendation ofthe Commission for Sch. Castes & Sch. Tribes that preference should be given to the Sch. Castes & Sch. Tribe Govt. servants over others in the matter of promotion.
35.	F.21/19/57-SCT-I	C-2	Lok Sabha Question reg: the number of persons belonging to the Sch. Castes & Sch. Tribes employed in the State Govt.
36.	F.21/20/57-SCT-I	C-2	Lok Sabha - Question by Shri B.D. Misra - reg: the number of Sch. Castes & Sch.Tribes in the services of the Govt. of India.
37.	F.21/21/57-SCT-I	C-2	Lok Sabha - Question reg: steps taken to increase the representation of Sch. Castes and Sch. Tribes in the services under Govt.
38.	F.21/22/57-SCT-I	C-2	Lok Sabha - Question by Shri Daljit Singh reg: percentage of reservation of posts for Sch. Castes and Sch. Tribes in the Punjab State.
39.	F.21/23/57-SCT-I	C-2	Lok Sabha - Question by Shri Daljit Singh reg: reservation of percentages for Sch. Castes & Sch. Tribes in the Services.
40.	F.22/1/57-SCT-I	C-2	Lok Sabha Resolutions - Reg: the No. of appointments made during the last seven years in different Ministries, the number of posts reserved for the Sch. Castes and the number of appointments made out of them.
41.	F.22/2/57-SCT-I	C-2	Lok Sabha Resolutions - Reg. appointment of a Committee of Members of Parliament to examine howfar the reservation order of appointments for Sch. Caste and Sch. Tribes is implemented by the various Ministries and suggest ways and means for the effective implementation of the orders.
42.	F.22/4/57-SCT-I	C-2	Resolution in the Lok Sabha by Shri Dodda Shri Singh reg: reservation order of appointments for Sch. Castes/Tribes.
43.	F.22/3/57-SCT-I	C-2	Resolution in Lok Sabha by Shri Nesha Lal Gupta, reg: promotion of Sch. Caste and Sch. Tribes Central Govt. employees.
44.	F.22/5/57-SCT-I	C-2	Lok Sabha - Resolution - reg: encouragement to the people of Backward Areas for recruitment to Class III & IV Services.

Sl. No.	File No.	Classification	SUBJECT
45.	F.28/3/57-SCT-I	C-2	Weekly Statement of Urgent or Important cases disposed of by officers.
46.	F.28/4/57-SCT-I	C-2	Implementation of decision of the Cabinet/ Committees of the Cabinet by Ministries.
47.	F.28/5/57-SCT-I	C-2	Abstract of control chart showing disposal of 'Primary' receipts.
48.	F.28/6/57-SCT-I	C-2	Cases pending with other Ministries - Monthly reminder lists.
49.	F.28/7/57-SCT-I	C-3	Statement of actual strength in the Section.
50.	F.28/8/57-SCT-I	C-2	Quarterly Business Statement.
51.	F.28/9/57-SCT-I	C-2	Weekly Arrear Statement.
52.	F.28/10/57-SCT-I	C-2	Information reg: the No. of reserved vacancies notified to the Employment Exchanges by the Central Govt. including Railways, and the No. of such vacancies which were cancelled during the quarter July-September, 1956.
53.	F.28/12/57-SCT-I	C-2	Representation from Shri Hari Singh, against termination of his services from the office of the Central Provident Fund Commissioner.
54.	F.28/13/57-SCT-I	C-2	Monthly statement of cases.
55.	F.28/15/57-SCT-I	C-2	Progress report on arrears of recording and indexing.
56.	F.28/16/57-SCT-I	C-2	Complaint reg: larger share in concessions to Sch. Tribe Christians and false claims by non-Sch. Castes Christians - from Akhil Bharatiya Arya (Hindu) Dharma Seva Jangh, Delhi.
57.	F.28/18/57-SCT-I	C-3	Progress Report in respect of making up of deficiency in recruitment of Sch. Castes and Sch. Tribes at the F.R.I.& Colleges, Dehra Dun (Min. of Agriculture).
58.	F.28/19/57-SCT-I	C-2	Communal Representation - Instructions how reserved vacancies should be filled when candidates of required communities are not available - query from Min. of Food.
59.	F.28/20/57-SCT-I	C-3	Representation from Kerala Sch. Castes Sangh reg: appointment of Scheduled Castes as Governors and increased intake in the services and posts under the Central and Kerala Governments.
60.	F.28/22/57-SCT-I	C-2	Representation from Shri D.S. Powar, M.L.A. (Bombay State) reg: concessions to Sch. Castes in the matter of recruitment and reg: non-selection of his son for a post reserved for S.Cs. by the U.P.S.C. and other recruiting authorities.

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Sl. No.	File No.	Classification	SUBJECT
61.	F.28/24/57-SCT-I	C-3	Half yearly report to O & M Section reg: the lost files.
62.	F.28/25/57-SCT-I	C-1	Letter from one Shri Surjit Singh, Sub-Divisional officer - Bhakra, asking for information on certain points.
63.	F.28/27/57-SCT-I	C-2	Recruitment of Scheduled Castes and Sch. Tribes to posts and services under the Govt. of Manipur.
64.	F.28/28/57-SCT-I	C-5	Letter from the Secretary, N.D.M.C. asking for a copy of the orders issued by the Govt. of India, if any, regarding employment of Sch. Castes candidates to Class III posts.
65.	F.28/29/57-SCT-I	C-2	Communal representation - Orders relating to - Request from All-India Jan Mehkari Sangh, Allahabad, for supply of copies of - Rejected.
66.	F.28/32/57-SCT-I	C-3	Representation from All-Assam Scheduled Caste Association reg: recruitment of Sch. Castes in Assam to posts filled in Min. of Railways etc. through U.P.S.C.
67.	F.28/33/57-SCT-I	C-3	Complaint from the Delhi Sch. Castes Welfare Association reg: supersession of Sch. Caste employees in the Govt. of India Press, Simla.
68.	F.28/35/57-SCT-I	C-3	Communal representation - Reservation for Sch. Castes and Tribes in posts filled by departmental examinations of a competitive nature - Circulation of the copy of the orders to State Govts.
69.	F.28/36/57-SCT-I	C-2	Cases from other Ministries/Offices pending in SCT-I Section for over six weeks.
70.	F.28/37/57-SCT-I	C-1	Representation from Shri Mana Rewa, a Sch. Caste sweeper reg: his removal from service from the Western Railway -
71.	F.28/38/57-SCT-I	C-1	Sch. Tribes/Castes representation - Appointment of a non S.T/S.T. candidate against a reserved vacancy for the post of Research Asstt. in the National Institute of Basic Education - Min. of Education.
72.	F.28/39/57-SCT-I	C-1	Persons suffering from Influenza in the Min. of Home Affairs.

N.B. S.No. 20-A. has been added. Therefore, the total number of files sent with the list is 72

List of Recorded Files for destruction for the year 1958. Ministry of Home Affairs, SCT(1) Section

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S.No.	File No.	Classification	Subject
1	2	3	4
1.	5/1/58-SCT-I	C-3	Scheduled Caste Convert... whether the converts ar... the concessions gurante... Castes under the Const...
2.	5/2/58-SCT-I	C-2	Represen...tation of Sc... Sch. Tribes ...in serv... Govt. of India ... Delhi State Depre...
3.	5/6/58-SCT-I	C-3	Application of spec... in the services of ... Min. of C. & I.
4.	5/9/58-SCT-I	C-3	Special representa... application of - to ... under the Min. of T. ...
5.	5/12/58-SCT-I	C-3	Representation of Sch. Castes in Asho... Hotel - Question whether the reserved quota be fulfilled - Starred Questio... No.3942 answered by Ministry of W.H.&S. in the Lok Sabha on 17-11-58
6.	5/14/58-SCT(1)	C-3	Reservation of posts for Sch. Castes and Sch. Tribes in Reserve Bank of India, Bombay.
7.	6/1/58-SCT-I	C-3	Recruitment of Backward Classes in State owned Corporations/Companies -
8.	6/2/58-SCT-I	C-3	Reservation of posts in the Non-gazetted Class III and IV services for the Sch. Tribes - Representation of Kukis of Manipur.
9.	8/6/58-SCT-I	C-3	Supplementary instructions connected with the communal representation orders in the services - reference from Min. of Railways (Railway Board).
10.	10/3/58-SCT-I	C-3	Newspapers - Advertisement, U.P.S.C. - Request for release of - in 'Nava Bharat', Hindi Daily in Madhya Pradesh.
11.	10/8/58-SCT-I	C-2	UPSC advertisements - Selection of newspapers - Estimates Committees' recommendation in 99th Report on the Min. of Railways.
12.	12/1/58-SCT-I	C-3	Special representation - Recognition of organizations for purposes of - Request from West Bengal Provincial Depressed Classes League, Calcutta for

1	2	3	4
23.	14/10/58-SCT-I	C-3	A complaint from the Senior Vice-President, the Sch. Castes Uplift Union, Sat Nagar, Karol Bagh, Delhi - The case of Shri Mehnga Singh - a Sch. Caste person.
24.	18/1/58-SCT-I	C-3	Backward Classes - Representation of - in services under the Central Govt. Preferential treatment to members of - in recruitment to posts of Glass Blowers in National Physical Laboratory.
25.	21/3/58-SCT(1)	C-1	Lok Sabha - questions reg: vacancies reserved for Sch. Castes & Sch. Tribes from 1952 etc. by Shri B.K. Gaikwad (Question addressed to various Ministries)- Disallowed.
26.	21/4/58-SCT-I	C-3	Question in the Lok Sabha by Shri Raghunath Singh reg: Sch. Castes and Sch. Tribes in State Govts.
27.	21/7/58-SCT-I	C-3	Question in the Lok Sabha by Shri Basumatari reg: representation of Sch. Castes and Sch. Tribes in services.
28.	21/9/58-SCT-I	C-3	Question in Lok Sabha by Shri Balkrishna Wasnik - reg: number of Sch. Castes and Sch. Tribes employed by virtue of Clause (4) of Article 320 of the Constitution -
29.	21/10/58-SCT-I	C-3	Lok Sabha question by Shri K.B. Malvia enquiring whether the advertisements of U.P.S.C. are given only to English Newspapers and not to Hindi dailies etc. - Disallowed.
30.	21/15/58-SCT-I	C-3	Lok Sabha question reg: reservation for Sch. Castes and Sch. Tribes in services under the Manipur Administration.
31.	21/17/58-SCT-I	C-3	Lok Sabha question by Shri P.L. Barupal - reg: representation of Sch. Castes in Police Service -
32.	21/20/58-SCT-I	C-3	Lok Sabha question by Shri Ganpati Ram reg: reservations in services and concessions in regard to elections, for Sch. Castes and Sch. Tribes.
33.	21/22/58-SCT-I	C-3	Starred Question No.9224 in the Lok Sabha by Shri Lachhi Ram - Reservation of posts for Harijans in service under the Govt. of U.P.

1	2	3	4
34.	21/24/58-SCT-I	C-3	Lok Sabha question by Shri Kumbhar reg: representation of Sch. Castes and Sch. Tribes in the establishment of the Supreme Court of India.
35.	21/28/58-SCT-I	C-3	Lok Sabha unstarred question No.868 by Shri Kumbhar reg: the Central Govt. employees - Sch. Castes and Sch. Tribes among them.
36.	21/30/58-SCT-I	C-3	Lok Sabha question by Shri Haldar and Shri Dasaratha Deb reg: irregular appointments against reserved vacancies.
37.	23/2/58-SCT-I	C-3	Cut Motions - Budget Session 1958-59 - Representation of Sch. Castes and Sch. Tribes in Higher posts.
38.	23/3/~~59~~58-SCT-I	C-3	Budget discussions 1958-59 - Reservations in Class IV posts under the services of the State Govts.
39.	28/1/58-SCT-I	C-3	Weekly statement of urgent or important cases disposed of by officers without reference to Minister.
40.	28/2/58-SCT-I	C-3	Weekly Arrear Statement.
41.	28/3/58-SCT-I	C-3	Monthly Statement of Cases.
42.	28/4/58-SCT-I	C-3	Implementation of decision of the Cabinet/ Committees of the Cabinet by Ministries.
43.	28/5/58-SCT-I	C-3	Cases from other Ministries/offices pending in SCT(1) Section for over six weeks.
44.	28/6/58-SCT-I	C-3	Abstract of control chart showing disposal of 'Primary' receipts.
45.	28/7/58-SCT-I	C-3	Cases pending disposal for over a month Maintenance of a "Call Book" for beyond control cases.
46.	28/8/58-SCT-I	C.3	Representation of Shri Karam Chand, U.D.C. in the C.P.W.D. reg: his promotion to the post of Head Clerk.
47.	28/10/58-SCT-I	C-3	Representation of [illegible]n. Castes & Sch. Tribes Employees' Welfare Association, Calcutta, reg: reservations in posts filled by promotion etc.

1	2	3	4
48.	28/11/58-SCT-I	C-3	Cases pending with other Ministries - Half yearly reminder lists.
49.	28/13/58-SCT-I	C-3	Progressive use of Hindi in the work of the Govt. of India.
50.	28/14/58-SCT-I	C.3	Scheme for teaching Hindi to Central Govt. employees - Quarterly Progress Report.
51.	28/15/58-SCT-I	C-2	Representation from Bhim Singh - sweeper Office of the Commissioner for Income-tax, Delhi and Rajasthan - Regarding termination of his services.
52.	28/16/58-SCT(1)	C-3	Progress report on arrears of recording and indexing.
53.	28/17/58-SCT-I	C-1	Lok Sabha question reg: the number of letters & other papers received in various Ministries of the Govt. of India during 1957-58 till January 1958 in Indian Languages recognised by the Constitution.
54.	28/18/58-SCT-I	C-1	Recruitment of Sch. Caste candidates - Improved methods adopted - PIB's Press report.
55.	28/19/58-SCT-I	C.3	Preparation of Statistical statement reg: reasons of non-appointment of Sch. Castes/Tribes against reserved vacancies - suggestion at Informal Consultative Committee of the Min. of Labour and Employment.
56.	28/20/58-SCT-I	C-2	Employment of Shri Clement A Bileeng, a Sch. Tribe - complaint reg: non-sponsoring of by the Employment Exchange, Delhi.
57.	28/21/58-SCT-I	C-2	Request for reinstatement in service - Shri Ram Parkash Pall, Ex-time-keeper in the Govt. of India Press, New Delhi.
58.	28/22/58-SCT-I	C-3	Reports and returns - Six monthly - showing recruitment of Sch. Castes and Sch. Tribes for making up the past, deficiency - Offices under the CPWD.
59.	28/24/58-SCT-I	C-2	Representation from Shri A.K. Shaha, a member of Sch. Caste, against termination of his services from the Bhilai Steel Project, Min. of Iron & Steel.

1	2	3	4
60.	28/27/58-SCT-I	C-3	Estimates Committee - Recommendations - Recruitment of Sch. Caste/Sch. Tribe candidates against reserved quota -
61-	28/29/58-SCT-I	C-3	Numerical Summary of cases pending disposal for more than a month in SCT(1) Section.
62.	28/30/58-SCT-I Part. I	C-3	Statistics of work done by the Employment Exchanges for Sch. Castes & Sch. Tribes with reference to their recruitment.
63.	28/31/58-SCT-I	C-2	Anglo-Indians - Representation of the Anglo-Indian and Domiciled European Association of Southern India - request for recognition - rejected.
64.	28/32/58-SCT-I	C-3	Reservation of posts and services - Sch. Tribes - Lushais in Assam and in the Union Territories of Manipur & Tripura.
65.	28/33/58-SCT-I	C-3	Reservation of posts for Sch. Castes and Sch. Tribes - Representation form Adi - Dravida Welfare Association.
66.	28/34/58-SCT-I	C-3	Particulars of the Members of the Rajya deputed abroad.
67.	28/40/58-SCT-I	C-3	Delhi Sch. Castes Welfare Association - Complaint from - reg: termination of the services of Sch. Castes employees in the Press Information Bureau.
68.	28/44/58-SCT-I	C-3	Reservation in services - Representation from the Karnatak Travellers and Transport Relief Association, Ranebennur, reg: -
69.	28/45/58-SCT-I	C-3	Supply of Reports & Publications issued by the Ministries & Departments of the Govt. of India to Parliament Library.
70.	28/46/58-SCT-I	C-3	Classified advertisements for vacancies - Assay Deptt. & Silver Refinery Project, Calcutta.
71.	28/52/58-SCT-I	C-3	Representation from Members of Parliament reg: the cases of Shri Sukh Lal Nim and Shri Baisakhi Ram.
72.	28/53/58-SCT-I	C-3	Engagement of Lawyers for Govt. work at exorbitant daily fees - Return for the -

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1	2	3	4
73.	28/56/58-SCT-I	C-3	Recruitment to the Industrial Management Pool - Reservation for Sch. Castes& Sch. Tribes in - Query from the Udaipur Divn. Depressed Classes League reg:
74.	28/60/58-SCT-I	C-3	Annual "India 1958" edition - adding additional material -
75.	28/61/58-SCT-I	C-3	Representation from kShri Aldaram against his reversion from the post of mail overseer to ordinary postman -
76.	28/62/58-SCT-I	C-3	Copy of a letter from Shri P. Kunhan M.P. addressed to Shri K.C. Reddy - copy to H.M. (Home) reg: non-selection of Shri C. Ramakrishnan to the post of Cashier in the Janpath Hotel - Min. of W.H.&S.
77.	28/63/58-SCT-I	C-3	Copy of the reply sent to the Secretary, Depressed Classes League, Calcutta - by the Min. of W.H.&S. reg: a complaint relating to reservations for Sch. Castes and Sch. Tribes.
78.	28/64/58-SCT-I	C-3	Alleged non-observance of the instructions relating to special representation in services - complaint by Shri Tula Ram - M.P.
79.	28/65/58-SCT-I	C-3	Representation of Sch. Castes, Sch. Tribes and Anglo-Indians in the Railway Services.
80.	28/67/58-SCT-I	C-3	Reservation for Sch. Castes in the permanent vacancies of Assistant Controllers and Controllers in the office of the Chief Controller of Imposrts & Exports.
81.	28/68/58-SCT-I	C-3	Complaint from Shri Harbans Lal, a Sch. Caste in Punjab State - Non-sponsering of his name by Employment Exchange, Delhi for reserved vacancies for Sch. Castes under Central Govt.
82.	28/69/58-SCT-I	C-3	Pre-examination coaching to Sch. Caste and Sch. Tribe candidates for I.A.S. and I.P.S. - Reply to Lok Sabha question - xnqxnnx Commissioner for Sch. Castes & Sch. Tribes' request for supply of a copy of.

List of recorded files for destruction for the year 1958, Ministry of Home Affairs, S.C.T.(I) Section

S.No.	File No.	Classification.	Subject
1	2	3	4
83.	29/1(6)/58-SCT-I	C-3	Annual returns for the year 1957 - Custodian of Enemy Property, Bombay - Min. of C. & I.
84.	29/1(8)/58-SCT-I	C-3	Annual returns for the year 1957 - Statutory Bodies under - Min. of C. & I. (1) Rubber Board. (2) Coffee Board. (3) Coir Board. (4) Tea Board.
85.	29/1(9)/58-SCT-I	C-3	Annual returns for the year 1956 - Min. of C. & I. - Office of the Export Trade Controller, Amritsar.
86.	29/1(10)/58-SCT-I	C-3	Annual returns for the year 1956 - Min. of C. & I. - Khadi and Village Industries Commission and Office of the Joint Chief Controller of Imports and Exports.
87.	29/1(11)/58-SCT-I	C-3	Annual returns for 1957 - Min. of C. & I. (1) Office of the Economic Adviser. (2) Chief Controller of Imports & Exports (3) Sindri Fertilizer and Chemicals Private Ltd.
88.	29/1(12)/58-SCT-I	C-3	Annual returns for 1957 - Min. of C. & I. (Deptt. of Company Law Administration).
89.	29/1(13)/58-SCT-I	C-3	Annual returns for 1957 - Min. of C. & I. Salt Organizations.
90.	29/4(1)/58-SCT-I	C-3	Annual returns for the year 1957 - Central Institute of Education - Min. of Education & Scientific Research.
91.	29/4(2)/58-SCT-I	C-3	Annual returns for the year 1957 - National Institute of Basic Education - Min. of Education & Scientific Research.
92.	29/4(3)/58-SCT-I	C-3	Annual returns for the year 1957 - National Fundamental Education Centre - Min. of Education & Scientific Research.
93.	29/4(4)/58-SCT-I	C-3	Annual returns for the year 1957 - Indian School of Mines and Applied Geology, Dhanbad. - Min. of Education & Scientific Research.

1	2	3	4
94.	29/4(5)/58-SCT-I	C-3	Annual returns for the year 1957 - Delhi Polytechnic - Min. of Education and Scientific Research.
95.	29/4(6)/58-SCT-I	C-3	Annual returns for the year 1957 - Indian Institute of Technology, Bombay Min. of Scientific Research & Cultural Affairs.
96.	29/4(9)/58-SCT-I	C-3	Annual returns for the year 1957 - National Library, Calcutta - Min. of Scientific Research & Cultural Affairs.
97.	29/4(10½)/58-SCT-I	C-3	Annual returns for 1957 - Min. of Scientific Research and Cultural Affairs - (1) Zoological Survey of India. (2) Surveyor General of India. (3) Deptt. of Anthropology.
98.	29/4(11)/58-SCT-I	C-3	Annual returns for 1957 - Min. of S.R.&C4. Offices under -
99.	29/4(14)/58-SCT-II	C-3	Annual returns 1957 - Central Brailla Press, Dehra Dun -
100.	29/5/58-SCT-I	C-3	Annual returns for 1957 - Min. of External Affairs (I.F.S.) only, its Attached & Subordinate Offices i.e. Emigration Establishments in India & R.P. Offices.
101.	29/5(2)/58-SCT-I	C-3	Annual returns for 1957 - Min. of External Affairs (External Publicity Division).
102.	29/6(15)/58-SCT-I	C-3	Annual returns for 1957 - Min. of Finance (Deptt. of Expenditure) - Offices under -
103.	29/6(20)/58-SCT-I	C-3	Annual returns for 1957 - Min. of Finance (E&D) :- (1) India Govt. Mints, Alipore, Bombay, Hyderabad. (2) India Security Press (including C.N.P. and the Central Stamp Store). (3) Assay Deptt., Bombay. (4) Assay Deptt. and the Silver Refinery Project, Calcutta.
104.	29/6(25)/58-SCT-I	C-3	Annual returns for 1957 - Office of the Commissioner of Income -tax Uttar Pradesh - Min. of Finance (Deptt. of Revenue).

1	2	3	4
105.	29/6(26)/58-SCT-I	C-3	Annual returns for 1957 - Finance (Deptt. of Revenue).
106.	29/6(27)/58-SCT-I	C-3	Annual returns for 1957 - Finance (Deptt. of Revenue) (1) Collectorate of Central Excise, Allahabad. (2) Collectorate of Central Excise, Shillong.
107.	29/6(28)/58-SCT-I	C-3	Annual returns for 1957 - Min. of Finance (Deptt. of Revenue).
108.	29/7(2)/58-SCT-I	C-3	Annual returns for 1956 - National Dairy Research Institute, Karnal, Office of the Deep Sea Fishing Station and Quick Freezing Cold Storage, Bombay - Min. of F. & A. (Deptt. of Agriculture).
109.	29/9/58-SCT-I	C-3	Annual returns for 1957 - Central Emergency Relief Training Insitute, Nagpur - Min. of Home Affairs.
110.	29/9(4)/58-SCT-I	C-3	Annual returns for 1957 - I.A.S. Training School - Min. of Home Affairs.
111.	29/9(5)/58-SCT-I	C-3	Annual returns for 1956 - Office of the Registrar General, India - Min. of Home Affairs.
112.	29/9(6)/58-SCT-I	C-3	Annual returns for 1957 - Office of the Registrar General of India - Min. of Home Affairs.
113.	29/10(1)/58-SCT-I	C-3	Annual returns for the year 1957 - Central Board of Film Censors - Min. of Information & Broadcasting.
114.	29/10(2)/58-SCT-I	C-3	Annual returns for 1957 - Min. of Information & Broadcasting - (1) Dte. of Advertising & Visual Publicity. (2) Films Division and Research - Reference Division. (3) Five Year Plan Publicity (Mobile Units) -
115.	29/14/58-SCT-I	C-3	Annual returns for 1956 - Min. of Labour & Employment and Attached Offices.

1	2	3	4
116 ~~117.~~	29/14(2)/58-SCT-I	C-3	Annual returns for 1956 - Min. of Labour & Employment - Offices under the -
~~118.~~	29/23(1)/58-SCT-I	C-3	Annual returns for the year 1957 reg: special representation - Office of the Military Secretary to the President.
118 ~~119.~~	29/25(7)/58-SCT-I	C-3	Annual returns 1956 - Min. of T. & C. (1) Railway Inspectorate. (2) India Meteorological Deptt.
119 ~~120.~~	29/26(2)/58-SCT-I	C-3	Annual returns for the year 1957 - Central Public Works Deptt. - Min. of W.H. & S.
120 ~~121.~~	29/26(5)/58-SCT-I	C-3	Annual returns for the year 1956-57 - Consolidated statements for - W.H.&S. Ministry -
121 ~~122.~~	29/26(6)/58-SCT-I	C-3	Annual returns for 1957 - Min. of W.H. & S. - Estate Offices -
122 ~~123.~~	29/26(7)/58-SCT-I	C-3	Annual returns for 1957 - D.G.S&D.
123 ~~124.~~	29/26(8)/58-SCT-I	C-3	Annual returns for 1956 - Min. of W.H.&S. - Printing & Stationery Deptt.
124 ~~125.~~	29/29/58-SCT-I	C-3	Annual returns for 1954 and 1955 - Deptt. of Atomic Energy.
125 ~~126.~~	31/1/58-SCT-I	C-3	Proposal from the D.I.B. reg: confirmation of Stenographers.
126 ~~127.~~	31/2/58-SCT-I	C-3	Communal representation - confirmation of stenographer in the scale of Rs.80-200 in I.B. - Request for declaring certain posts reserved for Sch. Caste and Sch. Tribes candidates as unreserved
127 ~~128.~~	31/5/58-SCT-I	C-3	Confirmation of Shri H.K. Narasimhaswami an Asstt. Supdt. of Epigraphy, Deptt. of Archaelogy -
128 ~~129.~~	31/6/58-SCT- I	C-3	Question of regularization of permanent appointments made against reserved vacancies.

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1	2	3	4
129 ~~130~~	31/8/58-SCT(1)	C-3	Confirmation in the posts of Film Officer and Deputy Film Officer - Armed Forces Film and Photo Division - Proposal from the Min. of Defence.
130 ~~131~~	31/10/58-SCT-I	C-3	Proposal from the Min. of Defence office of the Chief Administrative Officer reg: appointment of to a reserved vacancy in the post of Draughtsman (Grade III).
131 ~~132~~	31/11/58-SCT-I	C-3	Dereservation of a vacancy in the post of Junior Scientific Assistant - Proposal for - Min. of F. & A. (Deptt. of Agri.)

Destroyed on 7/5

LIST OF FILES FOR DESTRUCTION
(Misc. 1951-1956)

Sl.No.	File No.	Classification.	SUBJECT
1.	F.29/49/54-SCT.	C-5	Communal returns for the year 1950 to 1953- Ministry of Finance (Department of Economic Affairs).
2.	F.29/52/54-SCT.	C-5	Communal Returns for the year 1953 - Ministry of Irrigation & Power.
3.	F.29/17/55-SCT.	C-5	Communal Returns for 1954- Ministry of Finance (Department of External Affairs).
4.	F.21/1/56-SCT.	C-5	Lok Sabha - Sepcial Representation orders- Appldcation of - to Statutory and Semi-Government Organizations.
5.	F.29/1/55-SCT.	C-5	Communal returns for 1954 - Ministry of Irrigation & Power and its Attached/ Subordinate offices.
6.	F.29/8/56-SCT.	C-5	Annual Returns for 1955 - Ministry of Food & Agriculture.
7.	F.29/28/56-SCT.	C-5	Communal returns for 1955 - Ministry of Labour & its attached/subordinate offices.
8.	F.29/30/56-SCT.	C-5	Communal Returns for 1955- Ministry of Irrigation & Power.
9.	F.29/36-A/56-SCT.	C-5	Annual Returns for 1955 - Ministry of Defence (Directorate General ordanance Factories Headquarters etc.)
10.	F.29/48/56-SCT.	C-5	Communal Returns for 1955 - Ministry of Food & Agriculture, its attached and subordinate offices.
11.	F.1/1/57-SCT(I)	C-3	Communal representation - Relaxation of the residence stipultation in respect of appointment of two candidates appointed against vacancies reserved for Scheduled Tribes in the Office of the D.A.G., P & T Nagpur.
12.	F.5/4/57-SCT(I)	C-3	Communal Representation orders - Application of - to Statutory and Semi-Government Bodies.
13.	F.12/4/57-SCT(I)	C-3	Associations - Recognition of - as representing the interests of Scheduled Castes and Scheduled Tribes - List of recognized associations.
14.	F.28/11/57-SCT(I)	C-3	Material for the Report on the activities of the Ministry of Home Affairs and Brief Summary for 1956-57.
15.	F.29/3(10)/57-SCT(I)	C-3	Annual Return for 1956 - Intelligence Bureau (Ministry of Home Affairs).
16.	F.29/3(11)/57-SCT(I)	C-3	Annual Returns for 1956 -I.G.S.P.E.
17.	F.29/7(5)/57-SCT(I)	C-3	Annual Returns for 1955 - Ministry of Transport & Communications -Posts and Telegraphs.

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S.No.	File No.	Classification.	SUBJECT.
19.	F.29/9(5)/57-SCT(I)	C-3	Communal Returns, 1956 - Estate Offices-Ministry of W.H.& S.
20.	F.29/19(5)/57-SCT(I)	C-3	Annual Returns for the year 1956 - Research and Reference Division - Ministry of Information & Broadcasting.
20.	F.29/19(6)/57-SCT(I)	C-3	Annual Returns for the year 1956-Publications Division - Ministry of Information and Broadcasting.
21.	F.29/19(7)/57-SCT(I)	C-3	Annual Returns for the year 1956 - Press Information Bureau - Ministry of Information and Broadcasting.
22.	F.29/19(10)/57-SCT(I)	C-3	Annual Returns for the year 1956 - Directorate General of All India Radio - Ministry of Information & Broadcasting.
23.	F.29/23(6)/57-SCT(I)	C-3	Communal Returns for 1956- Ministry of Transport & Regional Tourist offices.
24.	F.29/37/57-SCT(I)	C-3	Annual Returns for the year 1956 - Planning Commission.
25.	F.29/39(3)/57-SCT(I)	C-3	Annual Returns for the year 1955 - Director All India Institute of Hygiene and Public Health, Calcutta - Ministry of Health.
26.	F.29/39(11)/57-SCT(I)	C-3	Annual returns for the year 1955- 1. Medical Store Depot, Bombay. 2. Medical Store Depot, Calcutta. 3. Medical Store Depot, Madras. 4. Medical Store Depot, Karnal. (Ministry of Health)
27.	F.31/12/57-SCT(I)	C-3	Communal representation in services - Relaxation of orders relating to - Confirmations in the posts of Assistant Controller in the Import & Export Trade Control Organigation - Proposal from the Ministry of Commerce & Industry.

Recd + despatched
7/5/62

Appendix (B-1)

LIST OF RECORDED FILES FOR THE YEAR 1954 on 30-3-61
MINISTRY OF HOME AFFAIRS (SCT I) Section.

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S. No.	File No.	SUBJECT
1.	F. 8/4/54-SCT.	Application of the communal representation orders in the case of confirmations in posts which were originally temporary but have been converted into permanent ones. Decision that if suitable temporary employees belonging to Scheduled Castes/Scheduled Tribes are not available for confirmation in reserved vacancies, candidates belonging to these communities should be recruited from the open market, placed on probation and confirmed on successful completion of the probationary period.
2.	F.28/8/54-SCT.	Representation from the Scheduled Caste - Panchayet, Delhi regarding: delay in the re-fixation of pay of re-employed Scheduled Caste Personnel in the M.E.S. Organisations.
3.	F.9/4/54-SCT.	Communal representation - Ministry of Finance Exemption from - Posts of Assistant - Bullion Keeper in the Mints.
4.	F.12/4/54-SCT.	Communal representation - Decision that copies of orders relating to should not be supplied to Scheduled Caste/Scheduled Tribes Organisations.
5.	F.5/4/54-SCT.	Question whether the qualifications prescribed for appointment to various posts and services under the Government of India can be relaxed in favour of members of Scheduled Castes and Scheduled Tribes without consultation with the Union Public Service Commission - Interpretation of Article 320(4) of the Constitution - Decision that consultation with the U.P. .C. should continue.
6.	F.5/6/54-SCT.	Scheduled Castes/Tribes representation - Question whether thedecision to make reservation for Scheduled Caste/Scheduled Tribe in the cadre of Assistant Superintendents should apply to other cadres and posts to which recruitment is made through Departmental promotion examinations - Decision to apply the orders to the cadre of Telegraph Masters also.
7.	F.13/10/54-SCT.	Verification of the claims of candidates belonging to Scheduled Castes- Determination of the communit of Shri Ajit Krishna Mondal, Clerk, Government of India Stationery Office, Calcutta. Decision that Shri Mondal should not be treated as belonging to a Scheduled Castes and that the vacancy held by him should be released and filled by a Scheduled Caste candidate.
8.	F.5/7/54-SCT.	Promotion of supervisors of Centre Excise to the Grade of Inspector - Question whether the Ministries can vary the quota fixed for direct recruits or stop direct recruitment altogether on administrativ grounds. Decision that the Home Ministry should deprecate all measures to suspend direct recruitment. If the existing ratio of 60: 40 is felt to lay excessive exphasis on direct recruitment, it might be altered to 50: 50 or at the most to 40:60. To reduce direct recruitment below the would be contrary to the overall govt. policy.
9.	F.11/17/54-SCT.	Communal representation in the services- Grouping of posts in the office of the Controller of Patents and Designs, Calcutta, and the Trade Marks Registry, Decision that posts of Sweeper should not be grouped with other Class IV posts and that separate rosters should be maintained for recruitment to such posts. Decision also that in the communal

Adds such posts. Decision also it in the communal roster should be shown separately under Class IV posts.

S.No.	File No.	S U B J E C T
10.	F. 5/3/54-SCT.	Request of Ministry of States to waive condition of communal representation in case of retrenched employees.
11.	F. 5/8/54-SCT.	Proposal of the Ministry of Finance (Revenue Div). to fill up all the 81 posts of U.D.Cs. in Customs House, Bombay by promotion.
12.	F. 5/9/54-SCT.	Communal representation - Recruitment of candidates belonging to the Scheduled Castes and Scheduled Tribes to posts and services under the Government of India- Notification of vacancies to Employment Exchanges.
13.	F. 1/1/54-SCT.	Question whether persons belonging to Scheduled Tribes converted to Christianity are not treated as Scheduled Tribe candidates for appointment to railway services- Decision that such perons will be treated as Scheduled Tribe candidates even after their conversion to Christianity - Modification of the instructions issued by the Ministry of Railways on the subject.
14.	F. 6/2/54-SCT.	Reservation of posts in the services under the control of the Government of Madhya Pradesh in favour of Scheduled Castes and Scheduled Tribes Decision of the State Government to extend this benefit to all castes and tribes specified in Part IV of the schedules to the Consitution (S.C.) Order, 1950 and the Constitution (S.T.) Order Order, 1950, regardless of the residence stipulation.
15.	F.15/3/54-SCT.	Scheduled Caste/Tribe employees C.B.R. - Relaxation of age limit for competing for higher posts.
16.	F.11/3/54-SCT.	Grouping of posts for the purpose of Communal representation in the services in the office of Comptroller & Auditor General of India.
17.	F.42/3/54-SCT.	Complaint regarding supersession of Shri S.P.Katke a Scheduled Caste person, at present Deputy Superintendent of Central Excise, Belgaun Division Bombay Collectorate, in the matte of promotion to the post of Superintendent.
		Examination of certain points raised by the Dy. HM in connection with the under-representation of Scheduled Castes in the Central Excise Collectorat and proposal for introducing direct recruitment -in a percentage of vacancies in higher grades in the C.E. Department.
18.	F.No. 9/2/54-SCT.	Complaint from the Delhi Scheduled Caste Welfare Association about non-reservation of vacancies for Scheduled Castes in the Central Cypher Bureau of the External Affairs Ministry - Relaxation of standard by reducing the pass marks for Scheduled Castes and Scheduled Tribes.

4/4/61

Appendix B-2 25-5-61

[illegible] Branch Copy.

Sl.No.	File No.	INDEX
1.	F.13/[illegible]	Communal representation - Maintenance of communal roster - Central Excise Collectorate, Madras.
2.	F.1[illegible]	Reserve Bank of India - Representation regarding appointment of Scheduled Castes to posts in the ---
3.	F.12/[illegible]	Communal representation - Recognition of organisations as representative of Scheduled Castes and Scheduled Tribes.
4.	F.12/[illegible]	Associations recognised as representatives of Scheduled Castes- Representations from Akhil Bharatiya Provincial Depressed Classes League regarding its recognition. Revised list of branches of the Bharatiya Depressed Classes League.
5.	F.12/[illegible]	Scheduled Castes/Scheduled Tribes - Verification of the claims of candidates - case of Shri B.N. Selvachi - Decision that he should be treated as a Scheduled Caste candidate and retained in the reserved vacancy.
6.	F.12/[illegible]	Verification of the claims of candidates for employment to be treated as belonging to Scheduled Castes - Question whether certificates granted by an authority other than the District Magistrate or S.D.O. may be accepted in the case of candidates whose places of residence do not come under the administrative control of a District Magistrate or Deputy Commissioner.
7.	F.12/[illegible]	Communal representation - Recognition of Associations as representative of Anglo-Indians - Union of Anglo-Indian Associations, Travancore - Cochin.
8.	F.12/[illegible]	Verification of claims of candidates as belonging to Scheduled Castes - Case of Shri P.N. Clement - Ministry of Finance (Defence).
9.	F.12/[illegible]	Verification of claim of candidates as belonging to Scheduled Castes- case of Shri Haripada Das - Clerk in Government of India Stationery Office Calcutta. Decision that Shri Haripada Das should not be treated as belonging to a Scheduled Caste and that disciplinary action should be taken against him for giving false declaration.
10.	F.12/[illegible]	Communal representation - verification of the claim to belong to a Scheduled Caste of Shri Piara Singh, [illegible] probation and Shri Hoshiar Das Nihchal, [illegible] Clerk in the Comptroller and Auditor General [illegible]

Sl.No.	File No.	SUBJECT
11.	F.12/15/54-SCT.	Verification of claims of candidates as belonging to Scheduled Castes - Question of recognition of Adi-Dravidas as a Scheduled Caste in Bombay State.
12.	F.11/11/54-SCT.	Communal representation - Grouping of posts - Estate Managers' Offices at Bombay and Calcutta (Ministry of W.H.&S.)
13.	F.11/12/54-SCT.	Communal representation - Grouping of posts - Office of the Serologist and Chemical Examiner to the Government of India, Calcutta (Ministry of Health).
14.	F.8/1/54-SCT.	Representation of Scheduled Castes- Question whether 'JATIA SINDHIS' should be treated as Scheduled Castes in AJMER State for communal reservations.
15.	F.28/1/54-SCT.	Implementation of Government of Part C States Act, 1951 - Rules of Business for the States of Delhi, Ajmer and Coorg.
16.	F.23/10/54-SCT.	Request from Sher Singh Sohal, a clerk in the D.G.S& D. for confirmation under the provisions of para 2(b) of the Ministry of Home Affairs O.M.No. 23/20/48-NGS., dated 25.5.48 - Not accepted. Decision that Shri Sohal should take his chances of confirmation in the quota reserved for Scheduled Castes in the Central Secretariat Clerical service.
17.	F.5/14/54-SCT.	Application of communal reservation orders Eastern Shipping Corporation, Bombay, which is a Government sponsored institution.
18.	F.9/1/54-SCT.	Ad hoc recruitment of Income- tax officers Class II, Grade III - Proposal of the Ministry of Finance (Revenue Division) to de-reserve two vacancies reserved for Scheduled Castes and fill them by candidates belonging to "other communities" - Dropped. Decision to re-advertise 13 vacancies for which suitable Scheduled Caste and Sch.Tribe candidates were not available.
19.	F.8/6/54-SCT.	Miscellaneous references relating to interpretation of the orders regarding communal representation in the services - Confirmation in clerical posts outside the Secretariat and Attached Offices - Application of the orders relating to communal representation to vacancies arising prior to the issue of the -Supplementary Instructions.
20.	F.23/9/54-SCT.	Communal representation in the services under the Government of India - Collection of Information regarding semi- Government and Statutory Bodies ~~following~~ the orders relating.
21.	F.14/5/54-SCT.	Complaint from Shri Sudershan Singh Vaidya M.L.A., Delhi State regarding injustice to the Scheduled Caste candidates in New Delhi, and from the Delhi Caste Welfare Association - representation of Sch.C-

S.No.	File No.	SUBJECT
22.	F.5/5/54-SCT.	Fixation of percentages of reservation for Scheduled Castes and Scheduled Tribes in the case of local recruitment to Class III and Class IV posts in the regional offices under the Directorate General of Supplies & Disposals situated at Bombay, Calcutta, Madras- Tatanagar and Kanpur. Decision that in the case of the branch offices which are located at placed where there are no Employment Exchanges, the percentages of reservation should be fixed on the basis of the percentages of population of Scheduled Castes and Scheduled Tribes in the States in which the nearest Employment Exchanges are located.
23.	F.13/13/54-SCT.	Scheduled Tribes Order - Clarification of - Case of Shri Immanual Okil Nag -
24.	F. 4/1/54-SCT.	Drawing up a model roster for recruitment to Superior Railway Service in which there is reservation for Anglo-Indians also, for the period 23.1.54 to 25.1.56.
25.	F.5/2/54-SCT.	Communal representation in the services in Bilaspur State.
26.	F.5/10/54-SCT.	Confirmation - Class IV posts - applications of orders re-communal representation.
27.	F.5/11/54-SCT.	Instructions regarding communal representation in services - Percentages of reservation for the Scheduled Castes/Tribes in the Central Tractor Organisation of the F.A. Ministry.
28.	F.5/12/54-SCT.	Communal representation in services - Fixation of percentages of reservation for local recruitment in the offices of (i) The Central Research Institute, Kasauli (ii) The Malaria Institute of India, Delhi (iii) The All-India Institute of Hygiene & Public Health, Calcutta (D.G.H.S.) - Ministry of Health.
29.	F.5/13/54-SCT.	Confirmation of Class IV staff in the Office of the Chief Advisor Factories, Ministry of Labour - Application of the orders relating to communal representation.
30.	F.8/5/54-SCT.	Supplementary Instructions regarding the orders on communal representation in the services - clarification of certain points raised by the Ministry of Education.
31.	F.11/1/54-NGS.	Cut motion in the House of the People - (1) by Shri V. Veerasamy to discuss the in-adequate representation of Scheduled Castes and other Backward Classes in Union services. (ii) by Shri P.N. Rajabhoj to discuss the policy of the Government with reference to the representation of the Scheduled Castes in Union Services.
32.	F.11/1/54-SCT.	Communal roster for Class IV posts in the various Regional Offices in the Chief Labour Commissioner's Organisation on an all-India basis - Maintenance of -
33.	F.11/2/54-SCT.	Communal representation in the Services - Grouping of posts in Central Claims Organisation, Ministry of Rehabil[illegible]

Ref. No.	File No.	SUBJECT
35.	F.11/3/54-CCT.	Cut Motion in the House of the People by Shri V. Veeraraghavan to discuss failure to reserve vacancies for the Backward Class candidates in Union services as are being reserved for Scheduled Castes and Scheduled Tribe candidates.
36.	F.11/13/54-CCT.	Communal representation - Grouping of posts - Anti-Malaria Coal Fields Organisation - Ministry of Labour.
37.	F.11/22/54-CCT.	Communal representation - posts sanctioned for anti-Malaria operations in the States of Delhi, Ajmer and Coorg.
38.	F.12/1/54-CCT.	West Bengal Scheduled Castes Welfare Association - Request for recognition of - Rejected.-
39.	F.12/4/54-CCT.	Communal Representation - Recognition of S.C.& S.T. - Organisations - Enquiry regarding branches in Bihar of the All-India Harijan Sewak Sangh, Delhi, and the Scheduled Castes Welfare Association, New Delhi.
40.	F. 12/8/54-CCT.	Recognition of the Scheduled Castes Welfare Association - representation from the Khartiya Depressed Classes League regarding -
41.	F.12/19/54-CCT.	District Scheduled Castes Federation, U.P., Saharanpur, Dehradun - Question of recognition of-
42.	F.22/2/54-CCT.	Resolution in the House of the People regarding the setting up of a Parliamentary Committee to enquire into the existing system of recruitment of Scheduled Castes in the public services - Collection of information regarding the representation of Scheduled Castes and Tribes in the grades of Superintendent, Assistant Superintendent, Assistant, Upper Division Clerk and Lower Division Clerks in the Ministries and attached offices.
43.	F.23/2/54-CCT.	Descriptive Memoir of the Ministry of Home Affairs as on the 1st April, 1954.
44.	F.23/4/54-CCT.	Preparation of a "Hand-Book" for the guidance of officers who, during the course of their work, have to deal with establishment matters- Consolidation of the orders on the subject of "Communal representation in the services" and the issue of a self-contained set of instructions on the subject.
45.	F.23/5/54-CCT.	Supply of material on the subject of "Public Services and Administration" to the All- India Congress Committee for inclusion in their publication "Seventh Year of Freedom".
46.	F.23/6/54-CCT.	Representation from the Scheduled Castes Welfare Association, Delhi regarding the appointment of Abdul Hafeez against a vacancy reserved for a Scheduled Caste candidate in the office of the Director, Postal Services, Delhi Circle.
47.	F.23/11/54-CCT.	Emigration Offices - Establishment- Confirmation of temporary staff in permanent vacancies - Application of Sch.Castes & Sch.Tribes- Question of Communal matters- Reprs-

S.No.	File No.	SUBJECT
		Shri D. Saha and S.Ray Chaudhary for confirmation as L.D.Clerks.
47.	F.22/12/54-CCT.	Retrenchment - Office of the Controller of Rationing Delhi - representation from Shri Nanda Kishore, a Scheduled Caste Clerk against his discharge from service.
48.	F.22/11/54-CCT.	Representation from Akhil Bhartiya Bhoti Nigha Sabha, New Delhi regarding reversion of Shri Anchal Chand, Charge Mechanic, C.I.E. Ambala.
49.	F.22/23/54-CCT.	The Delhi Scheduled Castes Welfare Association- Allegations against - regarding nomination of S.C. candidates for appointment to vacancies under the Government of India.
50.	F.22/27/54-CCT.	Proposal of the D.G.P & T regarding confirmation of Shri Mohan Lall a deputationist belonging to Scheduled Castes in the II Division of the P & T Directorate - Decision not to confirm him against the vacancy in excess of the Deputationists quota.
51.	F.22/30/54-CCT.	Representation from Akhil Bhartiya Bhoti Nigha Sabha, Delhi, regarding the reversion of Shri Anchal Chand, Charge Mechanic, C.I.E., Ambala.
52.	F.22/31/54-CCT.	Constitution of Selection Boards for the purpose of recruitment of non-gazetted staff on Indian Railways - representation of Scheduled Castes etc.
53.	F.6/3/54-CCT.	Suggestion that reservations for Scheduled Castes and Scheduled Tribes should be made in making recruitment to the posts and services in local bodies in Part A and Part B States.
54.	F.6/4/54-CCT.	Communal Representation Orders- Application of- to services under the control of State Govt.
55.	F.12/1/54-CCT.	Backward Classes - Reservation in services for- Orders of the Government of Punjab.
56.	F.12/3/54-CCT.	Collection of caste/community-wise figures in respect of all employees holding Class I, II, III and IV posts in the services under the Government of India - Information required for Backward Classes Commission.
57.	F. 21/12/54-CCT.	Lok Sabha - Starred Question by Shri Nishan Krishna regarding policy towards those Christians who have been converted from among the members of Scheduled Castes and Scheduled Tribes.
58.	F.12/11/54-CCT.	Request from Shri I.S. Chanan Singh/Charan Singh Nove, a Clerk in the Min.of W.H.& S. to be treated as belonging to a Scheduled Caste, in accordance with the decision contain in the Ministry of Home Affairs O.M.No.42/31/5 NGC., dated the 21.8.53, on the ground that he originally, belonged to a Scheduled Caste and has later converted to Christianity and that he has since re-converted himself to Hinduism. Question of laying down the procedure for verifying the claims of such persons.

S.No.	File No.	SUBJECT
59.	F. 11/1/54-SCT.	Appointment of persons belonging to Sch. Castes to posts of Assistant Director (Food)- Suggestions from the Delhi Scheduled Castes Welfare Association, New Delhi.
60.	F.No. 14/2/54-SCT.	Representation from Dr. Pashupati Mandal, M.P., regarding appointment of Scheduled Caste candidates to certain vacancies under the Ministries of Education and H.R.& S.R. advertised by the Union Public Service Commission.
61.	F.11/2/54-SCT.	Representation from the Scheduled Castes Uplift Union regarding non-appointment of Scheduled Caste candidates to certain vacancies under the Delhi Transport Service.
62.	F.16/1/54-SCT.	Grievances of members of Scheduled Castes regarding lack of proper representation in the services, etc. and the requests for further concessions made by them- correspondence with Shri P.N. Rajbhoj, M.P., and the President, Scheduled Castes Satyagraha Committee, Rajghat, Delhi.
63.	F.15/2/54-SCT.	Suggestions made by the Madras Scheduled Castes Welfare Association for the improvement of the economic condition of Harijans (members of Scheduled Castes).
64.	F.13/1/54-SCT.	Report of the Commissioner for Scheduled Castes and Scheduled Tribes for the year 1952- Discussion in the House of the People- Note recorded by the Minister for Home Affairs regarding.
65.	F.42/2/54-NGO(SCT)	Representation from the Delhi Scheduled Castes Welfare Association regarding recruitment of members of Scheduled Castes in certain cadres of the Central Excise and Land Customs Departments.
66.	F.42/5/54-SCT.	Request from Shri T. Subbarao Raju for the treatment of "Backward Classes" on a par with Scheduled Castes and Scheduled Tribes in the matter of reservation of vacancies, payment of examination fee, etc.
67.	F.42/3/54-SCT.	Memorial from the Travancore- Cochin Sch. Castes Students Federation for the redress of the grievances of the students belonging to Scheduled Castes in Travancore-Cochin State.
68.	F.53/2/54-Ests.	Report on the activities of the Ministry of Home Affairs for the year 1953-54.

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Appendix - B-3

Branch Catg - B&C

LIST OF RECORDED FILES FOR RECORD ROOM

S.No.	File No. Classification	SUBJECT
1.	F.1/1/55-SCT C-10	Annual communal returns - Instructions relating to the preparation and submission of - Decision that Ministries having a large number of subordinate organisations scattered all over country, may forward the returns in batches.
2.	F.1/2/55-SCT C-10	Decision that Shri Deep Singh, whose caste has ceased to be a scheduled caste after the issue of the Constitution (Scheduled Castes) (Part C States) Order, 1951, should not be treated as a scheduled caste candidate for the purpose of admission to the Assistants' Grade Examination, 1955 -
3.	F.1/3/55-SCT C-10	Scheduled Castes applicants moving to another area where their caste is not recognised as a Scheduled Caste - Question of eligibility for the concessions admissible to members of Scheduled Castes. Decision that in cases of transfer etc. persons concerned will be treated as a Sch. Castes for all purposes so far as the State of his normal residence is concerned.
4.	F.5/3/55-SCT C-10	Representation that the reservation orders be made applicable to the Examination held in 1953 for promotion to the grade of Telegraph Masters.
5.	F.5/4/55-SCT A NU ~~C-10~~ KASP	Question of making reservations for Scheduled Castes and Scheduled Tribes in vacancies filled on the basis of departmental examinations which are competitive in nature. Decision to apply reservation orders to all grades in all services filled through promotion through competitive examination limited to departmental candidates.
6.	F.5/8/55-SCT C-10	Revision of the percentages of reservation fixed for Scheduled Castes and Scheduled Tribes in the light of the figures of population at the Census of 1951 - Decision that the matter should be considered after Govt. have considered the recommendations of the Backward Classes Commission.
7.	F.6/1/55-SCT A NU C-10	Communal representation - Fixation of percentage of reservations for Scheduled Tribes for recruitment to Class III and Class IV posts in the services under the control of Manipur State Govt.
8.	F.6/1/55-SCT(NU) C-10	Communal representation - Fixation of percentage of reservations for Sch. Tribes for recruitment to Class III and Class IV posts in the services under the Control of Manipur State Government.
9.	F.6/2/55-SCT C-10	Reservation of vacancies for Scheduled Castes and Scheduled Tribes in the posts and services under the Govt. of West Bengal.
10.	F.6/3/55-SCT C-10	Communal representation in services - Govt. of Madhya Pradesh - Supplementary Instructions re:

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S.No.	File No. Classification	NUMBER
11.	F.7/1/55-SCT C-10	Communal representation in services - Fixation of percentage of reservation for Scheduled Castes and Scheduled Tribes for recruitment to Class III and IV posts on the Railways.
12.	F.7/3/55-SCT C-10	Fixation of percentages of reservation for Scheduled Castes and Scheduled Tribes in the case of 'local recruitment' in the Offices of the Indian Audit and Accounts Department.
13.	F.7/4/55-SCT C-10	Percentages of reservation for S. Castes & S. Tribes for local recruitment in the Deptt. of Insurance, Simla - Decision that the percentages fixed for the State of Punjab should be followed.
14.	F.7/6/55-SCT C-10	Reservations for Scheduled Castes and Scheduled Tribes for local recruitment on the Subordinate Offices of the Ministry of Finance (Defence) situated at outstations - Decision that a separate roster should be maintained for each Regional Unit.
15.	F.8/2/55-SCT D KEEP	Communal representation - Supplementary Instructions - Clarification of - D.G.P & T. Decision (a) that unfilled reserved posts of a particular year will be carried forward to the next year of recruitment and not next calendar year. (b) that in the case of appointments after a period of selection and not the year of appointment should be taken for purposes of maintenance of communal roster.
16.	F.8/4/55-SCT C-10	Suggestion that vacancies reserved for Sch. Castes and Sch. Tribes "carried forward" due to non-availability of candidates belonging to these communities should be allowed to accumulate until the proportions of such vacancies to the total number of posts in a service or cadre do not exceed the percentages of reservation prescribed for these communities. Reference from the Deputy Minister for Communications.
17.	F.8/5/55-SCT C-10	Supplementary instructions connected with the orders on communal representation in the services - Clarification of the orders contained in the Ministry of Home Affairs O.M. No. 42/52/53-SCT,(SCT), dated 7.12.54.
18.	F.8/7/55-SCT C-10	Scrutiny of annual returns and strict observance of the communal representation orders - Appointment of 'Controlling Authorities
19.	F.8/8/55-SCT C-10	Supplementary instructions connected with the orders on communal representation in the services - Decision that the appointments of selected members of the subordinate cadres and Class I Central establishment of the Indian Audit & Accounts Dept. to the 20% reserved quota in the Y.S.C.S. cadre will be treated as Communal Reservation for purposes of -

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S.No.	File No. (Identification)	SUBJECT
20.	F.9/1/55-CCT C-10	communal representation - Proposed exemption of posts from the scope of orders relating to - Local Organisation - Min. of Production - Grouping of posts in the -
21.	F.11/11/55-CCT C-10	Grouping of posts in the Exploratory Division of Ministry of Food & Agriculture (Agri.).
22.	F.11/12/55-CCT Secy	Instructions regarding communal representation in the services - Grouping of posts in the office of the Engineer-in-Chief, Lighthouse Deptt. (Ministry of Transport).
23.	F.11/13/55-CCT C-10	Grouping of Class IV posts - Statistics and Intelligence Branch (Central Excise) - Ministry of Finance (Revenue Division).
24.	F.11/16/55-CCT C-10	Grouping of Class I and Class II posts under the Directorate General of Shipping, Bombay. Decision that the proposals for the exclusion of certain posts from the purview of the communal representation orders or for the maintenance of one roster for permanent as well as temporary appointments cannot be accepted.
25.	F.11/21/55-CCT C-10	Grouping of Class III & Class IV posts in the Central Army Research Institute, Karnal (Ministry of Food & Agriculture).
26.	F.12/1/55-CCT C-10	Scheduled Castes Associations - Representation from certain - for recognition.
27.	F.12/2/55-CCT C-5 C-10	Decision that the Delhi Scheduled Castes Welfare Association, Karol Bagh Branch, New Delhi, could not claim to be an Association recognised as representative of Scheduled Castes by the Ministry of Home Affairs. Suggestion from the Commissioner for S.C.& S.T. for making an amendment to the list of recognised Associations.
28.	F.13/1/55-CCT C-10	Representation on behalf of S.C./S.T. workers of the Ordnance Factory, Ambarnath, Bombay - Production of Caste certificates by the members of S.C./S.T. community.
29.	F.13/2/55-CCT C-10	Communal representation in the services - Verification of claims of candidates belonging to Scheduled Castes for appointment under the Central Government - Acceptance of the certificates issued by Sub-Divisional Officers - Representation from Shri N.S. Rajrolkar, M.P.
	F.14/2/55-CCT C-10	Appointment of persons belonging to Sch. Castes to posts of Assistant Director (Food) - Reference from the Delhi Scheduled Castes Welfare Association, New Delhi - Decision that the organisations should not be supplied any information beyond what their functions demand.
31.	F.14/4/55-CCT C-10	Representation from the Provincial Adivasi Sabha, Nagpur, complaining against non-selection of any candidate for Sch. Tribes certificate of the Govt. of Madhya Pradesh and seeking certain corrections for [illegible] the recruitment of Tribal cand'

	[illegible] cation.		SUBJECT
			in the Services under the Central and the State Govts.
52.	F.15/1/55-Est	Home	Representation of Scheduled Castes & Scheduled Tribes in services and posts under the Govt. of India - Relaxation of maximum age limit for Scheduled Castes & Scheduled Tribes for recruitment to Gazetted posts in the Central Services.
53.	F.15/3/55-	C-10	Proposal of the Ministry of Communications to recruit a few Scheduled Caste candidates, give them ab initio training as Radio Technicians at the Civil Aviation Training College, Allahabad and grant them each a stipend of Rs.50/- p.m.
54.	F.15/3/55-	C-10	Matter in the Rajya Sabha and Lok Sabha on the Reports of the Commissioner for Scheduled Castes and Scheduled Tribes for the years 1953-54 - Points raised during the - Note by Ly. Minister on -
55.	F.17/1/55-	C-10	Restriction of work done by Employment Exchanges, in respect of Scheduled Caste, Scheduled Tribes & Anglo-Indian applicants.
56.	F.15/2/55-	C-10	Report of the Backward Classes Commission - Points of dissent by Shri B.D.S. Chaurasia - Examination of the observations relating to Government Services.
57.	F.21/3/55-	C-10	Lok Sabha - Question whether the suggestion made by the Commissioner for S.C. & S.T. to constitute a Committee for examining the reservation rules enforced by each Ministry has been approved by Govt.
58.	F.21/3/55-	C-10	Question in Lok Sabha by Shri Bishnu Deichaly regarding reservation for the hill tribes (Scheduled Tribes) in Govt. Services in the Manipur State.
59.	F23/1/55-Est	C-10	Lok Sabha - Cut Motions by Shri V.Veerasamy - to discuss the representation of Sch. Castes in the Central Secretariat and All-India Services.
60.	F.24/6/55-	C-10	Question in Rajya Sabha - by Shri M. Valiulla - regarding number of vacancies reserved for Scheduled Castes and Scheduled Tribes in the post advertised by the U.P.S.C. during 1954.
41.	F.22/3/55-	C-10	Scheduled Castes Uplift Association, Delhi - Representation from - regarding reservation of posts for S.C. in Delhi Police Services, etc. and other matters affecting S.Cs.
42.	F.24/4/55-	C-10	Questions in Rajya Sabha - Reg. total number of new posts advertised by the U.P.S.C. and the number of vacancies issued during 1953-54, 1954-55 and 1955-56.

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S.No.	File No.	Classification	SUBJECT
43.	F.20/16/55-CCT	C-10	Implementation of the recommendations of the Economy Unit - Cabinet's decision to find alternative employment for persons declared surplus as a result of the recommendations of the Unit - Preference to be accorded to S.Cs/S.Ts. personnel.
44.	F.20/18/55-CCT	C-10	Min. or Asstt. Confirmations in posts of Protectors of Emigrants - Question of counting of - for purposes of communal representation.
45.	F.20/20/55-CCT	C-10	Appointment of Scheduled Castes in Visakhapatnam Port - Representation regarding .
46.	F.20/23/55-CCT	C-10	Grant of concessions for Scheduled Castes to persons whose castes have been dropped from the list of Scheduled Castes issued after the coming into force of the Constitution.
47.	F.20/24/55-CCT	C-10	Cases or types of cases which should be brought to the personal notice of the Deputy Minister/Minister.
48.	F.20/32/55-CCT	D KEEP	Functions of Commissioner for Sch. Castes and Sch. Tribes - Determination of - Decision that the Commissioner should take up direct with the proper authorities cases of individuals for necessary remedy.
49.	F.20/33/55-CCT	C-10	Filling up of two permanent posts of Peon in the Headquarters Office of the Dte. General of Supplies & Disposals, reserved for Scheduled Tribes by candidates belonging to Scheduled Castes without the vacancies being advertised as reserved for Scheduled Tribes.
50.	F.20/34/55-CCT	C-10	Communal representation - Direct recruitment - appointment of Chowkidars as Peons - (Decision that appointments in different categories in the same group need not be accounted for again in the roster).
51.	F.20/36/55-CCT	C-10	Recruitment of staff made in India for Trade Missions abroad - Maintenance of roster for - Decision that the posts should be included in the roster of the Min. of C & I - Decision that the orders relating to communal representation do not apply to vacancies filled by local recruitment in foreign countries.
52.	F.20/40/55-CCT	C-10	Complaint from Shri Deval Prabhakar, M.P., regarding unfair treatment meted out to one Shri Heera Lal Potter, an Upper Division Clerk in the C.P.W.D., by his immediate officer, by not sparing him to take the Assistants' Grade Examination held in July 1955.
53.	F.20/41/55-CCT	C-10	Representation from the Government of Bombay that (i) reservation should also be made for members of "other backward communities" in posts and services under the Government of India; and (ii) the lists of candidates belonging to Scheduled Castes, Scheduled Tribes, etc., maintained by the Director of Employment Exchanges, Bombay, may be utilised for filling vacancies reserved for those communities in the Government of India offices located in Bombay.

S.No.	File No.	Classification	SUBJECT
54.	F.28/45/55-SCI	C-10	Communal representation - Application of the orders re: - to the staff of the All India Council for Secondary Education Ministry of Education.
55.	F.29/49/55-SCT	KEEP	Communal returns - Ministry of Defence - Extension of date to 1st June of the following year - Submission of only consolidated statements upto 1954.
56.	F.28/59/55-SCT	C-10	Communal representation in Services - Dereservation of a permanent reserved vacancy of a stenographer in the office of the Director of Supplies , (Textiles), Bombay.
57.	F.28/61/55-SCT	C-10	Communal representation in Services - Maintenance of communal rosters - Dte. of Inspection (C&C.E.) and its Regional Units - Decision that separate rosters should be maintained for the D.I.(C &C.E.) Headquarters and for each Regional Unit.
58.	F.30/1/55-SCT	C-10	Annual Communal Returns - 1953 & 1954 - Part "C" States - Submission of - Decision that the State of Pondicharry need not submit the communal returns until any castes or tribes are specified on Sch. Castes or Sch. Tribes in relation thereto .
59.	D.O/9/55-SCT	C-10	Supplementary instructions connected with the orders on communal representation in services - Amendments to the list of newspapers.

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Branch List 21/3

		SUBJECT
P.II/3/[illegible]. ✓	[illegible]	[illegible] of posts in the [illegible] Engineering Organisation, Ministry of Rail & Road Trans.
P.II/3/[illegible]. ✓	[illegible]	Grouping of technical posts in the [illegible] Section of the Ministry of Internal Affairs.
P.II/3/[illegible]. ✓	[illegible]	Grouping of the posts of Motor Lorry Drivers in the Head Office Organisation, Communications Service, with the posts of L.D.C. - Ministry of Communications.
P.II/3/[illegible]. ✓	[illegible]	Grouping of posts in Regional Offices - Calcutta, Bombay, Kanpur and Madras, for purposes of General Representation - Ministry of Education.
P.II/3/[illegible]. ✓	[illegible]	Grouping of the post of Motor Cycle Drivers (C) in the post of Clerks in the office of the Deputy Director General of Civil Aviation, Poona.
P.II/3/[illegible]. ✓	[illegible]	Grouping of posts of Staff-Car-Drivers and Despatch-Clerk (Old) (Now Class III posts in the Directorate of Supplies & Disposals - Ministry of W.H.& S.
P.II/3/[illegible]. ✓	[illegible]	Grouping of posts in the various Civil Construction Centres under the Central Civil Construction Board - Ministry of Food and Agriculture.
P.II/3/[illegible]. ✓	[illegible]	General representation in the Railways - Grouping of posts in the Stationery and Printing Organisation - Proposal regarding.
P.II/3/[illegible]. ✓	[illegible]	Grouping of the post of [illegible] (Old) (Now of Assistant Engineer, Workshops (Class II), in P & T Deptt. (Ministry of Communications).
P.II/3/[illegible]. ✓	[illegible]	General representation - Grouping of posts in the Directorate of Iron & Steel Controller, Calcutta - Ministry of Comm.
P.II/3/[illegible]. ✓	[illegible]	General representation - Grouping of posts in the Central Statistical Organisation (Ministry of Finance).
P.II/3/[illegible]. ✓	[illegible]	General [illegible] - [illegible] Ministry of [illegible]

		SUBJECT
F.11/52/[illegible] ✓	[illegible]	Grouping of posts in the Central Institute of Education and other Subordinate offices of the Min. of Education.
F.11/53/[illegible] ✓	[illegible]	Grouping of posts of Deputy Director (Welfare) and Cost Accounts Officer in the D.G.P & T., (Ministry of Communications.)
F.11/52/[illegible] ✓	[illegible]	Grouping of Class III and Class IV posts at the A.R.I. Station, Gachibowli, (Ministry of I & B).
F.11/52/[illegible] ✓	[illegible]	Communal representation in services - Grouping of posts in the Directorate of Plant Protection Quarantine & Stores (Ministry of Food & Agriculture).
F.11/52/[illegible] ✓	[illegible]	Communal representation - Grouping of class III and class IV posts in the Films Division (Min. Of I & B).
F.11/52/[illegible] ✓	[illegible]	Communal representation - Grouping of technical Class III posts in the Ministry of I & P (Main Cadre.)
F.11/52/[illegible] ✓	[illegible]	Special representation - Grouping of posts - offices under the Min. of Health.
F.11/52/[illegible] ✓	[illegible]	Communal representation- Grouping of isolated posts in the Ministry of Iron & Steel.
F.11/52/[illegible] ✓	[illegible]	Communal representation - Grouping of Class III & Class IV posts in Indian Vetrinary Research Institute Izatnagar/Mukteswar -Ministry of Food & Agriculture.
F.11/51/[illegible] ✓	[illegible]	Communal Representation - Grouping of non-gazetted Class III posts - Central Water and Power Commission (Water Wing) - Ministry of Irrigation and Power.
F.11/52/[illegible] ✓	[illegible]	Communal representation in services - Grouping of non-gazetted posts in Planning Commission.
F.11/52/[illegible] ✓	[illegible]	Communal representation -Grouping of ministerial posts in the Cotton Textiles Fund Committee (Ministry of C. I) - Maintenance of the roster for.
F.11/52/[illegible] ✓	[illegible]	Communal Representation in services - Grouping of posts of U.D.C. in the Government Test House, Calcutta, Ministry of Works, Housing and Supply.

		SUBJECT
[illegible]	[illegible]	General representation - Recognition of Organisations for purpose of [illegible] from the West Bengal Provincial Depressed Classes League, Calcutta for [illegible].
[illegible]	[illegible]	General representation - Recognition of Organisation for purpose of [illegible] from the Punjab Scheduled & Backward Classes Association, Simla, for [illegible].
[illegible]	[illegible]	Verification of claims of candidates to be treated as Sch.Castes Sch.Tribes - Minutes of the Whitley Council Meeting - Ministry of [illegible].
[illegible]	[illegible]	Treatment on reconversion to Sikh religion of a person who originally belonged to a caste which is recognised as a Sch.Caste in either of the States of Punjab, PEPSU, Delhi and Himachal Pradesh but was converted to a faith other than Hinduism.
[illegible]	[illegible]	Verification of the claims of candidates to be treated as belonging to Sch. Castes and Scheduled Tribes - Question of recognising the certificates issued by the General Assistant to District Magistrate.
[illegible]	[illegible]	Verification of the claims of candidates as belonging to Scheduled Castes & Scheduled Tribes - Proposal for recognising the certificates issued by organisations recognised as representative of Scheduled Castes & Scheduled Tribes - Rejected.
[illegible]	[illegible]	Eligibility for cabinetion appointment (Central Govt). reserved vacancies of Scheduled Castes candidates residing in States where they are not treated as "Scheduled Castes"--- Indication in col.9 of the requisition form by employment exchange whether a vacancy is to be filled on local/regional basis or on all-India basis. --
		Decision not to issue any instructions in the matter which would be repugnant to Article 15 of the Constitution.
[illegible]	[illegible]	Delhi Transport Service - Representation regarding non-appointment of Scheduled Castes candidates to certain [illegible] under the [illegible].
[illegible]	[illegible]	Complaint from the Bengal Provincial Depressed Classes League regarding non-observance of certain instructions in the matter of reservation of certain offices of the Central Govt. in West Bengal.

Sl.No.	File No.	Classification.	SUBJECT
	F.24/4/56-SCT.	C-5	Reservation of posts for Scheduled Castes and Scheduled Tribes in Semi-Government offices - Complaint against the Eastern Shipping Corporation - Application of the orders regarding communal representation to - Acceptance of the principle of - by the Director of the Corporation.
	F.14/13/56-SCT.	C-10	Complaint from the Scheduled Castes/Tribes employees Welfare Association, Calcutta, about the non-observance of the orders regarding communal representation in the services - Decision that there should be no correspondence with employees associations not recognised by the Govt. of India.
	F.14/15/56-SCT.	C-5	Intelligence Bureau - Grading of employees of - Incorporation of Scheduled Castes & Scheduled Tribes.
	F.14/17/56-SCT.	C-5	Suggestion from the Delhi Scheduled Castes Welfare Association that the claims of persons belonging to Scheduled Castes & Scheduled Tribes, should be verified alongwith the verification of their character and antecedents - Not accepted.
	F.16/2/56-SCT.	C-5	Report of the Commissioner for 1955 - action taken on the points in the Report for 1954 - collection of material for -
	F.16/3/56-SCT.	C-5	Recommendations made by the Commr. for Scheduled Castes and Scheduled Tribes in his Report for 1955.
	F.16/5/56-SCT.	C-5	Report of the Commissioner for Scheduled Castes and Scheduled Tribes for the year 1955 - Suggestion that the Ministry of Home Affairs should ascertain from Central Government offices whether sufficient number of educationally qualified Scheduled Caste and Scheduled Tribe candidates are made available to them by the Employment Exchanges for filling reserved vacancies in Class IV services, other than those of sweepers.
	F.16/6/56-SCT.	C-5	Report of the Commissioner for Sch.Castes and Sch.Tribes for the year 1955 - Suggestion that the Ministry of Home Affairs should ask for returns from the recruiting authorities to ascertain whether the discretion vested in them for relaxing standard fixed for recruitment is judiciously exercised in favour of Sch.Castes and Sch.Tribes candidates.
	F.16/7/56-SCT.	C-5	Report of the Commissioner for Sch. Castes and Scheduled Tribes for the year 1955 - Suggestion that instructions should be issued to the effect that ~~xxxxxxxxxx~~ applications for Sch.Castes & Sch.Tribes can

U.O.No.	File No.	Classification	SUBJECT
			Candidates for admission to recruitment examinations or for selection should not be rejected for minor defects or for lack of any details that may be required and which can conveniently be furnished later before final selection are made.
	F.13/8/53-SCT.	C-5	Report of the Commissioner for Sch. Castes and Sch.Tribes for the year 1955-Suggestion that the Ministry of Home Affairs should find out if there are any special cells in any of the Ministries where the entry of Scheduled Caste/Tribe candidates is rendered difficult due to the high standards of efficiency prescribed for entry into service.
	F.13/9/53-SCT.	C-5	Report of the Commissioner for Scheduled Castes and Scheduled Tribes for the year 1955 - suggestion that relaxation of educational qualification for recruitment to Govt. posts should be made wherever possible.
	F.13/1/53-SCT.	C-5	Communal representation - Question of treating as Scheduled Castes, persons belonging to certain backward classes not mentioned in the Constitution (Scheduled Castes) Order, 1950, on the analogy of the treatment given by the U.P. Government.
	F.22/3-A/53-SCT.	C-10	Report of the Commissioner for Scheduled Castes and Scheduled Tribes for the year 1955 - Strenuous efforts should be made to recruit Scheduled Caste/Tribe candidates to Government services and to give them training in order to bring them up to the required standards. Training centres for purpose should be set up under subsidised non-official agencies.
	F.22/1/53-SCT. H.U.	C-10	Budget debates in Parliament - 1953 - "Brief" regarding communal Representation Scheduled Castes, Scheduled Tribes & Anglo-Indians.
	F.24/1/53-SCT.	C-10	Communal Representation in services - carrying over of the vacancies reserved for Scheduled Castes and Scheduled Tribes - Question in the Rajya Sabha.
	F.24/2/53-SCT.	C-5	Rajya Sabha Proceedings - Question of representation of Muslims and Sikhs in the services under the Govt. of India.
	F.24/6/53-SCT.	C-5	Starred Question D.No. 820 in Rajya Sabha by Shri Poroth Narayanan Nair regarding revision of rules governing recruitment to Services (State Services) of candidates from Backward Classes and Scheduled Castes of Kerala State.
	F.13/6/53-SCT.	C-5	Communal representation in services - Recruitment of Systematic Botanists - Botanical Survey of India- Ministry of H.A.& S.R.

Sl.No.	File No.	Classification	SUBJECT
	F.23/8/53-CCT.	C.S.	Material for the Report on the activities of the Ministry of Home Affairs and Brief Summary for 1955-53.
	F.23/14/53-CCT.	C.S.	Communal representation - Statutory Bodies - Coffee Board and Rubber Board (Ministry of C & I) - application of the orders to -
	F.23/15/53-CCT.	[illegible]	Communal representation - appointment of Lower Division Clerks belonging to Scheduled Tribes to ex-cadre posts of U.D.C. or equivalent posts outside the C.S.C. Service.
	F.23/20/53-CCT.	C.S.	Communal representation in services - Question whether the orders relating to reservation of vacancies for Scheduled Castes and Scheduled Tribes are applicable to private Limited Companies in which the Government holds a substantial share in capital - Hindustan Steel Private Limited - Ministry of Iron & Steel - Instructions regarding -
	F.23/22/53-CCT.	[illegible]	Additional information for supplementary questions - supply of to the Press Information Bureau. Decision to supply information contained in notes for supplementaries to question the Press Information Bureau.
	F.23/23/53-CCT.	C.S.	Communal representation - [illegible] Decision to treat the reserved vacancy of Director, India Bureau of Mines (Ministry of W.H.& S.R.) as an unreserved one.
	F.23/24/53-CCT.	C.S.	Extract from the Estimates Committee's thirty-second Report relating to the Ministry of Railways - important projects - Recruitment of Scheduled Castes candidates for the Integral Coach Factory.
	F.23/25/50-CCT.	C.S.	Recruitment of Stenographers in the Ministry of Finance - Reservation of quota for Scheduled Castes & Scheduled Tribes - Maintenance of communal roster for -
	F.23/25/53-CCT.	C.S.	Communal representation - application of the orders to Statutory Bodies - State Bank of India - Decision to follow the instructions as far as possible.
	F.23/32/53-CCT.	C.S.	Absorption of retrenched personnel of Institute of Plant and Industry, Indore (a Private Organisation) in the Forest Research Institute & College, Dehra Dun - Decision that they cannot be absorbed against vacancies reserved for Sch.Castes/Tribes.
	F.23/34/53-CCT.	C.S.	Filling of permanent vacancies reserved for members of Scheduled Castes & Sch.Tribes communities - Points raised by the C.G.D.A., New Delhi.

Sl. No.	File No.	(Part) Section	SUBJECT
	D.12/3/55-CGI.		Grouping of posts of junior Field Officers with those of U.D.C. in the office of the Director of Supplies & Disposals, Calcutta - Ministry of W.H.& S.
	D.12/3/55-CGI.		Communal representation - Recognition of organisations for purposes of - Request from the Punjab Scheduled Caste Government Employees' Welfare Association, Gurgaon.
	D.81/10/55-CGI.		Lok Sabha - Question regarding number of Scheduled Castes and Scheduled Tribes in the services under Tripura and their increase in number -
	D.22/55-CGI.L.S.		Budget Debates in Parliament - 1955 - 'Briefs' regarding communal representation- Scheduled Castes, Scheduled Tribes & Anglo-Indians.
	D.22/3/55-CGI.		Communal representation in services - Cut Motions relating to - Budget Session 1955.
	D.55/57/55-CGI.		Annual Inspection Report 1955.
	D.55/55/55-CG..		Representations from S/S Hari Ram Gaur and Bhagirath, Scheduled Caste employees, for appointment to the posts of Cypher Assistant in the Ministry of W.H.
	D.55/22/55-CGI.		Communal representation- orders relating to - Request from Delhi Scheduled Castes Welfare Association for supply of copies - Rejected.
	D.55/59/55-CGI.		Proposed confirmation of Shri V.R. Nagulan, Ship Surveyor, Mercantile Marine Department, Calcutta.
	D.55/60/55-CGI(I)(a) M.M.		Annual Returns for 1955 - regarding special representation - Ministry of Railways.
	D.55/59/55-CGI. M.M.		Annual Returns for 1955 - regarding special representation - Ministry of Railways.
	D.55/61/55-CGI.		Annual Returns for 1955 - Estate office Ministry of W.H.& S.
	D.55/64/55-CGI. & M.M.I & II		Command Returns for the year 1955 - Indian Audit and Accounts Department.
	D.55/66/55-CGI. M.M.I.		Indian Audit & Accounts Department - Command Returns for 1955.
	D.55/64/55-CGI. M.M. II.		Indian Audit & Accounts Department Command Return for 1955.
	D.55/63/55-CGI		Command Returns 1955 - Ministry of Rehabilitation.
	D.55/61/55-CGI.		Annual command returns for 1955 - Chief Controller Accounts Office (Ministry of W.H.& S)
	D.55/59/55-CGI.		Annual Command Returns for 1955 - Ministry of Finance (Deptt. of Revenue) Department of Food and Opium Department.

Part to be [illegible]

Branch Off

Sr. No.	File No.	Date of Order	SUBJECT
1.	[illegible]	[illegible]	[illegible] representation in services - Scheduled tribe converts to Christianity - Admissibility of - for -.
2.	[illegible]	[illegible]	Communal representation - Scheduled Castes - Question whether members of the caste "Mori" can be treated as - Decision not to treat them as such until the necessary amendment is made to the Constitution (Scheduled Castes) Order, 1950.
3.	[illegible]	[illegible]	Drawing up of a model roster for recruitment to Superior Railway Services in which there is reservation for Anglo-Indians also, for the period 26.1.60 to 25.1.1963.
4.	[illegible]	[illegible]	Measures for securing increased representation of Scheduled Castes, Scheduled Tribes and Anglo-Indians in the Railway Services - .
5.	[illegible]	[illegible]	Communal representation in services - Direct recruitment to higher or intermediate grades of services and posts - Direct recruitment to technical posts in the Department of Atomic Energy.
6.	[illegible]	[illegible]	Question whether it would be in order for the Ministries/Departments to request the U.P.S.C. that applicants belonging to backward classes who fairly fulfilled the necessary qualifications, may be called for interview - Decision that such a suggestion would be ultra vires of the administrative Ministry concerned.
7.	[illegible]	[illegible]	Relaxation of educational qualifications for Anglo-Indians for recruitment to the grade of Preventive Officer in the Customs Department. Decision not to relax the educational qualifications.
8.	[illegible]	[illegible]	Communal representation - Appointments to posts of Inspector of Post Offices/Railway Mail Service - Lowering of standard in the departmental examination for - in respect of candidates belonging to Scheduled Castes and Scheduled Tribes - Decision not to lower the standard but to exercise moderation in marking.
9.	[illegible]	[illegible]	Communal representation - Scheduled Castes and Scheduled Tribes candidates recruited during the years 1952-1953 in the Central Excise Collectorates (C.E.C.)
10.	[illegible]	[illegible]	Communal representation in services - Instructions for strict observance of - or relating to -
11.	[illegible]	[illegible]	Communal representation - Proposal that [illegible] of the service to the Cadre of [illegible] in the Central Excise

LIST OF FILES FOR RECORD ROOM

S. No.	File No.	Classification	SUBJECT.
			Collectorate, Madras - Proposed lowering the pass marks from 60% to 40% in the written tests in case of candidates belonging to Scheduled Castes & Scheduled Tribes.
12.	F.7/4/53-C.	C-6	Communal representation - reservation of posts for local recruitment for Central Govt. offices - Decision that All India percentages should be followed in the State of Jammu & Kashmir.
13.	F.6/3/53-CCT(I)	C-5	Communal representation - Suggestion to add State Govts. to follow Central Govt. instructions to reserve unfilled vacancies of Scheduled Castes by Scheduled Tribes and vice versa.- Decision that the question should be deferred till the re-organisation of States.
14.	F.6/11/53-CCT(I)	C-5	Communal representation - Safeguards against the supersession of Scheduled Caste and Scheduled Tribe candidates in promotions by Selection without tests.
15.	F.6/12/53-CCT(I)	NIL	Initial Constitution - Indian Foreign Service Branch 'B'- Rules regarding - Non applicability of the orders regarding communal representation in services to except in the case of recruitment other than that of serving personnel.
16.	F.6/12/53-CCT(I)	C-5	Application of reservation orders to Limited Companies, Sponsored/floated by the Government of India.
17.	F.6/14/53-CCT(I)	NIL	Communal representation - Proposal to reduce pass marks for Scheduled Castes and Scheduled Tribes in the departmental examination for promotion to the post of Head Clerk in the C.P.W.D. - Decision not to lower the pass marks but to exercise moderation.
18.	F.6/13/53-CCT(I)	C-10	Measures for securing increased representation of Scheduled Castes and Scheduled Tribes in the Central Services - Relaxation of standards of suitability.
19.	F.6/18/53-CCT(I)	C-5	Question whether the Castes known as "Mori," Khatik", "Chorig" and "Thara" in U.P. are "Scheduled Castes" for purposes of the concessions envisaged in the Constitution -

LIST OF FILES FOR RECORD ROOM

S. No.	File No.	Classification.	Subject.
20.	F.6/1/53-SCT(I)	C-10	Communal representation in Services - Govt. of Madhya Pradesh - Decision to extend the benefit to all Castes and Tribes specified in the Constitution (Scheduled Castes) Order 1950 and the Constitution (Scheduled Tribes) Order, 1950, irrespective of the residence stipulation.
21.	F.6/2/53-SCT(I)	C-5	Reservations for Scheduled Castes and Scheduled Tribes in the services under the control of the State Governments - Rajasthan.
22.	F.7/1/55-SCT(I)	C-10	Communal representation in services - Fixation of percentage of reservation for Scheduled Castes, Scheduled Tribes and Anglo-Indians for recruitment to Class III and Class IV posts on the Railways.
23.	F.7/2/53-SCT(I)	C-5	Reservations for Scheduled Castes and Scheduled Tribes in local or regional recruitment - Clarification that the percentages will apply for recruitment to all Class III and IV posts made otherwise than through U.P.S.C or on and all-India basis.
24.	F.7/3/53-SCT(I)	C-10	Communal representation - Offices of the Trade Mark Registry - Maintenance of rosters -
25.	F.7/5/53-SCT(I)	C-5	Communal representation - Fixation of percentages of reservation for Scheduled Castes and Scheduled Tribes in the Regional Offices of the DGCD - Ministry of W.H.&.S.
26.	F.7/7/53-SCT(I)	C-5	Communal representation - Reservation for Scheduled Castes and Scheduled Tribes in vacancies filled on a local/regional basis - National Dairy Research Institute, Karnal - Ministry of Food & Agriculture.
27.	F.7/8/53-SCT(I)	C-10	Communal representation - Maintenance of roster for local recruitment to Emigration Offices - Ministry of E.A. Decision that that the roster should be maintained on-an-all India basis.
28.	F.7/9/53-SCT(I)	C-5	Reservation for Scheduled Castes and Scheduled Tribes in vacancies filled on local or regional basis in the offices of the Department of Anthropology in the Andaman Islands - Decision to follow the same percentages as at the Headquarters at Calcutta.

LIST OF FILES FOR RECORD ROOM

S. No.	File No.	Classification.	Subject.
29.	F.7/10/53-SCT(I)	C-5	Communal representations - Drawing up of rosters for regional recruitment in the offices of the Central Marketing Organisation, All India Handicrafts Board at Bombay, Kanpur and Madras (Min. of Commerce & Industry).
30.	F.7/11/53-SCT(I)	C.5	Communal representation - Declaring backward classes in Jammu and Kashmir State as Scheduled Castes and Scheduled Tribes and fixation of percentages for local recruitment.
31.	F.7/12/53-SCT(I)	C-5	Communal representation in the Central Mechanised Farms, Jammu and Khapal - Observation of orders.
32.	F.7/13/53-SCT(I)	C-10	Communal representation - Drawing up of a roster - Central Drugs Laboratory, Calcutta (Ministry of Health).
33.	F.7/14/53-SCT(I)	C-5	Communal representation - Percentages of reservation for Scheduled Castes and Scheduled Tribes to be followed in the India Posts & Telegraphs Department in Jammu and Kashmir State.
34.	F.7/15/53-SCT(I)	C.5	Statement showing the total population in 1951 - Census and population of Scheduled Castes and Scheduled Tribes in each State.
35.	F.8/1/53-SCT(I)	[illegible]	Communal representation in services - Question whether re-employment of retired personnel should be treated as "direct recruitment". - Clarification of -
36.	F.8/2/53-SCT(I)	C-5	Question whether the P&T Industrial Workers, who are eligible for permanent status, should be exempted from the operation of communal representation orders - Decision not to exempt such workers.
37.	F.8/3/53-SCT(I)	C-5	Communal representation - Question whether the past deficiency in the recruitment of Scheduled Castes/ Scheduled Tribes in the Coal and Mica Mines Welfare Labour Funds can be made good by over-recruitment of these communities against future vacancies - Decision that the authorities may give as a special case a percentage of vacancies little more than that prescribed for some time consistent with the efficiency of administration. -

LIST OF FILES FOR RECORD ROOM

S. No.	File No.	Classification.	Subject.
39.	F.8/4/53-SCT(I)	C-10	Communal representation - Instructions issued by the D.G.P.& T. to his subordinate authorities regarding the procedure to be adopted for dereservation of the reserved vacancies.
39.	F.8/5/53-SCT(I)	D KEEP	Question whether the adjustments of the vacancies reserved for Scheduled Castes filled by Scheduled Tribes or vice versa, should be carried out during the currency of the year in which the vacancies have been filled or it should be carried forward to the subsequent two years. Decision that it should be carried over to the subsequent two years.
40.	F.8/6/53-SCT(I)	C-5	Supplementary Instructions - interpretation of para 5(2) of - regarding application of the communal representation orders separately to permanent and temporary posts.
41.	F.8/7/53-SCT(I)	C-5	Orders regarding Communal representation - Decision that the _____ will not apply to recruitment of part-time employees.
42.	F.8/8/53-SCT(I)	C-10	Communal representation in the services - Verification of claims of candidates as belonging to Scheduled Castes/Tribes - Acceptance of a certificate issued by a Member of Parliament and countersigned by a District Magistrate - Decision not to issue general orders in the matter.
43.	F.8/9/53-SCT(I)	C-10	Supplementary instructions connected with the orders on communal representation in the services - Form of requisition to be used when calling for applicants from Employment Exchanges - Enclosed to.
44.	F.8/10/53-SCT(I)	C-5	Communal representation in the services - Verification of claims of candidates as belonging to Scheduled Castes/Tribes - Question of the acceptance of a certificate issued by a Member of Parliament in support of the claim of a candidate as belonging to a Scheduled Caste/Tribes.

LIST OF FILES FOR RECORD ROOM

S. No.	File No.	Classification	Subject.
46.	F.9/12/53-CCT(I)	C-10	Verification of claims of candidates belonging to Scheduled Castes/Scheduled Tribes - Procedure regarding :- Decision to recognise certificates as to Caste/Tribe issued by the authorities designated in this behalf by the State Governments for appointment to the Union Service.
47.	F.9/2/53-CCT(I)	NSD	Suggestion to exempt recruitment of 'experts' to the cadre of Appraiser in the Customs Department (Ministry of Finance) from the scope of the communal representation Orders - Decision not to allow the exemption.
48.	F.9/3/53-CCT(I)	NSD	Communal representation - Proposal to exempt the Finance Commission from the scope of the reservation orders - Decision to keep the spirit of the instructions in mind while resorting to direct recruitment.
49.	F.9/4/53-CCT(I)	C-10	Central Legal Service - Initial constitution of - Non-applicability of the orders relating to communal representation in services to -
50.	F.9/6/53-CCT(I)	C-6	Communal representation in services - Exemption of certain posts borne on the personal staff of the Prime Minister from the orders relating to - Agreed.
51.	F.10/1/53-CCT(I)	C-6	Newspapers - U.P.S.C. advertisements - Request from 'UPYNIO', Shillong, for inclusion in the list of -
52.	F.10/2/53-CCT(I)	C-10	Advertising Business in India - Resolution in the Rajya Sabha - Decision that preference should be given to Indian Controlled and Indian owned advertising agencies.
53.	F.10/3/53-CCT(I)	C-6	Suggestion of the Estimates Committee in their Twenty-Fourth Report relating to the Ministry of Railways that the Ministry of Home Affairs should periodically revise the list of newspapers in which the advertisements of Govt. Departments are included in Consultation with the State Govts. and the Legislatures from the regions concerned.

LIST OF FILES FOR RECORD ROOM

S. No.	File No.	Classification	Subject.
53.	P.10/4/53-SCR(I)	C-6	Advertisement of vacancies etc. in posts and services under the Government of India - Newspapers to which advertisements should be given - Representation for inclusion of "The Searchlight" of Patna in the list of - .
54.	P.10/6/53-SCR(I)	C.6	Newspapers - Advertisement - Request of 'Malayala Manorama' for U.P.S.C advertisements - Decision to release U.P.S.C. advertisements to the paper.

LIST OF FILES FOR MARCH MEET

Branch Copy

Sl. No.	File No.	Classification	SUBJECT
	F.29/1/56-CR	(-)	Annual Communal Returns for 1955 - Office of the Iron and Steel Controller, Calcutta. (Min. of C & I.)
	F.29/52/56-[illegible]	(-)	Communal Returns for the year 1955 - in etc.nts General of Supplies & Disposals (Min. of W.H. & S)
	F.29/57/56-[illegible]	(-)	Communal Returns for 1955 - Import and Export Organisation - (Min. of Commerce and Consumer Industries).
	F.29/54/56-[illegible]	(-)	Communal returns for 1955 - Ministry of Finance - (Income-tax Department).
	F.29/56-A/56-[illegible]	(-)	Communal Returns for 1955 - Textile Commr., Bombay and Offices under the C.W.C., All-India Handloom Board, - Ministry of Commerce & Consumer Industries.
	F.29/60/56-[illegible]	(-)	Annual Communal Returns for 1955 - Deptt. of Anthropology - (Min. of Education).
	F.29/61/56-[illegible]	(-)	Communal Returns- C.P.W.D. - Observance of reservation orders by the subordinate offices under the - question of making up the past deficiency.
	F.29/62/56-[illegible]	(-)	Communal Returns for 1954 - Central Public Works Department - Ministry of W.H.& S.
	F.29/64/56-[illegible]	(-)	Communal returns for the year 1954 - [illegible] Supplies & Disposals - Min. of [illegible].
	F.30/8/56-[illegible]	(-)	Communal Returns, 1955 - Government of Bhopal.
	F.31/1/56-[illegible]	(-)	Communal representation - Confirmation of [illegible] appointment against a reserved vacancy in the post of Assistant Superintendent in the Zoological Survey of India- Min. of [illegible] - question that the reservation orders should not be applied separately to permanent and temporary posts where permanent as well as temporary posts co-exist in a cadre - decision that the matter need not be proceeded further.
	F.31/2/56-[illegible]	(-)	Confirmation in Class I & II posts in the National Savings Organisation - Min. of Finance - the question of reservations for Scheduled Castes & Scheduled Tribes.
	F.31/3/56-[illegible]	(-)	Confirmation of Shri Mitra Lal Staff-car Driver in the Ministry of Food & Agriculture against a reserved vacancy.
	F.31/4/56-[illegible]	(-)	Communal representation - Reservations for Sch. Castes - Confirmation of Shri [illegible] Ali Hasnain, against a reserved vacancy - Forest Institute, Dehradun (Min. of Food & Agri.).

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Sl. No.	File No.	Classification	SUBJECT
	F.31/5/56-SCT	C-5	Communal representation representation - Confirmation of Shri K.C. Roy in the post of Principal Seaman's Welfare Officer, Calcutta Min. of Transport - in relaxation of the orders.
	F.31/6/56-SCT	C-5	Communal representation - confirmation of Survey Assistants in the Central Marine Fisheries Research Station, Mandapam - M/Food & Agri.
	F.31/7/56-SCT	C-5	Communal representation - Confirmation of officers in the posts of Lecturer & Supervisor in the National & Engg. College, Bombay and Dte. of Marine Engg. Training, Calcutta/Bombay. (Min. of Transport).
	F.31/8/56-SCT	C-5	Communal representation - Confirmation of Shri K.P. Banerjee as a Stenographer in the All India Institute of Hygiene and Public Health, Calcutta (Min. of Health), against a reserved vacancy.
	F.31/9/56-SCT	C-5	Communal representation - Confirmation of a non-Scheduled Caste/Tribe candidate in the post of Research Investigator against a reserved vacancy in the Dte. of Economics & Statistics - Min. of F & A.
	F.31/10/56-SCT	C-5	Communal representation - Confirmation of Ministerial Staff at the National Dairy Research Institute Karnal - M/F & Agri.
	F.31/11/56-SCT	C-5	Communal representation - Confirmation of Shri Shyam Chandra as Adult Education Officer Coal Mines Labour Welfare Fund - Min. of Labour - in relaxation of the orders reg:
	F.31/12/56-SCT	C-5	Communal representation - Regularisation of the confirmations in Class III posts in the All India Institute of Hygiene, Calcutta - Min. of Health.
	F.31/13/56-SCT	C-5	Communal representation - Confirmation of Shri B.U. Patel in the post of Shipping Master, Bombay - Min. of Transport.
	F.31/14/56-SCT	C-5	Communal representation - Confirmation of officers in the posts of Controller and Assistant Controller in the Import and Export Trade Control Organisation (Min. of C & I.)
	F.31/15/56-SCT	C-5	Confirmation in the posts of Technical Assistants and Research Investigators against reserved vacancies treated as having lapsed in the Dte. of Economic & Statistics (Min. of F & Agri.)
	F.31/16/56-SCT	C-5	Communal representation - Posthumous confirmation of Shri G.V.D.P.Rao, as Assistant Director, Grade II against a vacancy reserved for Scheduled Castes/Sch. Tribes (M/C.H.G).
	F.31/17/56-SCT	C-5	Communal representation - Confirmation of Assistant Archivists Gr. I in the National Archives of India (Min. of Edn.) - Decision that [illegible]

Sl. No.	File No.	Classification	SUBJECT
			a S.C/S.T. candidate for the reserved vacancy.
	F.31/18/56-CCT	C-5	Confirmation of certain temporary employees of the Central Police Training College, Abu, against permanent posts.
	F.31/19/56-CCT	C-5	Communal representation - Posthumous confirmation of Shri Dana Ram in the posts of Gestetner Attendant in the Press Information Bureau (Min. of I & B.) against a vacancy reserved for a Sch. Tribe.
	F.31/20/56-CCT	C-5	Communal representation - Confirmation of Research officers and Assistant Research Officers in the Historical Div. of the Min. of External Affairs against reserved vacancies.
	F.31/22/56-CCT	C-5	Communal representation in Services - Confirmation of S/S Abraham and Datey in the posts of Statistician and Assistant Statist reserved for Scheduled Castes/ Tribes at the Central Rice Research Institute, Cuttack - Decision to carry forward the reservation for future adjustment.
	F.31/25/56-CCT	C-10	Confirmation of Dr. D.R. Bhatia - Deputy Fisheries Development Adviser in the Min. of Agriculture pending finalisation of the question regarding grouping of different posts for the purpose of communal representation.
	F.29/2/56-CCT	C-5	Communal returns for the year 1955 - Min. of U.M.&S. (Petroleum Division).
	F.29/3-A/56-CCT	C-5	Communal returns for 1955 - Central Public Works Department (Min. of U.M.&S.)
	F.29/4/56-CCT	C-5	Communal returns for 1955 - Office of the Secretary to the President.
	F.29/10/56-CCT	C-5	Communal returns for 1955 - Central Police Training College, Abu.
	F.29/11/56-CCT	C-5	Communal returns 1955 - Office of the Military Secretary to the President.
	F.29/12/56-CCT	C-5	Communal returns for 1955 - National Fire Service College, Nagpur.
	F.29/17/56-CCT(Part I)	C-5	Communal returns 1955 - Min. of Home Affairs (Scott. Proper).
	F.29/17/56-CCT(Part II)	C-5	Communal returns for 1955 - Min. of Home Affairs (Scott. proper).
	F.29/19/56-CCT	C-5	Communal returns for the year 1955 - Min. of Transport.
	F.29/20/56-CCT	C-5	Communal returns for the year 1955 - Min. of Finance (Deptt. of Economic Affairs).
	F.29/21/56-CCT	C-5	Communal returns - 1955 - Min. of Finance (Commerce, Industry and Steel Division).

Received March 28/3/61

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Sl. No.	File No.	Classification.	SUBJECT
	F.29/24/56-CCT	C-5	Communal Returns, 1955 - Min. of Finance (Deptt. of Revenue & Expenditure - General and Communications Divisions).
	F.29/25/56-CCT	C-5	Communal returns for the year 1955 - Min. of Finance (Deptt. of Company Law Adm.)
	F.29/26/56-CCT	C-5	Communal returns for 1955 - Intelligence Bureau (Min. of Home Affairs).
	F.29/29/56-CCT	C-5	Communal Returns for 1955 - (1) Dte. General of Commercial Intelligence and Statistics, Calcutta. (2) Office of Tariff Commission, Bombay. (3) Coffee Board. (4) Office of Custodian of Enemy Property, Bombay. (5) Dte. of Industrial Statistics, Calcutta. (6) Office of the Registrar of Trade Marks, Bombay. (7) Office of the Controller of Patents and Designs, Calcutta. (8) Coir Board. (9) Cotton Textiles Fund Committee. (10) Tea Board. (11) Indian Standards Institution. (12) Rubber Board, Kottayam. (13) Trade Offices abroad - M/C & I.
	F.29/31/56-CCT	C-5	Communal returns for 1955 - Union Public Service Commission.
	F.29/33/56-CCT	C-5	Communal returns for 1955 - Min. of M.R&S.R. (Now Min. of Steel, Mines & Fuel)
	F.29/34/56-CCT	C-5	Communal returns - Preparation & submission of - Proposed revision in the Supplementary Instructions - Prescription of a list of objections.
	F.29/35/56-CCT	C-5	Communal returns for the year 1955 - Min. of Iron & Steel.
	F.29/36/56-CCT	C-5	Communal returns for 1955 - Min. of Defence (Secretariat).
	F.29/37/56-CCT	C-5	Communal returns for 1955 - Indian Metrological Department; Overseas Communications Service; Railway Inspectorate Min. of Communications.
	F.29/38/56-CCT	C-5	Communal returns for 1955 - Min. of Education (1) National Fundamental Education Centre, Delhi (2) National Institute of Basic Education, Delhi. (3) Training Centre for the Adult Blind, Dehra Dun (4) Central Braille Press, Dehra Dun.
	F.29/39/56-CCT	C-5	Communal returns for 1955 - Min. of Information & Broadcasting.

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LISTS OF FILES FOR RECORD ROOM

Appendix B-6

Sl. No.	File No.	Classification	SUBJECT
1.	F.1/2/57-SCT-I	Keep	Special representation in services - Scheduled Castes employees - Treatment as members of Scheduled Tribes of - whose community is included in the list of Scheduled Tribes under the Scheduled Castes and Scheduled Tribes (Modification) Order 1956.
2.	F.1/3/57-SCT-I Requisition slip of Shri A.S. Agarwal dt:6/9/61 attached.	C-5	Question whether Shri S.R. Pardeshi an employee of the P & T Deptt. Bombay, can be deemed to be a member of a Scheduled Caste within the meaning of the Constitution (Scheduled Castes) orders, 1956, and hence eligible for benefits attaching to members of Scheduled Castes in services and posts in connection with the affairs of the Union - Decision that he cannot be so treated.
3.	F.4/1/57-SCT(1)	C-5	Decision that the employing authorities should notify vacancies reserved for Anglo-Indians simultaneously to the exchange concerned and to the Centre Co-ordination section of the D.G.R.& E.
4.	F.4/2/57-SCT(1)	C-5	Maintenanceof communal roster for recruitment to the posts of Preventive Officers Grades I and II in the Central Excise Collectorates (Min. of Fin.Deptt. of Revenue).
5.	F.4/3/57-SCT(1)	C-5	Reservations for Anglo-Indians in the Customs on Central Excise Deptt. - Fixation of a revised percentages.
6.	F.4/4/57-SCT(1)	C-5	Anglo-Indians - Railways - Revised percentages of reservation for - in -
7.	F.5/2/57-SCT(1)	C-10	Proposal to relax the minimum educational qualifications in respect of Scheduled Caste and Scheduled Tribe candidates for the posts of Scientific Assistant in the India Met. Deptt. (Min. of Communications).
8.	F.5/3/57-SCT(1)	C-5	Communal representation orderso-- application of - to posts under the Ashoka Hotel Ltd - Min. of W.H.&S.
9.	F.5/5/57-SCT(1)	C-5	Communal representation orders - application of - to Hindustan Housing Factory (Private) - Min. of W.H.&S.
10.	F.5/6/57-SCT(1)	C-5	Relaxation in age limits in respect of Scheduled Castes/Scheduled Tribes for entry into Services - Representation from Backward Classes Graduates' Association, Bombay - Rejected.
11.	F.5/9/57-SCT(1)	C-10	Special representation orders - application of - to Port Trusts - Statutory Bodies under the Min. of Transport & Communicatio
12.	F.5/10/57-SCT(1)	Keep	Central Health Service - Initial Constitution - Exemption from scope of reservation orders.

Sl. No.	File No.	Classification	SUBJECT
13.	F.5/11/57-SCT(1)	C-10	"Communal" representation in services - Change of the term to "Special" - orders regarding the -
14.	F.5/12/57-SCT(1)	C-5	Special representation in services - Decision that orders reg: - will not apply to vacancies filled locally in foreign countries.
15.	F.5/13/57-SCT(1)	C-5	Special representation in services - Work charged establishment - Decision to give effect to the relevant orders to the -
16.	F.5/14/57-SCT(1)	KEEP	Special Reservation Orders - application of - to seats on the "Training Ship", Dufferin.
17.	F.7/3/57-SCT(1)	C-10	Communal representation - Percentages of ... for local recruitment for ...
50	F.7/4/57-SCT(I)	C-5	... offices located in ... Communal representation in services - Revision of percentages of reservations for Scheduled Castes/Tribes for local/regional recruitment to Class III & IV posts in the border ... offices of the Comptroller & Auditor General of India. Interpretation regarding ... ment by open competition' and otherwise than by open competition'.
18.	F.8/1/57-SCT(1)		
19.	F.8/2/57-SCT(1)	C-5	Supplementary instructions connected with orders on communal representation in services Clarification of orders regarding adjustment of vacancies.
20.	F.8/4/57-SCT(1)	KEEP	Supplementary instructions - interpretation of application of rules regarding lower standards in case of Scheduled Castes and Scheduled Tribes for posts filled by promotion, to S.A.S. examination in the Defence Accounts Deptt. Decision that moderation of marks should be resorted to in favour of Sch. Castes and Sch. Tribes in the S.A.S. examination in the Defence Accounts Deptt., and the Indian Audit & Accounts Deptt.
21.	F.8/5/57-SCT(1)	B (Keep)	Promotion - Decision that the procedure laid down for reporting to Minister/Dy. Minister of cases of supersession of persons belonging to Sch. Castes & Sch. Tribes do not apply to cases where a Sch. Caste/Tribes employee is superceeded by another such one.
22.	F.9/1/57-SCT(1)	Keep	Communal representation in services - Decision that the communal representation orders need not be applied to religious Teachers - Pandits, Maulvis & Padris employed in the Min. of Defence.
23.	F.9/2/57-SCT(1)	C-5	Proposal of the Ministry of Rehabilitation to exempt certain subordinate offices from the scope of special representation orders Decision not to exempt - suggestion for grouping of posts.
24.	F.10/1/57-SCT(1)	C-5	Revised list of newspapers in which advertisements regarding reserved vacancies ...

Sl. No.	File No.	Classification	SUBJECT
			should be published - Orders of the Min. of Railways.
25.	F.10/3/57-SCT(1)	C-5	Supplementary Instructions regt special representation of Sch. Castes etc. in services - Advertisement of reserved vacancies - List of newspapers regt -
26.	F.11/1/57-SCT(1)	C-5	Grouping of posts at the Indian Agricultural Research Institute and its substati Min. of Agriculture.
27.	F.11/2/57-SCT(1)	C-5	Grouping of posts - Offices of the Export Trade Controller, Amritsar and Shillong, and the Controller of Imports and Exports Rajkot - Min. of C.&C.I.
28.	F.11/3/57-SCT(1)	C-5	Grouping of posts - Lighthouse Workshops at Madras and Bombay - Min./ Transport
29.	F.11/4/57-SCT(1)	C-5	Grouping of posts - Dte. General of Commercial intelligence and Statistics, Calcutta, Min. of Commerce & Consumer Industries.
30.	F.11/7/57-SCT(1)	C-5	Grouping of posts - Hospital for Mental Diseases - Min. of Health.
31.	F.11/8/57-SCT(1)	C-5	Grouping of posts - Malaria Institute of India, Delhi - Min. of Health.
32.	F.11/9/57-SCT(1)	C-5	Grouping of posts - Dte. of Extension and Training - Min. of Agriculture.
33.	F.11/10/57-SCT(1)	C-5	Grouping of posts in the National Buildings Organisation - Min. of Works, Housi & Supply.
34.	F.11/11/57-SCT(1)	C-5	Groupign of isolated posts in the Min. of Food & Agriculture (Deptt. of Agri.).
35.	F.11/12/57-SCT(1)	C-5	Grouping of posts of Draghtsmen - C.P.W. Min. of W.H.&S.
36.	F.11/13/57-SCT(1)	C-5	Grouping of posts - Forward Markets Commission, Bombay - Min. of C.&C.I.
37.	F.11/14/57-SCT(1)	C-5	Grouping of posts of Research officers a Economic Investigators for the purpose o communal representation - Proposal from the Min. of Finance (Deptt. of Economic Affairs).
38.	F.11/15/57-SCT(1)	C-5	Grouping of posts - Extension Training Centre, Nilokheri - Min. of Agriculture.
39.	F.11/16/57-SCT(1)	C-5	Grouping of posts for purposes of communal representation - Office of the Jt. Chief Controller of Imports and Expo Calcutta - Min. of C & I.
40.	F.11/19/57-SCT(1)	C-5	Grouping of Class II (non-gazetted) and Class III Technical posts in A.F.H.Q. Min. of Defence.
41.	F.11/22/57-SCT(1)	C-5	Grouping of posts in the T.D. (M.E.) Kirki, Min. of Defence.
42.	F.11/23/57-SCT(1)	C-5	Grouping of posts - Indian Central Co

Sr. No.	File No.	Classification	SUBJECT
			Min. of Food & Agriculture (Deptt. of Agr
43.	F.11/25/57-SCT(1)	C-5	Grouping of posts - Technical Development Establishment, Bangalore - Min. of Defence
44.	F.11/26/57-SCT(1)	C-5	Grouping of posts - Indian Central Arecanut Committee, Indian Central Oil-seeds Committee, Indian Central Coconut Committee and Indian Lac Cess Committee - Min. of Food & Agri. (Deptt. of Agri.).
45.	F.11/27/57-SCT(1)	C-5	Grouping of Class I technical posts in th Dte. of Economics and Statistics - Min. of Food & Agri. (Deptt. of Agri.).
46.	F.11/28/57-SCT(1)	C-5	Grouping of Class I posts of Editor and Compilor in the Min. of Education & Scientific Research.
47.	F.11/29/57-SCT(1)	C-5	Grouping of isolated non-gazetted posts in the Regional Supplies and Disposal Offices for purposes of maintaining communal proportion in services - Min. of W.H.&S.
48.	F.11/30/57-SCT(1)	C-5	Grouping of Class I & II posts in the Indian Veterinary Research Institute and National Dairy Research Institute - Min. of Food & Agri. (Deptt. of Agri.)
49.	F.11/31/57-SCT(1)	C-5	Grouping of technical Class I and Class I posts in the Min. of Food & Agriculture (Deptt. of Agri.) for purposes of communa representation.
50.	F.11/32/57-SCT(1)	C-5	Grouping of posts in the Central Soil Conservation Board for purposes of commun representation - Min. of Food & Agri. (Deptt. of Agri.)
51.	F.11/33/57-SCT(1)	C-5	Grouping of posts - F.Y.P.P.I - Min. of Information & Broadcasting - Maintenance of roster for -
52.	F.11/34/57-SCT(1)	C-5	Grouping of posts of stenographer(Rs.80-2 in the various outstation offices of th Intelligence Bureau for the purpose of communal representation in the services.
53.	F.11/35/57-SCT(1)	Office of the Commissioner for Sch. Castes & Sch C-5	Tribes - Grouping of posts in the -
54.	F.11/36/57-SCT(1)	C-5	Grouping of posts (Class II - Non-gazett A.F.H.Q. - Min. of Defence.
55.	F.11/38/57-SCT(1)	C-5	Grouping of Class III and Class IV post in the H.Q. office of National Savings Commissioner - Min. of Fin. (Deptt. of
56.	F.11/39/57-SCT(1)	C-5	Grouping of posts in the Clothing Insp Depot at Shahajahanpur - Min. of Defenc
57.	F.11/42/57-SCT(1)	C-5	Special representation - Grouping of po office of the National Savings Commissi for India, Simla, (Min. of Finance).

Cl.No.	File No.	Classification.	S U B J E C T
C.	F.12/1/57-CR(I)	Conf.	Communal representation - Recognition of organisations for purposes of- Request from the Khemtiya Harijan Seva Dall, Calcutta.
C.	F.12/2/57-CR(I)	Conf.	Recognition of Associations representing Scheduled Castes, Scheduled Tribes and Anglo-Indians Revised list of addresses of recognised Associations.
CO.	F.12/3/57-CR(I)	Conf.	Request from the Delhi Depressed Classes League, Delhi, for intimating to them about the reserved vacancies arising in Central Government offices from time to time.
C1.	F.12/5/57-CR(I)	Conf.	Communal representation - Recognition of organisations for purposes of- Request from the Servants of the Indian Depressed Classes Society (Bharat Dalit Seva Sangh) for -
C.	F.12/1/57-CR(I)	Conf.	Verification of claims of candidates belonging to Scheduled Castes and Scheduled Tribes - Proposal that the certificates from the competent authorities prescribed should not be insisted upon in the case where service documents indicate the caste/tribe of an employee.
C3.	F.12/4/57-CR(I)	Conf.	Representation of Scheduled Castes and Scheduled Tribes in Class III and IV permanent posts in the Collectorate of Central Excise, Calcutta - Complaint from Bengal Provincial Depressed Classes League regarding non-observance of communal representation orders.
C4.	F.12/5/57-CR(I)	Conf.	Complaint regarding non-observance of communal representation orders in recruitment to posts of Inspectors of Post Offices and Railway Mail Service - from Shri Ram Lal Das, member of City Congress Committee, Dalhousie Sqre.
C5.	F.12/1/57-CR(I) Conf/Misc/3	Conf.	Intake of Scheduled Castes and Scheduled Tribes in Government of India Services - Recommendations of Commissioner for Scheduled Castes and Scheduled Tribes - Material for Commissioner's Annual Report 1956.
C3.	F.12/2/57-CR(I)	Conf.	Report of the Commissioner for Scheduled Castes and Scheduled Tribes - 1956-57 - Observations/remarks regarding compilation of Communal representation orders in Subordinate Establishment in the C.P.W.D. etc.
C7.	F.12/4/57-CR(I)	Conf.	Report of the Commissioner for

Cl.No.	File No.	Classification	SUBJECT
			Special representation orders to Statutory/Semi-Government bodies.
69.	F.13/3/57-CCI(I)	[illegible]	Report of the Commissioner for Scheduled Castes and Scheduled Tribes for 1955-57 Recommendations - Relaxation of educational qualifications in favour of candidates belonging to Scheduled Castes and Scheduled Tribes for appointment to Class IV posts.
70.	F.13/6/57-CCI(I)	[illegible]	Report of the Commissioner for Scheduled Castes and Scheduled Tribes for 1955-57 Recommendations - Transfer of reservation quota for Scheduled Castes and Scheduled Tribes in higher posts, to next lower posts.
71.	F.13/7/57-CCI(I)	[illegible]	Recommendations of the Commissioner for Scheduled Castes and Scheduled Tribes in his Report for 1955-57 - Question of setting up of a special machinery for ensuring proper implementation of reservation orders.
72.	F.17/1/57-CCI(I)	[illegible]	Information regarding number of Scheduled Castes and Scheduled Tribes and Anglo-Indians registered with the Employment Exchanges - Material for Report of the Commissioner for Scheduled Castes and Scheduled Tribes for 1955.
73.	F.17/2/57-CCI(I)	[illegible]	Statistics of work done by Employment Exchanges in respect of Scheduled Castes Scheduled Tribes and Anglo-Indians - Quarters July, Sept and December, 1956.
74.	F.17/2/57-CCI(I)	[illegible]	Statistics of work done by Employment Exchanges in respect of Scheduled Caste, Scheduled Tribe and Anglo-Indian applicants - January March 1957, April June 1957, July September 1957, and October December 1957.
75.	F.21/6/57-CCI(I)	[illegible]	Lok Sabha - Question by Shri A.V.Pai regarding representation of Scheduled Castes in Class I and Class II services.
76.	F.21/8/57-CCI(I)	[illegible]	Lok Sabha Question regarding confirmation of Scheduled Caste employees who have put in 3 years service.
77.	F.21/10/57-CCI(I) and Kw.	[illegible]	Lok Sabha - Question regarding number of Scheduled Castes and Scheduled Tribes appointed in the Central Secretariat during 1956 and 1957 - by Shri Rajarpala Rao.
78.	F.21/10/57-CCI(I)L.	[illegible]	Lok Sabha Question regarding number of Scheduled Castes and Scheduled Tribes appointed in Central Govts. during 1956 and 1957.
79.	F.21/11/57-CCI(I)	[illegible]	Lok Sabha - Question in - regarding

Sl.No.	File No.	Classification	SUBJECT
			recruitment of Scheduled Castes and Tribes during 1955 and 1955 by State Governments.
79.	F.21/12/57-CCI(I)	f-19	Lok Sabha - Question - regarding observance of the orders relating to communal representation - cases of lapse on the part of authorities.
80.	F.21/13/57-CCI(I)	f-6	Lok Sabha - Communal Representation - observance of the orders regarding - by Semi-Government and Statutory Bodies
81.	F.21/15/57-CCI(I)	f-6	Lok Sabha - Question regarding Tripura Raj family and representation of Scheduled Castes and Scheduled Tribes in services under Tripura Administrati
82.	F.21/17/57-CCI(I)	f-6	Question in the Lok Sabha - Proposed question by Shri Sadha Ram regarding the total number of Scheduled Castes/ Scheduled Tribe employees in the various Ministries -
83.	F.21/18/57-CCI(I)	f-6	Lok Sabha - Representation orders - application of - to Statutory Bodies.
84.	F.21/24/57-CCI(I)	f-6	Lok Sabha - Question by Shri Sinhasan Singh regarding preferential treatment to Scheduled Castes in the matter of promotion -.
85.	F.22/1/57-CCI(I)	f-6	Budget Debates in Parliament - 1957 - Brief regarding communal representatio in services.
86.	F.22/2/57-CCI(I)	f-6	Communal representation in services - Cut Motions relating to - Budget Session 1957-58.
87.	F.24/1/57-CCI(I)	f-6	Rajya Sabha - Question regarding recruitment of members belonging to Scheduled Castes in Class III and Class IV posts in the Central Secrt.
88.	F.24/2/57-CCI(I)	f-6	Rajya Sabha - Question - regarding the percentage of vacancies filled by Scheduled Castes and Scheduled Tribes in the Ministries . etc. during the years 1955-57.
89.	F.22/14/57-CCI(I)	f-6	Declaration of certain posts reserved for Scheduled Castes/Tribes candidates as 'unreserved' ones - Proposal from the Ministry of Agriculture.
90.	F.22/17/57-CCI(I)	f-6	Communal representation - Recruitment of Scheduled Castes and Scheduled Trib Question whether the reserved vacancie should also be advertised when no suitable candidates are forthcoming through the Employment Exchange or the recognised Associations, Decision that instructions should be issued to follow all the prescribed methods to attract suitable Scheduled Castes/ Scheduled Tribes candidates to the vacancies reserved for them.

Sl.No.	File No.	Classification.	SUBJECT
81.	P.S/21/57-SCT(I)	S-A	Communal representation -Fixation of inter-se Seniority of Scheduled Castes and Scheduled Tribe candidates selected in the Inspect Examination in the Dte. of General of P & T. - Decision that the inter-
1.	P.S/23/57-SCT(I)	S-A	Letter from the Secretary U.P.H.C. asking for a copy of the orders issued by the Government of India, if any, regarding employment of Sc Castes candidates to Class III pos obtained by them in the examinatio
82.	P.S/29/57-SCT(I)	S-A	Suggestion from the Government of Bombay to issue instruction to the Central Government Offices located in the Bombay State to consult the nearest Backward Class Welfare Offices for obtaining lists of candidates for Class IV posts.
83.	P.S/31/57-SCT(I)	S-A	Relaxation of minimum age-limit in favour of a Scheduled Caste, lower Division Clerk - Ministry of Works, Housing & Supply - Decision that Head of Department is competent to grant relaxation.
84.	P.S/42/57-SCT(I)	S-A	Reservation of vacancies for Scheduled Castes/Scheduled Tribes- Posts of Assistant Officers for Railways - Suggestion of the Ministry of Railways regarding interview by the U.P.S.C. of candidates belonging to Scheduled Castes and Scheduled Tribes -not accepted -.
85.	P.S/47/57-SCT(I)	S-A	Special representation of Scheduled Castes and Scheduled Tribes - Question whether reservations should be made in posts filled by promotion otherwise than through departmental competitive examinati Query by Ministry of Railways.
86.	P.S/48/57-SCT(I)	S-A	Backward Classes' - Special repre ation of members of - in services under the Government of India - Suggestion from the Government of Bombay regarding - .
	P.S/51/57-SCT(I)	S-A	Proposal from the Ministry of Def for exemption from furnishing consolidated Statements relating to annual returns for 1955 and 1956.

99.	F.29/1(1)/57-SCT(I)	C-5	Communal Returns for 1956 - Ministry of Law and Income Tax Appellate Tribunal.
100.	F.29/3/57-SCT(I)	C-5	Communal Returns for 1956 - Central Police Training College, Abu - Ministry of Home Affairs.
101.	F.29/3(1)/57-SCT(I)	C-5	Communal Returns for 1956 - I.A.S. Training School - Ministry of Home Affairs.
102.	F.29/3(2)/57-SCT(I)	C-5	Communal Returns for 1956 - Union Public Service Commission - Ministry of Home Affairs.
103.	F.29/3(5)/57-SCT(I)	C-5	Annual Communal Returns for 1956 - Directorate of Coordination (Police Wireless) - Ministry of Home Affairs.
104.	F.29/3(6)/57-SCT(I)	C-5	Annual Communal Returns for 1956 - Office of the Commissioner for Scheduled Castes and Scheduled Tribes.
105.	F.29/3(7)/57-SCT(I)	C-5	Annual Returns for 1956 - Ministry of Home Affairs, (Ad.I)Section.
106.	F.29/3(8)/57-SCT(I)	C-5	Annual Returns for 1956 - Security Service Organisation - Ministry of Home Affairs.
107.	F.29/3(9)/57-SCT(I)	C-5	Annual Returns for 1956 - Ministry of Home Affairs, (Ad.II)Section.
108.	F.29/4/57-SCT(I)	C-5	Annual Returns for the year 1956 - Election Commission.
109.	F.29/5/57-SCT(I)	C-5	Annual Returns - List of offices under the Ministries etc. in respect of which the returns will be submitted to the Ministry of Home Affairs.
110.	F.29/6/57-SCT(I)	C-5	Communal Returns -1956 - Prime Minister's Secretariat.
111.	F.29/7(1)/57-SCT(I)	C-5	Communal returns for 1956 - Ministry of Transport & Communications (Deptt. of Communications and Civil Aviation).
112.	F.29/8(6)/57-SCT(I)	C-5	Communal Returns for the year 1956 - Ministry of Education (proper).
113.	F.29/8(7)/57-SCT(I)	C-5	Communal Returns, 1956 - Central Braille Press- Dehra Dun, Ministry of Education and Scientific Research.

Cl. No.	File No.	Classification.	SUBJECT
114.	F.29/8(9)/57-SCT(I)	C-5	Communal returns for the year 1956 - Geological Survey of India - Ministry of Steel, Mines & Fuel.
115.	F.29/8/(11)/57-SCT(I)	C-5	Annual Returns for the year 1956 - Zoological Survey of India - Ministry of Education & Scientific Research.
116.	F.29/8(14)/57-SCT(I)	C-5	Annual Returns for the year 1956 - National Research Development Corporation - Ministry of Education and Scientific Research.
117.	F.29/8(15)/57-SCT(I)	C-5	Annual returns for the year 1956 - Training Centre for the Adult Blind - Dehra Dun - Ministry of Education and Scientific Research (Deptt. of Education).
118.	F.29/9/57-SCT(I)	C-5	Communal Returns for 1956 - Ministry of W.H & S. (Secretariat proper).
119.	F.29/9(1)/57-SCT(I)	C-5	Communal Returns for 1956 - Petroleum Division of the Ministry of Works, Housing & Supply.
120.	F.29/9(2)/57-SCT(I)	C-5	Communal Returns for 1956 - National Buildings Organisation - Ministry of W.H.& S.
121.	F.29/9(3)/57-SCT(I)	C-5	Communal Returns for 1956 - Department of Explosives - Ministry of W.H.& S.
134 135.	F.29/9(7)/57-SCT(I)	C-5	Communal Returns in respect of the Central P.W.D. for the year 1956 (Min. of Works, Housing & Supply).
135 136.	F.29/9/(8)/57-SCT(I)	C-5	Central Public Works Department - Ministry of W.H.& S. - Representation of Scheduled Castes/Tribes - Issue of instructions regarding filling up of vacancies reserved for Sch.Caste/Tribe candidates.
131 130.	F.29/10(4)/57-SCT(I)	C-5	Communal Returns, 1956 - Forward Market Commission, Bombay - Ministry of Commerce and Industry.
132 137.	29/10(5)/57-SCT(I)	C-5	Communal Returns, 1956 - Trade Marks Registery, Bombay and its Branches at Calcutta and Bangalore - Ministry of Commerce & Industry.
133 138.	F.29/10(6)/57-SCT(I)	C-5	Communal Returns, 1956 - Cotton [illegible], Bombay - Ministry of Commerce and Industry.

127.	F.29/10(8)/57-SCT(I)	C-5	Communal Returns 1956 - Office of the Textile Commissioner, Bombay and All-India Handloom Board - Ministry of Commerce & Industry.
128.	F.29/10(9)/57-SCT(I)	C-5	Communal Returns, 1956 - Indian Standard Institution, Delhi - Ministry of Commerce & Industry.
129.	F.29/10(11)/57-SCT(I)	C-5	Annual Returns, 1956 - Statutory Bodies under the Ministry of Commerce and Industry- (1) Coffee Board (2) Rubber Board (3)Coir Board (4) Tea Board.
130.	F.29/10(12)/57-SCT(I).	C-5	Annual Returns, 1956 - Office of the Economic Adviser - Ministry of Commerce and Industry.
122.	F.29/10(14)/57-SCT(I).	C-5	Annual Returns for 1956 - Director General of Commercial Intelligence and Statistics, Calcutta, Min. of Commerce and Industry.
123.	F.29/10(16)/57-SCT(I)	C-5	Annual Returns for the year 1956- Salt Organisation, New Delhi - Ministry of Commerce & Industry.
121.	F.29/10(17)/57-SCT(I)	C-5	Annual Returns for the year 1956 - Patents Office, Calcutta - Ministry of Commerce & Industry.
125.	F.29/13(1)/57-SCT(I)	C-5	Communal Returns for 1956 in respect of the office of the Chief Chemist, Central Revenues, Control Laboratory - Ministry of Finance, Department of Revenue.
126.	F.29/13(2)/57-SCT(I)	C-5	Communal Returns for 1956 - Ministry of Finance (Defence) - Defence Accounts Department - its Attached Office.
136.	F.29/13(3)/57-SCT(I)	C-5	Communal Returns for 1956 - Statistical and Intelligence Branch (Customs and Central Excise) and Directorate of Inspection (Customs and Central Excise) Ministry of Finance (Department of Revenue).
137.	F.29/13(4)/57-SCT(I)	C-5	Communal Returns for 1956 - India Govt. Mint, Bombay, Alipore, Hyderabad; India Security Press, Nasik and Assay Department and Silver Refinery Project, Calcutta, Ministry of Finance (Deptt.of Eco.Affairs).
138.	F.29/13(6)/57-SCT(I)	C-5	Annual Returns for 1956 - Ministry of Finance (Deptt.of Expenditure)and Office of the Financial Adviser and Chief Account Officer, Hirakud Dam Project, Burla - its subordinate office.
[illegible]	F.29/13(7)/57-SCT(I)	C-5	Annual returns for 1953 - Office of the Collector of Central Excise, Calcutta - Ministry of Finance (Deptt. of Revenue).

	F.29/13/57-CCR(I)	Confl	Communal Returns for [illegible], Late Ministry of Production (Proper).
4.	F.29/13/57-CCR(I)	Confl	Submission of Annual Communal Returns in revised proforma for Statement II and strict observance of communal representation orders - Instructions issued to subordinate offices by the Ministry of Railways.
5.	F.29/13/57-CCR(I)	Confl	Communal Returns for 1955 - Directorate General of Resettlement and Employment its subordinate offices - Ministry of Labour.
6.	F.29/13/57-CCR(I)	Confl	Communal returns for 1956-57 - Ministry of Information & Broadcasting (Attached and Subordinate offices).
6.	F.29/13(1)/57-CCR(I)	Confl	Communal returns for 1956- Ministry of Information and Broadcasting Secretariat Proper.
7.	F.29/13(8)/57-CCR(I)	Confl	Annual returns for the year 1956 - Five Year Plan Publicity (Mobile Units) Ministry of Information & Broadcasting.
8.	F.29/21/57-CCR(I)	Confl	Observance of communal representation orders and submission of annual communal returns by the Zonal Councils.
9.	F.29/22/57-CCR(I)	Confl	Communal Returns for 1956 - Indian Audit and Accounts Department-
10.	F.29/23(1)/57-CCR(I)	Confl	Communal Returns for 1956 - Ministry of Transport & Communications (Deptt. of Transport (Transport Wing).
11.	F.29/23(3)/57-CCR(I)	Confl	Communal returns for 1956 - Ministry of Transport - (Lighthouses Deptt).
12.	F.29/23(4)/57-CCR(I)	Confl	Communal returns for 1956 - Ministry of Transport - Office of D.C., Kandla Port Project, Gandhidham.
13.	F.29/23(6)/57-CCR(I)	Confl	Communal returns for 1956 - Ministry of Transport - Cochin Port - Administration.
14.	F.29/23(7)/57-CCR(I)	Confl	Communal returns for 1956 - Ministry of Transport - Madras Port Trust.
15.	F.29/23(8)/57-CCR(I)	Confl	Communal returns for 1956 - Ministry of Transport - Delhi Road Transport Authority.
16.	F.29/23(9)/57-CCR(I)	Confl	Communal returns for 1956 - Ministry of Transport - Directorate General of Shipping, Bombay.

LIST OF FILES FOR RECORD ROOM.

Sl.No.	File No.	Classification	SUBJECT
17.	F.29/23(10)/67-CC(I)	C-6	Communal returns for 1966 - Ministry of Transport - Port Administrative Office, Visagapatam.
18.	F.29/23(11)/67-CC(I)	C-6	Communal returns for 1966 - Ministry of Transport - Bombay Port Trust, Bombay.
19.	F.29/23(12)/67-CC(I)	C-6	Communal returns for 1966 - Ministry of Transport - Port Commissioners, Calcutta.
20.	F.29/23(13)/67-CC(I)	C-6	Communal returns for 1966 - Ministry of Transport - Ganga Brahmaputra Water Transport Board - New Delhi.
21.	F.29/23(15)/67-CC(I)	C-6	Annual Returns for 1966 - Directorate General of shipping and subordinate offices thereunder - Ministry of Transport and Communications (Deptt.of Transport).
22.	F.29/31/67-CC(I)	C-6	Annual returns for the year 1966 - Cabinet Secretariat.
23.	F.29/37/67-CC(I)	C-6	Annual Returns for the year 1966 - Ministry of Community Development.
	F.29/28(1)/67-CC(I)	C-6	Annual Returns for 1966 - Central Recovery Organisation - Ministry of External Affairs.
25.	F.29/28(2)/67-CC(I)	C-6	Annual Returns for 1966 - Regional Passport Office, Delhi Ministry of External Affairs.

LIST OF FILES OPENED IN 1957.

Sl.No.	File No.	Classification.	SUBJECT
26.	F.29/30/57-CCI(I)	C-6	Annual Returns for the year 1953 - Ministry of Steel, Mines & Fuel (Deptt.of Iron & Steel) and Attached & Subordinate Offices.
27.	F.29/34/57-CCI(I) and No.IV, Vol.I-II	C-6	Annual Returns for the year 1956- Ministry of Railways.
28.	F.29/34/57-CCI(I) Vol.I	C-6	Annual Returns fpr the year 1955- Ministry of Railways.
29.	F.29/34/57-CCI(I) Vol.II	C-6	Annual Returns for the year 1956- Ministry of Railways.
30.	F.29/36/57-CCI(I)	C-6	Annual Returns for the year 1953 - Ministry of Rehabilitation.
31.	F.29/39/57-CCI(I)	C-6	Annual returns for the year 1955 - Ministry of Health (proper).
32.	F.29/394/57-CCI(I)	C-6	Annual Returns, 1956 - Ministry of Health (proper).
33.	F.30/2/57-CCI(I)	C-6	Communal Returns for the year 1956 - Tripura Administration.
34.	F.30/3/57-CCI(I)	C-6	Returns regarding special representation for the year 1956 -1957 - Himachal Pradesh Administration.
35.	F.30/4/57-CCI(I)	C-6	Communal Returns-1956 - Delhi Administrat
36.	F.30/6/57-CCI(I)	C-6	Communal Returns for the year 1953 - Manipur Administration -
37.	F.31/1/57-CCI(I)	C-6	Confirmation of S/s N.N. Acharji & N.S. Prashan in the posts of Assistant Zoologi st (Class II) in the Zoological Survey of India, Ministry of N.R.& S.R., in relaxation of the communal representation orders.
38.	F.31/2/57-CCI(I)	C-6	Confirmation of Shri S.N.Majumdar in the post of Asstt. Director, Research, in the Tariff Commission, Ministry of C & I. in relaxation of the communal representa' ion orders.
39.	F.31/3/57-CCI(I)	C-6	Confirmation of Staff Car-Drivers in the Ministry of Commerce & Industry in relaxation of the communal representation orders.
40.	F.31/4/57-CCI(I)	C-6	Proposal for confirmation of officers in the Raw Materials Division of the Department of Atomic Energy.
41.	F.31/5/57-CCI(I)	C-6	Confirmation of S/s T.N.K.Nedungadi and Bas Dharma in the posts of Meteorologi Grade II in the I.M. Deptt.- Min.of Communications.
42.	F. 31/6/57-CCI(I)	C-6	Confirmation of Shri K.Chidambaram, Assistant Fisheries Development Adviser in the Ministry of Food and Agriculture (Department of Agriculture).

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		...from the Ministry of Irrig... Power regarding dereservation of ... reserved vacancies of Assistant ...ector in the Central Water and Power Commission.
F.31/10/57-SCT(I)	C-5	Communal representation in services - Treating a permanent reserved vacancy of Assistant Librarian in the Ministry of Defence Libarary as an unreserved on...
F.31/11/57-SCT(I)	C-5	Confirmation of Dr. R.K. Bhan, Deputy Educational Adviser - Ministry of Education.
F.31/13/57-SCT(I)	C-5	Proposal from the Ministry of Defence regarding confirmations against the vacancies otherwise required to be reserved for Scheduled Castes and Schedul... Tribe candidates -Rejected -.
F.31/14/57-SCT(I)	C-5	Pol... - Dereservation of the posts of ... reserved for the Sched... Candidates.

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LIST OF RECORDS FILED FOR THE YEAR 1958
MINISTRY OF HOME AFFAIRS, SCT(I) SECTION

S. No.	File No.	Classification.	Subject
1	2	3	4
1.	F.1/1/58-SCT(1)	C-5	Question whether a Scheduled Caste candidate of a state who takes up residence in another State where his sub-caste is not included in the Scheduled of that State, can be considered for submission against Central Government reserved vacancies in the latter area.
2.	F.1/4/58-SCT(1)	C-5	Question whether persons who belong to the Agasa Community of Mysore and shifted to Delhi State can be treated as Sch. Caste of Dhobi community of Delhi. Case of Shri Valeppa. Decision - accepted.
3.	F.5/3/58-SCT(1)	C-5	Proposal for relaxation of educational qualifications in favour of Scheduled Caste and Scheduled Tribe candidates for the posts of Economic Investigator in the Planning Commission - Decision not to relax the educational qualifications.
4.	F.5/4/58-SCT(1)	B Keep	Reservations of vacancies for Anglo-Indians Question whether reservations should be made in the departmental competitive examination for promotion to the posts of Telegraph Masters in the P & T Deptt. Decision that no reservations should be made.
5.	F.5/5/58-SCT(1)	C-5	Question whether persons whose Castes were treated as Scheduled Castes by virtue of the Constitution (Scheduled Castes) Order, 1950, would continue to be members of those castes even though they may have been dropped out of the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956.
6.	F.5/7/58-SCT(1)	C-5 (converts	Question of the admissibility of the concessions envisaged in the Constitution in the case of Scheduled Castes/ to Buddhism - Decision that Scheduled Caste converts to any other religion would not be entitled to the concessions.
7.	F.5/10/58-SCT(1)	C-5	Representation of Scheduled Castes and Scheduled Tribes - Recommendations by - Bharat Dalit Mukti Sangh at Seminar and Shibir held at Ranchi -

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8.	F.5/11/58-SCT(1) ✓	C-5	Question of relaxation in the maximum age limits in favour of Scheduled Tribes employed in the Services under the States for appearing at competitive examinations conducted by UPSC.
9.	F.5/13/58-SCT(1) ✓	C-10	Question of the appointment of special officers in Ministries of the Govt. of India to watch the interest of Sch. Castes/Sch. Tribes employees.
10.	F.8/1/58-SCT(1) ✓	C-10	Supplementary Instructions - Interpretation of - Decision that a reserved vacancy cannot be dereserved on the ground that a Scheduled Caste/Sch. Tribe candidate had been appointed earlier against an unreserved vacancy on the basis of merit -
11.	F.8/2/58-SCT(1) ✓	C-10	Grouping of permanent or temporary posts for the purpose of special representation in services - Question regarding.
12.	F.8/3/58-SCT(1) ✓	C-5	Reservations for Scheduled Castes and Sch. Tribes in confirmations - in posts of sweeper - Query by Ministry of Defence.
13.	F.8/4/58-SCT(1) ✓	C-5	Carring over of unfilled reserved vacancies- Clarrification that two years are intended to cover two recruitment years. Decision that carrying over of unfilled reserved vacancies to two years related to two calendar recruitment years.
14.	F.8/5/58-SCT(1) ✓	C-5	Carrying over of reserved vacancies - Procedure reg: - Decision that in the case of Min. of Railways the reserved vacancies may be carried over to three recruitment years instead of two.
15.	F.10/1/58-SCT(1) ✓	C-5	Newspapers - List of for U.P.S.C. advertisements - Inclusion of 'U Pyrnan', Shillong in the -
16.	F.10/2/58-SCT(1) ✓	C-5	Newspapers - Advertisement - U.P.S.C. - Request for release of - in 'Madhya Pradesh Chronicle.'.
17.	F.10/4/58-SCT(1) ✓	C-5	Newspapers - Advertisement - UPSC - Request for release of - in 'BHARAT', Hindi daily in U.P.
18.	F.10/5/58-SCT(1) ✓	C-5	UPSC advertisements - Policy reg: and rates for - charged by newspapers -

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19.	F.10/6/58-SCT(1) ✓	C-5	UPSC advertisements - Publication of - in regional languages to all tribal settlements -
20.	F.10/7/58-SCT(1) ✓	C-5	UPSC Advertisements - Publication of - in Indian language newspapers - Request for inclusion in the approved list of - TARUN BHARAT -
21.	F.11/1/58-SCT(1) ✓	C-5	Grouping of posts in Class I & Class II (Gazetted) - Army Airforce Headquarters - Ministry of Defence.
22.	F.11/2/58-SCT(1) ✓	C-5	Grouping - posts of Technical Assistants - Deptt. of Scientific Research & Tech. Education - Min. of Education and Scientific Research.
23.	F.11/3/58-SCT(1) ✓	C-5	Grouping of posts - Class III and Class IV posts in Technical Development Establishment (Instruments), Dehra Dun - Min. of Defence.
24.	F.11/4/58-SCT(1) ✓	C-5	Grouping of posts - Indian Standards Institution - Min. of Commerce & Industry.
25.	F.11/5/58-SCT(1) ✓	C-5	Grouping of posts for purposes of special representation in (i) National Archives of India, New Delhi. (ii) National Library, Calcutta. (iii) Deptt. of Anthropology, Calcutta Min. of Education & Scientific Research.
26.	F.11/6/58-SCT(1) ✓	C-5	Grouping of posts in the Central Public Works Deptt. - Min. of W.H. & S.
27.	F.11/7/58-SCT(1) ✓	C-5	Grouping of posts for the purpose of communal representation in Technical Development Establishment (Vehicles), Ahmednagar, Min. of Defence.
28.	F.11/8/58-SCT(1) ✓	C-5	Grouping of Class III & IV posts for the purpose of communal representation in the Technical Development Establishment, Store, Kanpur - Min. of Defence.
29.	F.11/9/58-SCT(1) ✓	C-5	Grouping of posts for the purpose of communal representation in Technical Development Establishment, (Mettalurgy) Ishapore - Min. of Defence.
30.	F.11/10/58-SCT(1) ✓	C-5	Grouping of the Class III & IV posts in the Inspectorate of General Stores, North India - New Delhi - Min. of Defence.
31.	F.11/11/58-SCT(1)	C-5	Grouping of posts in the Technical Development Establishment (Heavy Vehicles), Avadi - Min. of Defence.

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31.	F.11/11/58-SCT(1) ✓	C-5	Grouping of posts in Regional Offices (Sails) at Bombay, Machilipatam and Tuticorin - Min. of T.& C. (Deptt. of Transport).
32.	F.11/12/58-SCT(1) ✓	C-5	Grouping of posts in the India Security Press including the Currency Note Press and the Central Stamp Store - Min. of Finance (Deptt. of Economic Affairs).
33.	F.11/13/58-SCT(1) ✓	C-5	Grouping of posts of Class I and Class II posts - Deptt. of Lighthouses and Lightships. Min. of T. & C. Deptt. of Transport (Transport Wing).
34.	F.11/14/58-SCT(1) ✓	C-5	Grouping of posts in the Field offices of the Deptt. of Company Law Admn. Min. of C. & I.
35.	F.11/15/58-SCT(1) ✓	C-5	Grouping of the Class III & IV posts in the Technical Development Establishment (T.& C.), Kanpur - Min. of Defence
36.	F.11/16/58-SCT(1) ✓	C-5	Grouping of posts in the Dte. of Advertising & Visual Publicity - Min. of I & B.
37.	F.11/17/58-SCT(1) ✓	C-5	Grouping of posts in the Exploratory Tubewells Organisation - Min. of F. & Agriculture.
38.	F.11/18/58-SCT(1) ✓	C-5	Grouping of posts in the Collectorate of Customs, Madras - Min. of Finance (Deptt. of Revenue).
39.	F.11/19/58-SCT(1) ✓	C-5	Grouping of posts in the Press Information Bureau - Min. of I & B.
40.	F.11/20/58-SCT(1) ✓	C-5	Maintenance of a combined roster of Class III posts in the Trade Marks Registry for purposes of special representation.
41.	F.11/21/58-SCT(1) ✓	C-10	Grouping of Class III & Class IV posts in the Posts & Telegraphs Deptt. for purposes of special representation.
42.	F.11/22/58-SCT(1) ✓	C-5	Grouping of posts - Proposal from the SPB in respect of the Office of the Superintendent of Police, SPs, Madras.

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43.	F.11/23/58-SCT(1)	C-5	Grouping of posts for purposes of special representation - Tariff Commission (Class I & II posts) - Min. of C. & I.
44.	F.11/24/58-SCT(1)	C-5	Grouping of posts for purposes of special representation - Technical Development Establishment (L) Kanpur. Min. of Defence.
45.	F.11/25/58-SCT(1)	C-5	Grouping of posts for purposes of special representation - Technical Development Establishment (V), Jubbulpore - Min. of Defence.
46.	F.11/26/58-SCT(1)	C-5	Grouping of posts for purposes of special representation - Class I & II technical posts in the Armed Forces Headquarters Min. of Defence.
47.	F.11/27/58-SCT(1)	C-5	Grouping of posts for purposes of special representation - M.S.I. Inspection circle under the Dte. General of Supplies & Disposals - Min. of W. H. & S.
48.	F.11/28/58-SCT(1)	C-5	Grouping of posts in the Tourist office Bombay, Madras - maintenance of special rosters - Proposal from the Min. of T. & C. (Tourist Deptt.)
49.	F.11/29/58-SCT(1)	C-5	Grouping of Class IV posts for purposes of special representation - Min. of F. & A. (Deptt. of Agriculture).
49-A.	F. 11/30/58-SCT(1)	C-5	Grouping of posts for purposes of special representation in Publication Division Min. of I & B.
50.	F.11/31/58-SCT(1)	C-5	Grouping of posts in the Office of the Textile Commissioner, Bombay, - Min. of C. & I.
51.	F.12/7/58-SCT(1)	C-5	Recognition of the Bharatiya Harijan Seva Dal, Calcutta, as representative of Sch. Castes for purposes of orders relating to communal representation in the public services.
52.	F.13/1/58-SCT(1)	C-5	Verification of claims of Sch. Caste & Sch. Tribe candidates for recruitment to posts under the Central Govt. Question whether a certificate issued by a member of Parliament, M.L.C. or an M.L.A. can be accepted in support of a candidate's claim as belonging to Sch. Caste/Tribe.
53.	F. 13/2/58-SCT(1)	C-5	Verification of claims of candidates as belonging to Sch. Castes/Sch. Tribes - Question whether Shri M.M. Adrain, a displaced Govt. servant from Sind, belongs to "Rosi" caste - Decision that he is not a member of a Sch. Caste and that no action should be taken against him for preferring a false claim -

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54.	F.13/3/58-SCT(1)	C-5	Verification of claims of Sch. Castes/ Sch. Tribe candidates - Representation from the Delhi Scheduled Castes Welfare Association.
55.	F.14/2/58-SCT(1) & H.U.	C-5	Complaint from Bharatiya Depressed Classes League, New Delhi, regarding non-observance of special representation orders in the Min. of Finance (Deptt. of Revenue) and other Ministries.
56.	F.14/4/58-SCT(1)	C-5	Recruitment of Sch. Castes & Sch. Tribes in the subordinate Accounts Service - Accountants' grade in the Indian Audit & Accounts Deptt. and the Defence Accounts Deptt. - Representation from the Sch. Castes Welfare Association, Lucknow, reg:
57.	F.14/5/58-SCT(1)	C-5	Complaint reg: non-observance of special representation orders in the Railway offices at Hubli - from Shri F.D. Ghodke, Ex-M.L.C. (Bombay).
58.	F.14/6/58-SCT(1)	C-5	Representation from Sch. Caste Uplift Union reg: promotion of Sch. Caste employees to the posts of Traffic Inspectors in the office of the Delhi Road Transport Authority.
59.	F.14/7/58-SCT(1)	C-5	Special representation orders - complaint from the Delhi Sch. Castes Welfare Association reg: observance of -
60.	F.16/1/58-SCT(1)	C-5	Report of the Commissioner for Sch. Castes & Sch. Tribes for 1957-58 - Material for - Action taken on the recommendations made in the Report for 1956-57.
61.	F.16/2/58-SCT(1)	C-5	Annual report of the Commissioner for Sch. Castes & Sch. Tribes for the year 1957-58 - Material for - Reg: observance of representation orders by Statutory and Semi-Govt. organisations and Limited Companies.
62.	F.16/3/58-SCT(1)	C-5	Reservations for Anglo-Indians in Central Services - Material for the 1957-58 Report of the Commr. for Sch. Castes & Sch. Tribes - Speech made by Shri Frank Anthony, M.P. during discussion of 1956-57 Report.
63.	F.16/4/58-SCT(1)	C-5	Work done by Employment Exchanges in respect of Sch. Caste, Sch. Tribe & Anglo-Indian applicants during 1957 - Material for Report of the Commr. for Sch. Castes & Sch. Tribes for 1957-58.
64.	F.28 21/1/58-SCT(1)	C-5	Lok Sabha - Question by Shri Padam Dev reg: representation of Harijans in Govt.

Service & Himachal

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65.	F.21/2/58-SCT(1)	C-10	Lok Sabha question regarding reserved vacancies for Sch. Castes & Sch. Tribes by Shri B.K. Gaikwad.
66.	F.21/5/58-SCT(1)	C-5	Question in the Lok Sabha by Shri Daljit Singh - recruitment of Sch. Castes & Sch. Tribes against the reserved vacancies through the UPSC.
67.	F.21/6/58-SCT(1)	C-5	Question in the Lok Sabha by Shri K.B. Malvia - Recruitment of Sch. Castes & Sch. Tribes through the U.P.S.C.
68.	F.21/8/58-SCT(1)	C-5	Lok Sabha question reg: reservations for Sch. Castes & Sch. Tribes.
69.	F.21/11/58-SCT(1)	C-5	Lok Sabha question - representation orders - application of-statutory Bodies.
70.	F.21/13/58-SCT(1)	C-5	Question in the Lok Sabha by Shri S.M. Siddiah - Communal rosters for Sch. Castes & Sch. Tribes.
71.	F.21/14/58-SCT(1)	C-5	Question in the Lok Sabha by Shri Siddiah - Implementation of communal reservation orders - setting up of a machinery - recommendation of the Commissioner for Sch. Castes & Sch. Tribes.
72.	F.21/16/58-SCT(1)	C-5	Lok Sabha question reg: employment of Sch. Castes & Sch. Tribes in Government Services in Tripura.
73.	F.21/18/58-SCT(1)	C-5	Unstarred Question No.357 in the Lok Sabha by Shri Siddiah - Reservations for Sch. Castes & Sch. Tribes.
74.	F.21/19/58-SCT(1)	C-5	Lok Sabha - Question by Shri Siddiah reg: reservations for Sch. Castes & Sch. Tribes - information asked in question No. 2868 of 28.4.58.
75.	F.21/21/58-SCT(1)	C-5	Lok Sabha question by Shri Dasaratha Deb - Reg: the population of Sch. Castes in Tripura and reservation in services for them.
76.	F.21/23/58-SCT(1)	C-5	Lok Sabha question by Shri Paikamurma - reg: consultation with representative associations.
77.	F.21/25/58-SCT(1)	C-10	Lok Sabha question by Shri Daljit Singh, reg: representation of Sch. Castes & Sch. Tribes employees vis-a-vis total number of employees, categorywise under the Central Govt.

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78.	F.21/26/58-SCT(1)	C-5	Starred Question No.5793 in the Lok Sabha by Shri Mohan Nayak - reservations for Sch. Castes & Sch. Tribes in services under the Union Govt. & State Govts.
79.	F.21/27/58-SCT(1)	C-5	Lok Sabha starred question D.No.3847 by Shri Baljit Singh, reg: (a) percentage reserved for Sch. Castes & Sch. Tribes by the Govt. (b) the reason of not filling up the same and (c) the time by which it shall be filled up.
80.	F.21/29/58-SCT(1)	C-5	Unstarred question in the Lok Sabha by Shri Siddiah - reservations for Sch. Castes and Sch. Tribes.
81.	F.22/1/58-SCT(1)	C-5	Lok Sabha resolution by Shri Bibhuti Mishra reg: preference to be given to people coming from educationally and economically backward areas in the matter of recruitment to Class III and Class IV services.
82.	F.23/1/58-SCT(1)	C-5	Budget discussions in Parliament - 1958 - Brief reg: special representation in services
83.	F.23/4/58-SCT(1)	C-5	Cut Motion - Lok Sabha - by Shri Bhaurao Krishnarao Gaikwad, Shankarrao Khanderao Dise, Harihar Rao Sonule, Balasahele Solunke, reg: failure to recruit suitable Sch. Caste/Sch. Tribe candidates on seats reserved for them.
84.	F.23/5/58-SCT(1)	C-5	Budget discussions in Parliament - 1959 - Brief reg: special representation in services.
85.	F.24/1/58-SCT(1)	C-5	Rajya Sabha - question by Shri P.N. Rajabhoj reg: recruitment procedure in commercial undertakings.
86.	F.24/2/58-SCT(1)	C-5	Question in the Rajya Sabha by Shri Ram Sahai reg: Sch. Castes & Sch. Tribes.
87.	F.24/3/58-SCT(1)	C-5	Rajya Sabha question by Shri P.A. Solomon - UPSC advertisements in Indian language newspapers -
88.	F.28/9/58-SCT(1)	C-5	Report for 1957-58 - Activities of the Min. of Home Affairs - Brief summary of the Report
89.	F.28/12/58-SCT(1)	C-5	Orders relating to special representation - Instructions issued by the Min. of Railways to Subordinate offices.

1	2	3	4
90.	28/23/58-SCT(1) ✓	C-10	Reserved vacancies of Compilation Assistants in the Joint Cypher Bureau, Min. of Defence - Proposal to fill the vacancies by candidates of unreserved communities on a stop-gap measure.
91.	28/25/58-SCT(1) ✓	C-5	Recruitment of Sch. Castes in the Employees' State Insurance Corporation - Representation from the Uttar Pradesh D.C. Youth League.
92.	28/30/58-SCT(1) ✓	C-5	Statistics of work done by Employment Exchanges in respect of Sch. Castes, Sch. Tribes and Anglo-Indian with reference to their recruitment.
93.	28/35/58-SCT(1) ✓	C-5	Assurances given in the Parliament and implementation thereof -
94.	28/36/58-SCT(1) ✓	C-5	Letter from Shri Frank Anthony reg: reservations for Anglo-Indians in Calcutta Customs - Min. of Finance (Deptt. of Revenue).
95.	F.28/37/58-SCT(1) ✓	C-5	Six monthly report - confirmation of Sch. Castes and Sch. Tribes against reserved vacancies - Min. of Food & Agriculture (Deptt. of Agri.).
96.	28/38/58-SCT(1) ✓	C-5	Question whether Sch. Caste employees are entitled to a minimum of 16 2/3 % of posts filled otherwise than by open competition in the matter of reversion on retrenchment - Proposed amendment of instruction 10 of the Instructions for Retrenchment.
97.	28/39/58-SCT(1) ✓	C-5	Complaint from the Bharatiya Depressed Classes League reg: the case of Shri Santosh Kumar Das, a permanent Head Clerk in the Govt. of India, Mint, Calcutta.
98.	28/42/58-SCT(1) ✓	C-5	Letter from Shri Ganapati Ram M.P. reg: reversion of Shri Dhanapati from the post of Section Officer to that of an Assistant - Min. of Finance (EAD).
99.	28/48/58-SCT(1) ✓	C-5	Release of Assistant Aerodrome Officers belonging to Sch. Castes/Tribes to join other departments - Question of recovery of cost of training and ~~xhx~~ stripend charges - Advice to Min. of T. & C. that no rigid ~~rule~~ is necessary and each case should be dealt on merit.

1	2	3	4
100.	28/49/58-SCT(1)	C-5	Complaint reg: non-selection of a Sch. Caste candidate against reserved post in the All-India Institute of Hygien, Public Health, Calcutta -
101.	28/50/58-SCT(1)	C-5	Allotment of candidates to the Indian Defence Accounts Service from the results of the Combined Competitive Examination 1958 - Min. of Finance (Defence).
102.	28/51/58-SCT(1)	C-5	Transfer of records - Law Ministry - Legal aid to poor - Union Territories - Sch. Castes, Sch. Tribes & Backward classes.
103.	F.28/54/58-SCT(1)	KLEP	Question whether Sch. Castes who enbrace Budhism or Christianity will continue to be treated as Scheduled Castes.
104.	28/57/58-SCT(1)	C-5	Composition of special roster - reference from the Min. of [illegible].R. & C.A.
105.	28/58/58-SCT(1)	C-5	Letter from H.M. (Railways) - Appointment of Dr. C.R. Das - a Scheduled Caste person to the post of Deputy Manager Central Drug Store, Calcutta - Min. of Health.
106.	28/66/58-SCT(1)	C-5	Letter from Shri B.K. Gaikward M.P. - Non-selection by the U.P.S.C. of Mrs. Sushilabai Pawar to the post of Librarian Grade I - Min. of Education.

LIST OF THE RECORDED FILES FOR THE YEAR 1958
MINISTRY OF HOME AFFAIRS, SCT(1) SECTION

S.No.	File No.	Classification.	Subject
1	2	3	4
107.	29/58-SCT(1)	C-5	Annual returns - Preparation & Submission o
108.	29/1/58-SCT(1)	C-5	Annual returns for theyear 1956 - Custodian of Enemy Property, Bombay - Min. of C. & I.
109.	29/1(1)/58-SCT	C-5	Annual returns for the year 1957 - Trade Offices Abroad - Min. of C. & I.
110.	29/1(2)/58-SCT(1)	C-5	Annual returns for the year 1956 - Central Sericultural Research Station, Berhampore - Min. of C. & I.
111.	29/1(3)/58-SCT(1)	C-5	Annual returns for the year 1957 - Forward Markets Commission, Bombay - Min. of C. & I.
112.	29/1(4)/58-SCT(1)	C-5	Annual returns for the year 1957 - Indian Standards Institution, Delhi - Min. of C & I.
113.	29/1(5)/58-SCT(1)	C-5	Annual returns for the year 1957 - Controller of Patents & Designs, Calcutta - Min. of C. & I.
114.	29/1(7)/58-SCT(1)	C-5	Annual returns for the year 1957 - Trade Marks Registry, Bombay and its Branches at Calcutta & Bangalore - Min. of C. & I.
115.	29/3/58-SCT(1)	C-5	Annual returns for 1957 - Min. of Defence (Proper).
116.	29/3(1)/58-SCT(1)	C-5	Annual returns for 1956 - Min. of Defence.
117.	29/3(2)/58-SCT(1)	C-5	Annual returns for 1957 - Min. of Defence.
118.	29/4/58-SCT(1)	C-5	Annual returns for the year 1957 - Min. of Education & Scientific Research (Deptt. of S.R. & T.E.) (Sectt. proper).
119.	29/4(7)/58-SCT(1)	C-5	Annual returns for the year 1957 - National Research Development Corporation - Min. of S.R. & C.A.
120.	29/4(8)/58-SCT(1)	C-5	Annual returns for 1957 - Min. of Education (proper).
121.	29/4(13)/58-SCT(1)	C-5	Annual returns for 1957 - Min. of S.R.&C.A.
122.	29/5(1)/58-SCT(1)	C-5	Annual returns for 1957 - Min. of External Affairs.

1	2	3	4
123.	29/6/58-SCT(1) ✓	C-5	Annual returns for the year 1957 - Deptt. of Company Law Admn. Min. of Finance.
124.	29/6(1)/58-SCT(1) ✓	C-5	Annual returns for 1956 - Office of the Narcotic Commissioner, Simla - Min. of Finance (Deptt. of Revenue).
125.	29/6(2)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Office of the National Savings Commissioner - Nagpur.
126.	29/6(3)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Finance (Deptt. of Economic Affairs) - Deptt. of Insurance, Simla.
127.	29/6(4)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Finance (Defence).
128.	29/6(5)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Finance (EAD).
129.	29/6(6)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Office of the Official Liquidator, Bombay (Min. of Finance - Deptt. of Company nf law Admn.).
130.	29/6(7)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Finance (Deptt. of Revenue) - Narcotics Deptt.
131.	29/6(8)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Finance (Deptt. of Revenue).
132.	29/6(9)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Defence Accounts Deptt. - Min. of Finance (Defence).
133.	29/6(10)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Baroda Central Excise Collectorate and Office of the Chief Chemist - Min. of Finance (Deptt. of Revenue).
134.	29/6(11)/58-SCT(1) ✓	C-5	Annual returns for 1956 - Office of the Collector of Central Excise, Delhi - Min. of Finance (Deptt. of Revenue).
135.	29/6(12)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Enforcement Directorate - Min. of Finance (EAD).
136.	29/6(13)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Finance (Deptt. of Revenue). 1. Collector of Central Excise, Mysore 2. C.I.T. Hyderabad Deccan. 3. C.I.T. Bombay North. 4. C.I.T. Bombay City I & II. 5. C.I.T. Bihar & Orissa. 6. C.I.T. Madras. 7. C.I.T. Bombay South. 8. C.I.T. Kerala charge. 9. C.I.T. Mysore - Bangalore. 10. Dte. of Inspection (Investigation). 11. Statistical Branch (Income-tax). 12. Collector of C.I. Hydera-bad (Deccan).

1.	2	3	4
137.	29/6(14)/58-SCT(1)	C-5	Annual returns for 1957 - Collectors of Customs, Calcutta and Cochin; Collectors of Central Excise, Calcutta & Madras. Dte. of Inspection, (Customs & Central Excise) Statistical & Intelligence Branch, Customs & Central Excise.
138.	29/6(16)/58-SCT(1)	C.5	Annual returns for 1957 - Collectorate of Customs - Madras - Min. of Finance (Deptt. of Revenue).
139.	29/6(17)/58-SCT(1)	C-5	Annual returns for 1957 - Collectorates of Central Excise - Bombay and Nagpur - Min. of Finance (Deptt. of Revenue).
140.	29/6(18)/58-SCT(1)	C-5	Annual returns for 1957 - Min. of Finance (Deptt. of Revenue) - Collectorate of Central Excise.
141.	29/6(19)/58-SCT(1)	C.5	Annual returns for 1957 - Regional Organisation of the National Savings' Commissioner - Finance (EAD).
142.	29/6(21)/58-SCT(1)	C-5	Annual returns for the year 1957 - Min. of Finance (Deptt. of Revenue).
143.	29/6(22)/58-SCT(1)	C-5	Annual returns for the year 1956 - Min. of Finance.
144.	29/6(23)/58-SCT(1)	C-5	Annual returns for 1956 - Commissioners of Income-tax - Hyderabad, Nagpur, Madras, etc. Finance Ministry - Deptt. of Revenue.
145.	29/6(24)/58-SCT(1)	C-5	Annual returns for 1957 - Collectorate of Central Excise - Madras, Bombay - Min. of Finance (Deptt. of Revenue).
146.	29/7/58-SCT(1)	C-5	Annual returns for 1956 - Min. of F. & A. (Deptt. of Food).
147.	29/7(1)/58-SCT(1)	C-5	Annual returns for the year 1957 - Min. of F. & A. (Deptt. of Food).
148.	29/7(3)/58-SCT(1)	C-5	Annual returns for 1956 - Min. of F. & A. (Deptt. of Agriculture) its Attached & Subordinate Offices.
149.	29/9(1)/58-SCT(1)	C-5	Annual returns for the year 1957 - Office of the Commissioner for Linguistic Minorities, Allahabad.
150.	29/9(2)/58-SCT(1)	C-5	Annual returns for 1957 - U.P.S.C. - Min. of Home Affairs.

1.	2.	3	4
151.	29/9(3)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Security Service Organisation - Min. of Home Affairs.
152.	29/9(7)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Office of the Commissioner for Sch. Castes & Sch. Tribes.
153.	29/9(8)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Dte. of Coordination (Police Wireless) - Min. of Home Affairs.
154.	29/9(9)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Intelligence Bureau - M.H.A.
155.	29/9(10)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Secretariat Training School - Min. of Home Affairs.
156.	29/9(11)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Central Police Training College, Abu - Min. of Home Affairs.
157.	29/9(12)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Office of the Inspector General, S.P.E. - Min. of Home Affairs.
158.	29/9(13)/58-SCT(1) ✓	C-5	Annual returns for 1957 - Min. of Home Affairs (Proper - Ad.I. Sec.).
159.	29/9(14)/58-SCT(1) ✓	C-5	Annual returns for 1957 - M n. of Home Affairs - Class III & Class IV services.
160.	29/9(15)/58-SCT(1) ✓	C-5	Annual returns for 1957 - C.R.P. Delhi and C.R.P. Neemuch - Inspector General of Police CRP at Delhi - Min. of Home Affairs.
161.	29/10/58-SCT(1) ✓	C-5	Annual returns for the year 1957 - Min. of Information & Broadcasting.
161-A	29/11/58-SCT(1) ✓	C-5	Annual returns for 1957 — Min. of I & B. (Secretariat - proper)
162.	29/11(1)/58-SCT(1) ✓	C-5	Annual returns for the year 1956 - Min. of I & P and attached/subordinate offices -
163.	29/11(2)/58-SCT(1) ✓	C-5	Annual returns regarding special representation for 1957 - Min. of I & Power - Subordinate offices.

S.No.	File No.	Classification	Subject
164.	F.29/12/58-SCT(1)	C-5	Annual returns for 1957 - Indian Audit & Accounts Deptt.
165.	29/13/58-SCT(1)	C-5	Annual returns for the year 1957 - Office of the Election Commission, Min. of Law.
166.	29/14(3)/58-SCT(1)	C-5	Annual returns for 1957 - D.G.R. & E. Min. of Labour & Employment.
167.	29/16/58-SCT(1)	C-5	Annual returns for the year 1957 - Prime Minister's Secretariat.
168.	29/17/58-SCT(1)	C-5	Annual returns for the year 1957 - Partition Secretariat.
169.	29/18/58-SCT(1)	C-5	Annual communal returns for the year 1957 - Cabinet Secretariat.
170.	29/18(1)/58-SCT(1)	C-5	Annual returns reg: special representation for 1956 - Directorate of Industrial Statistics, Calcutta (Cabinet Secretariat).
171.	29/19/58-SCT(1)	C-5	Annual returns for 1957 - Deptt. of Parliamentary Affairs.
172.	29/21/58-SCT(1)	C-5	Annual returns reg: special representation for 1957 - Min. of Rehabilitation.
173.	29/22/58-SCT(1)	C-5	Annual returns for 1957 - Min. of S.fl. & F. (Deptt. of Iron & Steel).
174.	29/23/58-SCT(1)	C-5	Annual returns for the year 1957 - Office of the Secretary to the President.
175.	29/25/58-SCT(1)	C-5	Annual returns for 1954 - Dte. General of Lighthouses & Lightships - Min. of T. & C.(Deptt. of Transport)
176.	29/25(1)/58-SCT(1)	C-5	Annual returns for 1957 - reg: special representation - Min. of T. & C. (Deptt. of Communications & Civil Aviation) - (1) Indian Metrological Deptt. (2) Overseas Communications Service (3) Railway Inspectorate.
177.	29/25(2)/58-SCT(1)	C-5	Annual returns for 1957 in respect of (1) Deptt. of Transport (Transport Wing, Roads Wing & Tourist Organisations) (2) Dte. General of Shipping. (3) Dte. General of Lighthouses & Lightships - Min. of Transport & Communications.

1	2	3	4
178.	29/25(3)/58-SCT(1)	C-5	Annual returns for 1957 - Delhi Road Transport Authority (Min. of T. & C.)
179.	29/25(4)/58-SCT(1)	C-5	Annual returns reg: special representation for the year 1957 - Subordinate offices of the Dte. General of Shipping (Min. of T. & C. Deptt. of Transport).
180.	29/25(5)/58-SCT(1)	C-5	Reservation of postsfor Sch. Castes etc. under the Delhi Road Transport Authority - Annual returns for 1955.
181.	29/25(6)/58-SCT(1)	C-5	Annual returns 1957 - Min. of T. & C. (Deptt. of Communications & Civil Aviation) (1) Ministry (Proper) (2) Posts & Telegraphs Deptt. (3) Civil Aviation Deptt. (4) Posts & Telegraphs Workshops Org.
182.	29/25(8)/58-SCT(1)	C-5	Annual returns reg: special representation for 1957 - subordinate offices/statutory bodies under Ministry of T. & C. (Deptt. of Transport)
183.	29/25(9)/58-SCT(1)	C-5	Annual returns for 1957 and maintenance of special roster - Pondicherry Port Establishment (Min. of T. & C. - Deptt. of Transport).
184.	29/26/58-SCT(1)	C-5	Annual returns for the year 1957 - National Building Organisation - Min. of W. H. & S.
185.	29/26(1)/58-SCT(1)	C-5	Annual returns for the year 1957 - Deptt. of Explosives - Min. of W.H. & S.
186.	29/26(3)/58-SCT(1)	C-5	Annual returns for 1957 - Pay & Accounts Offices, New Delhi, Calcutta & Bombay - Min. of W.H. & S.
187.	29/26(4)/58-SCT(1)	C-5	Annual returns for the year 1957 - Min. of W.H.&S., India Store Deptt., London and India Supply Mission, Washington.
188.	29/27/58-SCT(1)	C-5	Annual returns for the year 1957 - Office of the Central Zonal Council Sectt., Allahabad.
189.	29/27(1)/58-SCT(1)	C-5	Annual returns for 1957 - Office of the Southern Zonal Council - Min. of Home Affairs.
190.	29/27(2)/58-SCT(1)	C-5	Annual returns for 1957 - Western Zonal Council, Bombay - Min. of Home Affairs.
191.	29/27(3)/58-SCT(1)	C-5	Annual returns for 1957 - Northern Zonal Council, New Delhi - M/H.A.

1	2	3	4
192.	29/27(4)/58-SCT(1)	C-5	Annual returns for 1957 - Eastern Zonal Council - Min. of Home Affairs.
193.	29/29(1)/58-SCT(1)	C-5	Annual returns for 1956 and 1957 - Deptt. of Atomic Energy, Bombay.
194.	30/2/58-SCT(1)	C-5	Annual returns for the year 1957 - Tripura Administration.
195.	30/6/58-SCT(1)	C-5	Annual returns for the year 1956 and 1957 - Laccadive, Minicoy and Amindivi Islands, Kozhikode.
196.	31/3/58-SCT(1)	C-5	Proposal from the Min. of Defence reg: confirmation of certain officers against the reserved vacancies.
197.	31/4/58-SCT(1)	C-5	Confirmation in certain isolated posts - Proposal from the Min. of F. & A. (Deptt. of Agriculture).
198.	31/7/58-SCT(1)	C-5	Filling up the post of store-keeper reserved for a Sch. Caste/Tribe candidate - Proposal from the Min. of F. & A. (Deptt. of Agriculture).
199.	31/9/58-SCT(1)	C-5	Confirmation of Shri S.C. Gupta in a vacancy in the post of Assistant Director of Archives (Publication) in the National Archives of India - Proposal from the Ministry of Education

N.B. S.Nos 49-A and 161-A have been added. Therefore, the total no. of files sent with the list is 201

Parshotam Kaur
7/2/62

Appx. to B-7

LIST OF ITEMS PLACED FOR
[illegible] (Misc.) for the years 1961 to 1962.

Sl.No.	File No.	Classification.	Subject.
1.	P.29/61/60-Estt.(D).	NCS	Communal representation in the Services - Policy regarding - revision on the basis of provisions in the Constitution of India. (Original file sent to Index Section for printing on 28/3/62) Ref. by 3/5/62
			Issue of Supplementary Instructions connected with the orders on communal representation in the services.
2.	P.6/1/61-Estt. ✓	NCS ✓	Measures for securing increased representation of Scheduled Castes and Scheduled Tribes in the Central Services.
3.	P.6/3/61-Estt. ✓	NCS ?	Scheduled Caste/Tribes representation-Question whether the decision to make reservation for S.C./S.T. in the cadre of Assistant Superintendent should apply to other cadres and posts to which recruitment is made through Departmental promotion examinations - Decision to apply the orders to the cadre of Telegraph Masters also.
4.	P.12/5/61-Estt. ✓	[illegible] ?	Communal representation in the services under the Government of India-Collection of information regarding Semi-Government and Statutory Bodies falling the orders relating-.
5.	P.6/4/61-Estt. ✓ and (b.w.) at Item 6 below.	NCS	Question of making reservations for Sc. Castes and Sch. Tribes in vacancies filled on the basis of departmental examinations which are competitive in nature. Decision to apply reservation order to all grades in all services filled through promotion through competitive examination limited to departmental candidates.
6.	[illegible] ✓ Kw P.6/4/61-Estt.(SCT)	NCS	Question of making reservations for Sch. Castes and Sch. Tribes in vacancies filled on the basis of departmental examinations which are competitive in nature. Decision to apply reservation orders to all grades in all services filled through promotion through competitive examinations limited to departmental candidates.
7.	P.7/5/61-Estt. ✓	[illegible]	Fixation of the percentages of reservation for Sch. Castes and Sch. Tribes in the case of local recruitment. Proposal to issue general orders regarding fixation of percentages of reservation in the case of 'local' recruitment.
8.	P.6/12/61-Estt. ✓	[illegible]	Verification of claims of candidates belonging to Sch. Castes/Sch. Tribes-Procedure regarding- Decision to issue certificates as to Caste/Tribe [illegible] by the authorities

S.No.	No. & Date	Name of the Petitioner	Subject.
9.	P.[illegible]/59-[illegible]	[illegible]	Communal representation in services-Eligibility to appointment to a reserved vacancy of a Scheduled Caste lady who has married a Caste Hindu- Case of Miss Parta (Mrs.Dhaut).
10.	P.6/1/57-[illegible](I)	[illegible]	Reservation for Scheduled Castes and Scheduled Tribes in posts and services under the Govt.of India-[illegible] Revision of - on the basis of the figures of population at the Census of 1961.
11.	P.17/11/57-[illegible](I)	[illegible]	Supplementary Instructions regarding Special Representation in Services - Recognition of Organisations as representing the interest of Sch.Castes & Sch. Tribes-All-India Sch.Castes Federation, Poona and Dravidian - Cancellation of recognition of-.
12.	P.12/2/57-[illegible](I)	[illegible]	Verification of claims of candidates as belonging to Scheduled Caste/Scheduled Tribes.
13.	[illegible]/12/57-[illegible](I)	[illegible]	Communal Returns for 1961- Ministry of Finance (Economic Affairs Deptt.) and Department of Insurance, Simla, its attached office.
14.	P.[illegible]/11(1)/57-[illegible](I)	[illegible]	Communal Returns for 1961 - Ministry of Defence (Proper - Secretariat).
15.	P.12/2/58-[illegible](I)	[illegible]	Concessions - Recognition of - as representing the interest of Sch.Castes and Sch.Tribes & Request for the recognition of the Scheduled Castes Split Union.

NT 9/5/62

Appendix 'C'-1

MINISTRY OF HOME AFFAIRS.

Copy

Statement in respect of work relating to recorded files.

A.C.R. (I) Section. Dated 24.12.1960.

Year	No. of recorded files that were lying in the Section	No. weeded out	No. sent to Record Room	No. retained in the Section	Percentage of Col.5 to Col.2	REMARKS
1.	2.	3.	4.	5.	6.	7.
~~1953-54~~ 1954-58	1424	270	—	1154	81.04	Record is being weeded out.

* Copy Sent to O & M Sn 24-12-1960

Sd/—

Signature of Section Officer.

Appendix C-2.

Copy

[illegible] (I).

Statement in respect of work relating to recorded files.

[illegible] (I) Section.

Date 31.12.1960.

Year	No. of recorded files that are lying in the Section	No. recorded during the year	No. sent to Record Room	No. retained in the Section	Percentage of Col.5 to Col.2	[illegible]
1.	2.	3.	4.	5.	6.	7.
1954-59	1424	360	—	1064	74.7	Records to be weeded out.

Copy sent to I.M.2 section 31-12-60.

Signature of Section Officer.

Appendix C-3

(3)

MINISTRY OF HOME AFFAIRS

Statement showing the progress report about recorded files

S.C.T.(I) Section

Date 22-5-1961

Year	No.of recorded files that were lying in the Section	No.weeded out	No. sent to Record Room.	No.retained in the Section.	Percentage of Col. 5 to Col.2	Remarks
1	2	3	4	5	6	7
1954-58	1424	420	86	918	64.5	Record is being weeded out. The work will be completed probably by June '62.

Signatureof the Section Officer.

O & M Section

Appendix C-4.

MINISTRY OF HOME AFFAIRS

Statement showing the progress report about recorded files

S.C.T.(I) SECTION

Date 2-6-1961

Year	No.of recorded files that were lying in the Section.	No.weeded out	No. sent to Record Room.	No.retained in the Section.	Percentage of Col. 5 to Col.2	Remarks
1	2	3	4	5	6	7
1954-58	1424	487	145	792	55.6	Record is being weeded out

Signature of the Section Officer.

H Section

Ministry of Home Affairs

Statement showing the progress report about recorded files

S.C.T.(I) Section. Date 12-7-1961

Year	No. of recorded files that were lying in the Section.	No. of weeded out.	No. sent to Record-room.	No. retained in the Section.	Percentage of col.5 to col.2	REMARKS
1954-58	1424	552	227	645	45.3	Record is being weeded out.

Signature of the Section Officer.

O & M Section.

270
90
60
67
65
552

86
59
82
227

Appx. 'C' — 6

MINISTRY OF HOME AFFAIRS

Statement showing the progress report about recorded files

S.C.T.(I) SECTION

Date [redacted] 8 - 1961

Year	No.of recorded files that were lying in the Section.	No.weeded out (marked for destruction)	No. sent to Record Room.	No.retained in the Section.	Percentage of Col. 5 to Col.2	Remarks
1	2	3	4	5	6	7
1954-58	1424	587	336	501	35.2	Record is being weeded out.

144
501

Sd/

Signature of the Section Officer

O & M Section
Send on 11 - 8 - 61

Appendix C-7

MINISTRY OF HOME AFFAIRS

Statement showing the progress report about recorded files

C.C.T.(I) BRANCH — Date 31.8.1961.

Year	No.of recorded files that were lying in the Section.	No.weeded out (marked for destruction)	No. sent to Record Room.	No.retained in the Section.	Percentage of Col. 5 to Col.3	Remar
1	2	3	4	5	6	7
1954-58	1424	658 + 1 * = 659	474	292 − 1 = 291	~~20.5~~ 20.5	Record is being weed out.

* one File No. K.W.12/7/57-SCT(I) mentioned at item No. 20-A has been added. Therefore the total of Column No. 3 is 659.

291

Signature of the Section Officer

Appendix C - 8

[illegible]

Statement showing the progress report about recorded files

A.C.T.(I) Section — Date 8.9.61

Year	No. of recorded files that were lying in the Section	No. weeded out (marked for destruction)	No. sent to Record Room.	No. retained in the Section.	Percentage of Col. 5 to Col. 2	Remarks
1	2	3	4	5	6	7
1954-58	1424	744	524	156	10.9	
			[illegible]	291		
			50	135		
			524	156		

Signature of the Section Officer.

O & M Section